




Southwestern Oregon Community College

Board Clerk: Patty Scott
Campus Contact: Deb Nicholls (541) 888-7400, dnicholls@socc.edu

“Southwestern leads and inspires lifelong learning”
Board of Education Meeting – Budget Committee

Tioga 505, 1988 Newmark Ave., Coos Bay, Oregon
Monday, May 9, 2011
6:00 p.m.

AGENDA

Action Items = 

1. CALL TO ORDER
2. BUDGET COMMITTEE MEMBERS
 - A. 2011-12 Budget Committee Roster, **Exhibit # 2 A**
 - B. Selection of Officers
 1. Chair
 2. Vice-Chair
3. AGENDA CHANGES
4. CONSENT AGENDA
 - A. Minutes
 1. May 10, 2010 Budget Committee Meeting, **Exhibit # 4 A 1**
5. 2011-2012 RECOMMENDED BUDGET
 - A. 2011-2012 Recommended Budget, **Exhibit # 5 A**
 - B. General Fund Supplemental Documentation, **Exhibit # 5 B**
 - C. Internal Services Fund Supplemental Documentation, **Exhibit # 5 C**
 - D. Enterprise Fund Supplemental Documentation, **Exhibit # 5 D**
6. PUBLIC COMMENT
7. BUDGET COMMITTEE RECOMMENDATION
 - A. Approval of Recommended Budget OR
 - B. Hold a Second Meeting on May 23, 2011, 5:00 p.m.
8. ADJOURNMENT



Shaded Exhibit included in meeting materials

* Materials may be distributed at the meeting

Board policy states that requests must be made by contacting the Clerk of the Board at least nine working days prior to the scheduled meeting. Requests for additions by visitors attending a meeting will be allowed by an affirmative vote of the majority of the Board Members. Time allocations will be at the discretion of the Board Chair.

It is the policy of the Board of Education to adjourn the meeting within three hours unless a motion to continue the meeting is made and approved by a majority vote of the members present.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE
BOARD OF EDUCATION
Budget Committee
2011-12**

Mike Gaudette
440 14th Ave.
Coos Bay, OR 97420
Home: 267-2632

Term Expires: 06/30/13

Mike Helfrich
1020 Oakway Dr.
Coos Bay, OR 97420
Home: 269-2809

Term Expires: 06/30/12

Brett Kenney
2986 A St.
North Bend, OR 97459
Cell: 297-2996

Term Expires: 06/30/12

Kathleen Mickelson
PO Box 1323
Gold Beach, OR 97444
Home: 247-6974

Term Expires: 06/30/11

John Shank
93577 Greenacres Ln.
Coos Bay, OR 97420
Home: 269-5862

Term Expires: 06/30/13

Mike Sickels
2520 Koosbay Blvd.
Coos Bay, OR 97420
Home: 269-9528

Term Expires: 06/30/11

Timm Slater
1731 14th St.
North Bend, OR 97459
Home: 756-2625

Term Expires: 06/30/13

SOUTHWESTERN OREGON COMMUNITY COLLEGE
Board of Education – Budget Committee
Meeting Minutes
May 10, 2010

**CALL TO
ORDER**

Board of Education Chair David Bridgham called the meeting to order at 6:00 p.m. Members of the Budget Committee met in Tioga Hall, Room 505. Due and proper public meeting notice was provided.

ATTENDANCE

Board of Education (quorum present)

David Bridgham (Chair)
Harry Abel
Lonny Anderson
Rick Howell
Marcia Jensen
Julie Kremers

Deb Nicholls (Recording Secretary)

Absent: Cherie Mitchell

Budget Committee (quorum present)

Mike Gaudette
Mike Helfrich
Brett Kenney
Kathleen Mickelson

John Shank
Mike Sickels

Absent: Timm Slater

Staff

Patty Scott (President)
Robin Bunnell
Karl Easttorp
Karen Helland
Zita Ingham
Linda Kridelbaugh
Ron Olson

Janet Pretti
Cherie Rescorla
Diana Schab
Arlene Soto
Leigh Stiles
Jeff Whitey

**BUDGET COMMITTEE
MEMBERS/OFFICERS**

OATH OF OFFICE

Chair Bridgham administered Oaths of Office to Mickelson, Shank, Helfrich, and Kenney.

