

Southwestern Oregon Community College

Board Clerk: Patty Scott
Campus Contact: Deb Nicholls (541) 888-7400, dnicholls@socc.edu

“Southwestern leads and inspires lifelong learning.”

Board of Education Meetings

Monday, June 7, 2010





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Board of Education Meetings

Tioga Hall, Room 505, 1988 Newmark Ave., Coos Bay, Oregon
Monday, June 7, 2010

Estimated Timelines-
EXECUTIVE SESSION

Pursuant to:

- ORS 192.660 (2) (d) Labor Negotiations
- ORS 192.660 (2) (e) Property
- ORS 192.660 (2) (h) Legal Rights
- ORS 192.660 (2) (i) Personnel

Action Items = 
5:30 p.m.

OPEN SESSION

1. CALL TO ORDER
2. INTRODUCTION OF SOFTBALL TEAM – 2ND PLACE NWAACC CHAMPIONS
3. CALL BUDGET HEARING TO ORDER
4. BUDGET HEARING
 - A. Public Budget Hearing - ORS 294.430 (1)
 1. Public Comment
 2. Adjourn Budget Hearing
5. RECONVENE INTO OPEN SESSION
6. AGENDA CHANGES
7. PUBLIC COMMENT
8. ADOPTION OF THE 2010-11 BUDGET, Exhibits 8 A and B
Presenter: Linda Kridelbaugh
9. OLD BUSINESS
 - A. Acceptance of Curry Campus Project Bid, Exhibit 9 A
Presenter: Patty Scott
10. NEW BUSINESS
 - A. Classified Contract, Exhibit # 10 A
Presenter: Linda Kridelbaugh
11. ADJOURNMENT

6:00 p.m.



Shaded Exhibit included in meeting materials

* Materials may be distributed at the meeting

Board policy states that requests must be made by contacting the Clerk of the Board at least seven working days prior to the scheduled meeting. Requests for additions by visitors attending a meeting will be allowed by an affirmative vote of the majority of the Board Members. Time allocations will be at the discretion of the Board Chair.

It is the policy of the Board of Education to adjourn the meeting within three hours unless a motion to continue the meeting is made and approved by a majority vote of the members present.

Exhibit #	<u>8 B</u>
Date	<u>June 7, 2010</u>
Approved	<u>___YES ___NO</u>
Motion #	<u> </u>

**SOUTHWESTERN OREGON COMMUNITY COLLEGE
BOARD OF EDUCATION**

Prepared by: Linda Kridelbaugh, Vice President of Administrative Services

ACTION UNDER CONSIDERATION

1. Adopt the Fiscal Year 2010-2011 Budget for the College
2. Adopt the District's permanent 2010-2011 tax rate at \$.7017 per \$1,000
3. Adopt appropriation levels by object classification for each fund

DISCUSSION/HISTORY

After the Board holds the required public hearings on the budget as provided in ORS 294.430 (1), and prior to July 1st of each fiscal year, the Board is required to adopt the budget, make appropriations, and to determine, categorize, make or establish the ad valorem tax levy or tax rate for each fund. (ORS 294.435)

1. The board has the authority to make budget changes and increase budget appropriations in each fund up to 10% over the amount approved by the budget committee.
2. Adjustments to the Budget Committee's Approved Budget are made after the public hearing and prior to adopting the budget.
3. Total appropriations can increase but the total tax levy/rate can not exceed the amount approved by the budget committee. The Board has authority to lower the tax levy. Nothing contained in the Oregon Local Budget Law precludes a governing body during the fiscal year from adjusting budget resources by reducing appropriations to reflect a decrease in available resources.
4. When the Board adopts appropriation amounts, it is required that more detail be given than one amount for each fund. Appropriations can be separated by organizational unit, program, object class or line item. The amounts and detail in which the Board adopts the budget are legally binding. The College must stay within those limits or it is in violation of Oregon Local Budget Law. The 2010-2011 College budget is appropriated by object class (personal services, materials and services, etc.) as the College has done in the past.

OPTIONS/ANALYSIS

1. Take no action. If the College operates without a budget after June 30, 2010 all expenditures will be in violation of the Oregon Local Budget Law and the College will not be able to levy taxes or adopt its permanent property tax rate.
2. Approve a resolution adopting the 2010-2011 budget; either as approved by the budget committee or as amended by the Board; establish the property tax levy and/or rate, and make Fund appropriations.

TIMING

The budget resolutions must be adopted by the Board prior to July 1st of each year. The College normally passes a resolution at a May or June Board meeting.

BUDGET IMPACT

This resolution authorizes the 2010-2011 budget.

