

Southwestern Oregon Community College

Board Clerk: Patty Scott
Campus Contact: Deb Nicholls (541) 888-7400, dnicholls@socc.edu

“Southwestern leads and inspires lifelong learning.”

Board of Education

Monday, December 14, 2009





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“Southwestern leads and inspires lifelong learning”

Board of Education Meetings

Tioga Hall, Room 505, 1988 Newmark Ave., Coos Bay, Oregon
Monday, December 14, 2009

AGENDAS with Estimated Timelines--

Action Items = 

1. CALL TO ORDER 5:00 p.m.
2. RECESS INTO EXECUTIVE SESSION 5:00 p.m.
Pursuant to:
 - ORS 192.660 (2) (d) Labor Negotiations
 - ORS 192.660 (2) (e) Property
 - ORS 192.660 (2) (h) Legal Rights
 - ORS 192.660 (2) (i) Personnel
3. RECONVENE INTO OPEN SESSION 6:00 p.m.
4. AGENDA CHANGES
5. PUBLIC COMMENT
6. 08-09 COLLEGE AUDIT, # 6 
Presenters: Wall and Wall P.C.
7. BOARD REPORTS/INFORMATION
 - A. Important Dates/Items
 - 01/25/10, 5:00 p.m., Executive Session – Tioga 505
 - 01/25/10, 6:00 p.m., Regular Session – Tioga 505
 - 01/26/10, 7:30 a.m., Business Outlook Conference – Brookings Elks Lodge
 - 02/17/10, NWCCU Workshop - Seattle
 - 02/22/10, 5:00 p.m., Executive Session – Tioga 505
 - 02/22/10, 6:00 p.m., Regular Session – Tioga 505
 - 03/15/10, 5:00 p.m., Executive Session – Tioga 505
 - 03/15/10, 6:00 p.m., Regular Session – Tioga 505
 - 04/17/10-04/20/10, AACC Convention - Seattle
 - 04/19/10, 5:00 p.m., Executive Session – Tioga 505
 - 04/19/10, 6:00 p.m., Regular Session – Tioga 505
 - 05/24/10, 5:00 p.m., Executive Session – Tioga 505
 - 05/24/10, 6:00 p.m., Regular Session – Tioga 505
 - 06/28/10, 4:30 p.m., Executive Session – Tioga 505
 - 06/28/10, 5:00 p.m., Regular Session – Tioga 505
 - 07/22/10-07/23/10, OCCA Board Training Workshop – Oregon Garden Resort, Silverton, OR
 - B. Board Operations
 - 1) President’s Contract
8. CONSENT AGENDA (*BP 113*)
 - A. November 23, 2009 Meeting Minutes, **Exhibit # 8 A** 
9. OLD BUSINESS
 - A. Ballot Measure Support, **Exhibit # 9 A** 
10. NEW BUSINESS
 - A. Eden Hall Heating System, Exhibit # 10 A 
11. ADJOURNMENT

Shaded Exhibit included in meeting materials

* Materials may be distributed at the meeting

Board policy states that requests must be made by contacting the Clerk of the Board at least nine working days prior to the scheduled meeting. Requests for additions by visitors attending a meeting will be allowed by an affirmative vote of the majority of the Board Members. Time allocations will be at the discretion of the Board Chair.

It is the policy of the Board of Education to adjourn the meeting within three hours unless a motion to continue the meeting is made and approved by a majority vote of the members present.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE
BOARD OF EDUCATION GOALS
2009-2010**

1. Engage in a Curry Campus fundraising campaign.
2. Complete the Board evaluation of Interim President Scott by December '09.
3. Establish College Mission, Core Values and Themes by November'09 to include retention and academic strategic plan.
4. Strengthen relationship with Foundation Board by establishing an ad hoc College Board representative on the Foundation Board; having Board representative(s) regularly report out to the Foundation Board; having Foundation representative(s) regularly report out to the College Board; and by establishing a Curry County representative on the Foundation Board.
5. Update and revise policies by adopting the new Board policies to govern the College by July 2010.
6. Conduct State of the College updates during quarterly work sessions covering retention, the Master Plan, and relationships with the community.