Kathleen Mickelson

Kathleen Mickelson promised to support the Constitution of the United States, the Constitution of the State of Oregon and the policies of the Southwestern Oregon Community College District during her term as a member of the Budget Committee.

John Shank

John Shank promised to support the Constitution of the United States, the Constitution of the State of Oregon and the policies of the Southwestern Oregon Community College District during his term as a member of the Budget Committee.

Mike Helfrich

Mike Helfrich promised to support the Constitution of the United States, the Constitution of the State of Oregon and the policies of the Southwestern Oregon Community College District during his term as a member of the Budget Committee.

Brett Kenney

Brett Kenney promised to support the Constitution of the United States, the Constitution of the State of Oregon and the policies of the Southwestern Oregon Community College District during his term as a member of the Budget Committee.

OFFICERS

Budget Committee Chair

Nominations Opened –

Bdgt M05/10-1

Marcia Jensen's motion to *nominate Mike Gaudette, Budget Committee Chair*, was seconded by Lonny Anderson. Upon call for the vote, the ***MOTION PASSED*** unanimously.

Budget Committee Vice-Chair

Bdgt M05/10-2

Marcia Jensen's motion to *nominate Kathleen Mickelson, Budget Committee Vice-Chair*, was seconded by Harry Abel. Upon call for the vote, the ***MOTION PASSED*** unanimously.

AGENDA CHANGES

No changes noted.

CONSENT AGENDA

Bdgt M05/10-3

Marcia Jensen's motion to *approve the Consent Agenda, as presented*, was seconded by David Bridgham. Upon call of the vote, the ***MOTION PASSED*** unanimously.

BE IT RESOLVED, that the Board of Education and Budget Committee of Southwestern Oregon Community College District reviewed and approved the Budget Committee meeting minutes dated June 1, 2009, Exhibit # 4 A 1.

2010-11 RECOMMENDED BUDGET

2010-2011 Recommended Budget, Exhibit # 5 A

President Patty Scott and Vice President Linda Kridelbaugh briefed the Board on the budget materials.

General Fund Supplemental Documentation, Exhibit # 5 B

Additional documentation was included in the meeting materials. Vice President Kridelbaugh explained the revisions to the 2010-2011 Recommended Budget, cross referencing the Revisions to the 2010-2011 Recommended Budget sheet throughout her presentation.

Internal Services Fund Supplemental Documentation, Exhibit # 5 C

The documentation that was included in the meeting materials was reviewed.

Enterprise Fund Supplemental Documentation, Exhibit # 5 D

The documentation that was included in the meeting materials was reviewed.

PUBLIC COMMENT

Budget Chair Gaudette called for public comment. Hearing none, the Board proceeded to the approval of the 2010-2011 Budget Document.

**BUDGET COMMITTEE
RECOMMENDATION**

Approval of Recommended Budget, Exhibit # 7 A

Copies of the document were distributed at the meeting. The staff was commended for their efforts.

Bdgt M05/10-4

Marcia Jensen's motion to approve the Recommended FY 2010-2011 General, Auxiliary, Financial Aid, Trust and Agency, Special Projects, Plant, Enterprise, Insurance Reserve, Debt Service Fund, and Internal Service Fund budgets that includes a tax rate of \$.7017 per \$1,000 assessed valuation, unchanged from previous years, as amended, was seconded by Kathleen Mickelson. Upon call for the vote, the **MOTION PASSED** unanimously.

ADJOURNMENT

No further business was presented and the meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Mike Gaudette, Budget Committee Chair

Patty Scott, Clerk

Deb Nicholls, Recording Secretary