RECOMMENDATION

BE IT RESOLVED that the Board of Education of Southwestern Oregon Community College District by resolution hereby adopts the Fiscal Year 2010-2011 budget as approved by the Budget Committee, and amended by the Board, in the total amount of \$58,742,156.

BE IT RESOLVED that the Board of Education of Southwestern Oregon Community College District by resolution hereby imposes the taxes provided for in the adopted budget at a rate of \$.7017 per \$1,000 of assessed value for operations, and that these taxes are hereby imposed and categorized for the tax year 2010-2011 upon the assessed value of all taxable property within the Southwestern Oregon Community College District.

	Subject to the Education Limit	Excluded from Limitation
General Fund	\$.7017/\$1,000	N/A

BE IT RESOLVED that the Board of Education of Southwestern Oregon Community College District by resolution hereby adopts its Fiscal Year 2010-2011 budget for appropriation purposes, in the following manner:

GENERAL FUND:

Personal Services	\$12,795,123	
Materials and Services	\$3,893,929	
Capital Outlay	\$75,000	
Debt Service	\$4,910,000	
Transfers	\$1,632,441	
Contingency	\$0	
General Fund Total		\$23,306,493

FINANCIAL AID FUND:

Personal Services	\$94,000	
Materials and Services	\$4,559,000	
Financial Aid Fund Total		\$4,653,000

TRUST & AGENCY FUND:

Personal Services	\$0	
Materials and Services	\$237,700	
Capital Outlay	\$10,000	
Transfers	\$50,000	
Trust & Agency Fund Total		\$297,700

SPECIAL PROJECTS FUND:

Personal Services	\$3,058,579	
Materials and Services	\$1,964,022	
Capital Outlay	\$870,000	
Debt Service	\$0	
Transfers	\$125,000	
Contingency	\$50,000	
Special Projects Fund Total		\$6,067,601

PLANT FUND:

Personal Services	\$13,950	
Materials and Services	\$2,104,050	
Capital Outlay	\$9,787,000	
Transfers	\$0	
Plant Fund Total		<u>\$11,905,000</u>

ENTERPRISE FUND:

Personal Services	\$2,061,583	
Materials and Services	\$4,206,506	
Capital Outlay	\$15,000	
Debt Service	\$1,406,458	
Transfers	\$817,070	
Enterprise Fund Total		<u>\$8,506,617</u>

INSURANCE RESERVE FUND:

Personal Services	\$15,000	
Materials and Services	\$401,890	
Capital Outlay	\$520,004	
Transfers	\$0	
Insurance Reserve Fund Total		<u>\$936,894</u>

DEBT SERVICE FUND:

Debt Service	\$1,688,328	
Debt Service Fund Total		<u>\$1,688,328</u>

INTERNAL SERVICE FUND:

Personal Services	\$244,623	
Materials & Services	\$335,900	
Internal Service Fund Total		<u>\$580,523</u>

TOTAL 2010-2011 BUDGET APPROPRIATIONS **\$57,942,156**

UNAPPROPRIATED - GENERAL FUND \$800,000

TOTAL 2010-2011 BUDGET **\$58,742,156**

Board Chair

President

Exhibit # 9 A
Date June 7, 2010
Approved YES NO
Motion # _____

**Southwestern Oregon Community College
Board of Education**

Prepared by: Janet Pretti, Dean of Curry Campus and Patty Scott, President

ACTION UNDER CONSIDERATION

Accept the low bid of \$6,061,000 from Ausland Builders, Inc. for construction of the Southwestern Oregon Community College Curry Campus.

DISCUSSION/HISTORY

Since Curry County voted to rejoin the Southwestern district in 1995, the College has actively looked for land and resources to build a Curry Campus. In 2001, the College began working with US Borax (now a subsidiary of Rio Tinto) to include the Curry Campus on their Lone Ranch development. The Curry Campus Detailed Development Plan was approved on September 1, 2009 and transfer of 10 acres of land was finalized on February 4, 2010.

Once built, the Curry Campus will be 107 miles from Southwestern's Coos Bay Campus and 144 miles from the nearest Oregon university, making it an essential hub of educational opportunity for this isolated region of the state. Since annexation, 103 Southwestern Associate's degrees and 25 certificates have been earned by Curry residents. Local residents have continued on through the Southwestern Oregon University Center to acquire 22 Bachelor's and 4 Master's degrees. For the first time, three nursing students will graduate in June 2010, having received the bulk of their coursework in Curry through Internet Protocol Videoconferencing (IPV) and on-site labs and clinicals in partnership with Curry General Hospital and Curry Good Samaritan Center.