(Approved by the Board of Education on 09/14/09)

Exhibit # 6
Date December 14, 2009
Approved YES NO
Motion # _____

**SOUTHWESTERN OREGON COMMUNITY COLLEGE
Board of Education**

Prepared by: Linda Kridelbaugh, Vice President of Administrative Services

ACTION UNDER CONSIDERATION

Accept the Fiscal Year 2009 audit report as prepared by Wall & Wall P.C. and discussed with no known or further changes, additions, or revisions in reporting, presentation, note disclosures, or schedules other than those ramifications directly pertaining to the valuations, calculations, assumptions, and information to be received from the actuarial firm as required by GASB Statement 45 for Other Post-Employment Benefits (OPEB).

HISTORY / DISCUSSION

An annual audit is required of municipal corporations per ORS 297.425 to review the principles of accounting and methods used, the accuracy and legality of transactions and records, and compliance with requirements and regulations of other public agencies. Auditing firms are required by the “scope of work” in the audit agreement to give a presentation to the Board following completion of their Southwestern Oregon Community College audit.

The post audit presentation meeting provides the Board with the opportunity to ask questions regarding their concerns, before the audit report is officially accepted. Copies of audit reports were distributed to Board members prior to this presentation meeting.

RECOMMENDATION

BE IT RESOLVED that the Board of Education of the Southwestern Oregon Community College District accepts the Southwestern Oregon Community College Fiscal Year 2009 audit report as prepared by Wall & Wall P.C. and discussed with no known or further changes, additions, or revisions in reporting, presentation, note disclosures, or schedules other than those ramifications directly pertaining to the valuations, calculations, assumptions, and information to be received from the actuarial firm as required by GASB Statement 45 for Other Post-Employment Benefits (OPEB).

**SOUTHWESTERN OREGON COMMUNITY COLLEGE
BOARD OF EDUCATION
MEETING MINUTES**

November 23, 2009

ATTENDANCE

Board of Education/Staff (Quorum Present)

David Bridgham (Board Chair)	Marcia Jensen
Harry Abel (via phone)	Cherie Mitchell
Lonny Anderson	Deb Nicholls (Recording Secretary)
Rick Howell	
Julie Kremers	

Staff/ExOfficios

Patty Scott (Interim President)	Val Martinez
Christina Alexander	Cathy Meier
Robin Bunnell	Renee Menkens
Wayne Chandler	Anny Mueller
Cody Carlson	Tom Nicholls
Cathy D'Alessandro	Ron Olson
Karl Easttorp	Janet Pretti
Kat Flores	Karina Smith
Bernadette Kapocias	John Speasl
Linda Kridelbaugh	Susan Walker

Guests

Steven Brown	Kendra Nelson
Melinda Cancellieri	Megan Shallenberger
Jessica Elder	

CALL TO ORDER

Chair David Bridgham called the meeting to order at 5:04 p.m.

**RECESS INTO
EXECUTIVE
SESSION**

The Board recessed into Executive Session under ORS 192.660 (2) from 5:04 p.m. to 6:20 p.m.:

- (d) Labor Negotiations – The administrative negotiating team updated the Board on negotiation processes.
- (e) Property – The Board was updated on real properties in Curry County.
- (h) Legal Rights – The Board was briefed on potential litigation involving an injury on campus.
- (i) Personnel – The administrative team briefed the Board on various personnel issues and the Board discussed the president's evaluation.

RECONVENED

Chair Bridgham reconvened the open session at 6:28 p.m.

AGENDA CHANGES

The following items were added to the agenda:

- New Business, Exhibit #12 A, Support for Ballot Measures 66 and 67
- New Business, Exhibit #12 B, Welding Booths

**PUBLIC
COMMENT**

None were heard.

**INTRODUCTIONS /
PRESENTATIONS**

The following individuals were introduced to the Board:

- Student Activity Programmers
- Student Athletes of the Month
 - November – Uriel Aguirre and Kendra Nelson

INSTRUCTIONAL SERVICES REPORT

Social Science

Faculty members Cathy Meier and Anny Mueller conducted a brief presentation titled “The Genesis and Implementation of Stensland 201” about the transformation of the classroom to enhance the learning process with different equipment, furniture and seating arrangements.