The new Curry Campus will be a two-story, 26,785 square foot "campus in a building" designed for 21st Century learning. The facility will be equipped with wireless internet and sited/designed to maximize sustainability options. The seven classrooms will include an allied health suite supporting expanded nursing, basic nursing assistant, medical assistant and EMT training; a science lab; a computer lab, and classrooms with SMART technology and IPV connectivity. Support areas will include dedicated areas for tutoring, studying, and testing, a resource area for students to link with on-line resources, and a faculty teaching and learning center. The two-story commons and small over-looking student lounge will provide spaces for students, teachers and the community to gather and a student government/club office will provide planning space to

incubate an active, engaged student body. When it opens, Curry classes and programs will be housed under one roof, unifying the efforts of staff and creating the synergy and collaboration needed to build vibrant collegiate programs, a well trained workforce, and resilient communities for Curry County.

The facility is also being designed as a community hub for short-term training and conferences. The community wing can be used for College classes, but easily transitions into a conference area. Its two large rooms can each be divided into two smaller rooms. It also offers an after-hours entrance/reception area and access to a catering/demonstration kitchen. Larger events can utilize the nearby two-story commons area. The community wing will provide a new and sorely needed venue for large public and private gatherings, and is being designed so that the regular work of the College can continue with minimal disruption when it is in use for those events.

OPTIONS/ANALYSIS

1. The College could accept the current low bid and proceed immediately with construction to assure the new facility is available for use winter term 2011.
2. The College could reject all bids and go to bid again.

TIMING

The bid is guaranteed for 30 days. However, this project requires extensive site preparation, the most of which would be done during the driest months of the construction year; typically June, July and August.

BUDGET IMPACT

In 2005, the State of Oregon allocated \$2.3 million in matching funds for the construction of the Curry Campus. Those moneys, plus the match must be spent by June 2011. On April 24, 2010, the Southwestern Oregon Community College Board of Education authorized a bond sale of up to \$7.115 million for the Curry Campus. Of that bond sale, the College has been allocated up to \$6.115 million in Recovery Zone Economic Development Bonds (RZED). RZED bonds provide a 45% federal rebate of interest paid to bond holders, saving the College about \$1 million in interest expense over the life of the loan. In addition, the bond sale has been laddered to utilize currently budgeted debt service monies as current debt is retired, so no new General Fund budget allocation be needed to service this debt. As of June 1, 2010, \$181,467.80 has been pledged for the Curry Campus through the ongoing capital fundraising campaign. Fundraising will continue through the construction process.

RECOMMENDATION

BE IT RESOLVED, the Board of Education of Southwestern Oregon Community College District accepts the low bid of \$6,061,000 from Ausland Builders, Inc. for construction of the Southwestern Oregon Community College Curry Campus.

Exhibit # 10 B
Date: June 7, 2010
Approved: YES___ NO___
Motion # _____

**Southwestern Oregon Community College District
Board of Education**

Prepared by: Linda Kridelbaugh, Vice President of Administrative Services

ACTION UNDER CONSIDERATION

Approve the tentative agreement Collective Bargaining Agreement renewal reached with the Classified Bargaining Team on May 25, 2010 and ratified by the Union on May 28, 2010.

DISCUSSION / HISTORY

Tentative agreement was reached with the Classified Bargaining Team on May 25, 2010, following numerous bargaining sessions and mediation. The agreement was for a reopener on wages and health care benefits amending the current bargaining agreement in effect from June 30, 2007 to June 30, 2010. The Classified Union ratified the tentative agreement on May 28, 2010.

The tentative agreement being recommended includes an increase in insurance contribution and a Dining Services Memorandum of Understanding (MOU). In short, the agreement increases the College's insurance contribution, starting June 2010, \$48 per month for full-time (32-40 hour) classified employees, \$24 for part-time (20-31 hour) employees plus a one-time stipend of \$150 for all employees participating in the insurance plan.

BUDGET IMPACT

The insurance adjustment for the 2009-2010 fiscal year has been identified and encumbered. The adjustment for the 2010-2011 fiscal year is within the amount budgeted.

TIMING

Approval at the June 7, 2010 Board meeting will allow for the June 10, 2010 payroll to include the proposed insurance increase.

RECOMMENDATION

BE IT RESOLVED, that the Board of Education, Southwestern Oregon Community College, by resolution, approves the tentative agreement reached with the Classified Bargaining Team on May 25, 2010 and ratified on May 28, 2010 by the Southwestern Oregon Community College Classified Federation, Local 3972, AFT, AFL-CIO.