**BOARD REPORTS/
INFORMATION**

Important Dates/Items

Discussion occurred on several upcoming meetings.

BOARD OPERATIONS

President’s Evaluation Committee Report

Chair Bridgham mentioned that the Board discussed the evaluation at great length in an earlier executive session and that it was found that Dr. Scott was evaluated favorably by the Board and all three employee groups. He announced that the Board looked forward to discussions with Dr. Scott in an executive session that would immediately follow tonight’s regular Board meeting. The evaluation process was explained. The Board and the Board’s Executive Assistant were the only individuals to see the results. At no time was the President in the office when these materials were being compiled and tabulated. The Board announced plans to review Dr. Scott’s contract at the December 14 regular meeting.

Finance Audit Committee Report, Exhibit # 8 B 2

Copies of the audit findings corrective action working grid for the 2008 audit were included in the meeting materials. Vice President Linda Kridelbaugh briefed the Board on the grid.

Kridelbaugh and the Business Office were commended for their efforts in addressing all of the findings and for the review and development of processes as a result. It was noted that the analysis by the actuarial firm had not yet been completed on the GASB 45 Other Post Employment Benefits (OPEB), which was holding up the audit process. If the Board was willing to accept this as a finding, the auditor could progress with the presentation of the audit to the Board on December 14, 2009. The Board directed Kridelbaugh to have the audit completed by December 14, 2009.

OCCA Convention Report

Chair Bridgham reported that the theme for the 2009 convention was sustainability. Arne Duncan, Secretary of Education for Oregon was the keynote speaker. With a history with community colleges, she carried the message of President Obama’s higher education view on community colleges.

American Graduation Initiative

Board Member Rick Howell reported on the American Graduation Initiative (AGI) and discussion followed regarding the Board’s previous action taken on September 14, 2009. On September 14, 2009 the Board passed a resolution in support of ‘the spirit’ of the American Graduation Initiative.

Lonny Anderson's motion to *fully support the American Graduation Initiative (AGI)* was seconded by Rick Howell. Upon call for the vote, the **MOTION PASSED** unanimously.

Howard Cherry Honors

Board Member Marcia Jensen reported that Chair Bridgham received the honored Howard Cherry Award at this year's OCCA Convention. Bridgham was humbled by the recognition and noted that he dedicated the award to the Board and Dr. Scott.

Budget Committee Vacancies

Interim President Scott briefed the Board on the positions that expired in June '09 (Rosencrantz and Salisbury). She explained that letters were sent to both individuals to determine their interest in reappointment. Salisbury is not interested; no response had been received from Rosencrantz at the time of the meeting. Executive Assistant Nicholls also noted that Doug Fletcher indicated he would not be completing his term (expires 06/10). Therefore, the number of vacancies could be three. The Board directed administration to complete the advertisement process for the vacancies. Interviews will be scheduled with the candidates in January.

COLLEGE REPORTS

PRESIDENT'S REPORT

GoOregon Update, Exhibit # 9 A 1

Copies of the GoOregon project list update were included in the meeting materials. Interim President Patty Scott briefed the Board on the various projects.

Curry Campus Update

President Scott reported on the November 12, 2009 Brookings City Chamber of Commerce event at which the College was the guest of honor and very well received. It was the kick-off for the Curry Campaign and the new sign was unveiled. Board Member Cherie Mitchell reported that the College contracted with Karen Pringle to coordinate the fundraising efforts on the Curry project and noted that the first campaign check was received today! Board members were encouraged to contribute to the project.

Strategic Plan

President Scott noted that the new Unit Reports were reformatted to incorporate Strategic Plan updates. Therefore, providing the Board with monthly updates instead of quarterly. More user friendly summary reports, using the TracDat system, are being developed.

Correspondence re: OCCI, Exhibit # 9 B

Copies of the correspondence from former president Steve Kridelbaugh were included in the meeting materials.

Financial Reports, Exhibits # 9 B 1-4

Copies of the financial reports were included in the meeting materials. Business Manager Ron Olson reported that the PERS evaluation should be completed in time for the audit. He added that barring any major reduction in state funding, the cash flow was expected to be good through June.

Measures of Achievement (MA)

MA # 5, Student Intended Goals Achieved, Exhibit # 9 C 1

Copies of were included in the meeting materials. An additional handout summarizing the measure was distributed at the meeting. Executive Director Tom Nicholls briefed the Board on the measure.

MA # 20, Fiscal: Enterprise Funds Activity

Deferred until January.

**CONSENT
AGENDA**

Consent Agenda, Exhibits # 10 A and B

Copies of the items were included in the meeting materials.

M11/09-2

Marcia Jensen's motion to *approve the Consent Agenda, as presented*, was seconded by Lonny Anderson. Upon call for the vote, the **MOTION PASSED** unanimously.

BE IT RESOLVED, that the Board of Education of Southwestern Oregon Community College District approved the payment of \$32,899.02 to Dell Inc. for the purchase of two servers, Exhibit #10 A.

BE IT RESOLVED, that the Board of Education of Southwestern Oregon Community College District reviewed and approved the meeting minutes dated October 26, 2009, Exhibit # 10 B

OLD BUSINESS

Naming Policy, Exhibit # 11 A

Copies of the proposed policy were included in the meeting materials. This is the second review by the Board.

M11/09-3

Marcia Jensen's motion to *approve the Naming Policy, as presented*, was seconded by Harry Abel. Upon call for the vote, the **MOTION PASSED** unanimously.

Jensen stated that it was important to firm the naming policy up now for capital campaign use.

Howell stated that new Board policies should be reviewed by the Board's Policy Committee. Chair Bridgham mentioned that he would be submitting a sustainability policy for first review by the Sustainability Committee in the near future.

NEW BUSINESS

Support of Ballot Measures 66 and 67, Exhibit # 12 A

Copies of the resolution were distributed at the meeting. President Scott briefed the Board on the proposed resolution requested by OSBA. She added that local legislators would be on campus for the January 4 in-service to address the staff on the ballot measures, clarifying that the ballot measures represented money that would be cut from budgets if they failed.

Lonny Anderson's motion to *support upholding the 2009 budget balancing revenue package (Ballot Measures 66 and 67); and strongly urge parents, staff and community members to vote YES on Ballot Measures 66 and 67 and actively support the measures* was seconded by Rick Howell.

Discussion occurred.

M11/09-4

Cherie Mitchell's motion to *table* was seconded by Harry Abel. Upon call for the vote, the **MOTION TO TABLE PASSED** with affirmative votes from Lonny Anderson, Cherie Mitchell, Harry Abel, and Marcia Jensen; opposing from Julie Kremers, David Bridgham and Rick Howell.

This item will be placed on the December 14, 2009 agenda.

Welding Booths, Exhibit # 12 B

Copies of the resolution were distributed at the meeting. Vice President Val Martinez briefed the Board on the purchase with CBJT grant funds.

M11/09-5

Rick Howell's motion to *accept the bid of \$143,312 from Great Lakes Air Systems as part of the CBJT grant and approved the necessary payments to the supplier associated with this portion of the project* was seconded by Marcia Jensen. Upon call for the vote, the **MOTION PASSED** unanimously.

**EXOFFICIO
REPORTS**

STUDENT GOVERNMENT

ASG President Cody Carlson briefed the Board on various activities and added that they were pleased to see local contractors working on campus.

CLASSIFIED UNION

Classified Union President Wayne Chandler reported that they were still bargaining over insurance. He stated that the unions supported Measures 66/67 and asked the Board to reconsider their support of the measures.

FACULTY SENATE

Copies of the Faculty Smoking Survey were included in the meeting materials. Faculty union president Bernadette Kapocias briefed the Board on the survey results.

FACULTY UNION

Kapocias briefed the Board on Measures 66/67 stating that 97.5 % of the households in Oregon would not see bigger taxes as a result of these measures; they will only affect the wealthy households with incomes over \$250,000. However, not passing the measures is sure to have a serious impact on education and other public services. She encouraged people to visit www.defendoregon.org for more information.

Bargaining team and faculty are dialoging in bargaining. Both unions are giving back to the community with a food drive through Oregon Coast Community Action. She encouraged Board members to donate at the ORCCA website. It was noted that a \$1 donation = 7 lbs food.

EXEMPT STAFF

Exempt representative Tom Nicholls shared his frustration in the state writing a check to the community colleges that they couldn't cover. As a result business is pitted against education and human services. He made a plea to the Board to support the Measures for the sake of the College.

**INFORMATION/
EXECUTIVE TEAM
REPORTS**

Integrated Technology Services, Exhibit #14 A 1

Copies of the report were included in the meeting materials. Flores highlighted that students received 50 mb of bandwidth, which was increased from 15 mb.

Foundation, Exhibit # 14 A 2

Copies of the report were included in the meeting materials. Clarification was made that the naming policy was a Board policy, but that the Foundation Director and the Foundation Board had drafted and reviewed it prior to the Board’s adoption.

Curry Campus, Exhibit # 14 A 3

Copies of the report were included in the meeting materials. Dean Janet Pretti was commended on her efforts in the design of the new campus building.

Student Services, Exhibit # 14 A 4

Copies of the report were included in the meeting materials. Executive Director of Enrollment Management Tom Nicholls reported that winter term registration had started and high school visits were on the horizon.

Chair Bridgham reported on his meeting with Financial Aid personnel over student concerns, which he found very helpful. It was noted that Financial Aid would conduct an official presentation to the Board in January.

Administrative Services, Exhibit # 14 A 5

Copies the report and hiring matrix were included in the meeting materials.

Instructional Services, Exhibit #14 A 6

Copies of the report were included in the meeting materials.

ADJOURNMENT

At 8:08 p.m., Chair Bridgham announced that the Board would be into another Executive Session for the purpose of the president’s evaluation.

**#2 EXECUTIVE
SESSION**

The Board moved into Executive Session under ORS 192.660 (2) (i) Personnel from 8:15 p.m. to 8:45 p.m.

Respectfully submitted,

David Bridgham, Board Chair

Patty Scott, Clerk

Deb Nicholls, Recording Secretary

Exhibit # 9 A
Date December 14, 2009
Approved YES___ NO___
Motion # _____

**Southwestern Oregon Community College
Board of Education**

Prepared by the Office of the President

ACTION UNDER CONSIDERATION

Announce support for Ballot Measures 66 and 67, the 2009 budget - balancing revenue package.

WHEREAS, the 2009 Legislature, when faced with damaging cuts to state and local services as a result of the continuing national fiscal crisis, chose to enact modest but significant increases to the corporate minimum tax, the corporate income tax and income taxes on high income households and wage earners; and

WHEREAS, the legislature used the \$733 million raised through this ‘tax fairness’ package in conjunction with significant cuts to services to take a balance approach to finalizing the 2009-11 biennial budget; and

WHEREAS, opponents of the revenue measures have submitted enough valid signatures to refer the two measures to a January 26 statewide special election in an effort to overturn the package and by extension destabilize the state budget; and

WHEREAS, should the legislative revenue package be overturned, the remaining option for the legislature would be to enact across-the-board service cuts in order to preserve a balanced budget, and thus reduce the 2009-11 Community College Support Fund by \$23.4 million at 5% reduction and \$46.8 million at 10% reduction; and

WHEREAS, such a statewide reduction would mean a loss of \$783,180 at 5% and \$1,416,613 at 10% for the Southwestern Oregon Community College district; and

WHEREAS, a YES vote on Ballot Measures 66 and 67 will mean sustaining the tax fairness package.

BE IT RESOLVED that the Southwestern Oregon Community College Board of Education supports upholding the 2009 budget balancing revenue package (Ballot Measures 66 and 67); and

BE IT FURTHER RESOLVED that the Southwestern Oregon Community College Board of Education strongly urges students, parents, staff and community members to vote YES on Ballot Measures 66 and 67 and to actively support the measures.

Adopted this 14th day of December, 2009.

David Bridgham, Board Chair

Patty Scott, Interim President