



2008-2009 Verification Worksheet
Federal Student Aid Programs

Your application was selected by the U.S. Dept. of Education or by the Financial Aid Office for review in a process called "verification." In this process, we are required by federal law (34 CFR, Part 668) to compare the information from your application with the information provided on this form and with signed copies of your and your parents' 2007 federal tax forms. If there are differences between your application and the documents you have submitted, corrections may need to be made. **We cannot process your financial aid until verification has been completed, so please provide the required documents as soon as possible.**

What you should do:

1. Collect your (and your parents') financial documents (signed Federal income tax forms, W-2, etc.).
2. **Complete and sign the worksheet** - you and your parent
3. Contact us if you have questions about completing this worksheet.
4. Bring or mail the completed worksheet, tax forms and any other documents to our office.
5. We will compare the information on these documents and make electronic corrections if necessary. We will notify you if we are required to make any corrections.

A. Student Information

<i>Last Name</i>	<i>First Name</i>	<i>M.I.</i>	<i>Social Security Number</i>	
<i>Address (include apt. #)</i>		<i>City</i>	<i>State</i>	<i>Zip Code</i>
<i>Date of Birth</i>	<i>E-mail Address</i>		<i>() Phone Number</i>	

B. Family Information

Dependent Students: List the people in your parents' household, include: (1) yourself and your parent(s) (including step-parent) even if you don't live with your parents; and (2) your parents' other children, if (a) your parents provide more than half of their support from July 1, 2008 through June 30, 2009, or (b) the children would be required to provide parental information when applying for Federal student aid; and (3) other people if they now live with your parents, and your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2008 through June 30, 2009.

Write the names of all household members. Also write in the name of the college for any family member, **excluding your parent(s)**, who will be attending college at least half-time between July 1, 2008 and June 30, 2009, and will be enrolled in a degree or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College
<i>Example: Martha Jones</i>	<i>24</i>	<i>Wife</i>	<i>City University</i>
		Self	

C. Tax Forms and Income Information

All tax filers must submit a signed copy of all 2007 Federal Income Tax returns which include the 2007 IRS Form 1040, 1040A, 1040EZ, TeleFile Tax Record, a tax return from Puerto Rico or a foreign income tax return:

If you did not keep a copy, call the IRS at 1-800-829-1040. Press "2- Refund or Personal Tax Account" then Press "2 - Personal Tax Account," follow the instructions until given the option to select a "tax return transcript" then follow the instructions.

If you (and/or your parent) did not and are not required to file a 2007 Federal Income Tax Return, check the corresponding box below. List employer(s) and any income received in 2007 (use W-2 forms or other earning statements).

You

Your father (step)

Your mother (step)

Name of Employer	Student Amount	Spouse or Parent(s) Amount

Both tax filers and non-tax filers must list any funds received or paid in 2007 below: **Be sure to enter zeros if no funds were received.** (See Worksheets A, B and C of the Free Application for Federal Student Aid (FAFSA)). If the numbers listed here and the numbers on the FAFSA do not match, you will be asked to provide documentation to the Southwestern Financial Aid Office.

Student (spouse)	Calendar Year 2007 January 1, 2007 - December 31, 2007	Parent(s) (step-parent)
	FAFSA WORKSHEET A:	
\$	Welfare benefits, including Temporary Assistance for Needy Families (TANF). Do not include food stamps or subsidized housing.	\$
\$	Social Security benefits received, that were not taxed (such as SSI), for all household members as reported in question 90 (or 66 for your parents).	\$
	FAFSA WORKSHEET B:	
\$	Payments to tax-deferred pensions and savings plans (paid directly or withheld from earnings) including, but not limited to, amounts reported on W-2 Form Box 12a - 12d, codes D, E, F, G, H, and S.	\$
\$	Child support received for all children. Don't include foster care or adoption payments.	\$
\$	Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits).	\$
\$	Veterans' non-education benefits, such as Disability, Death Pension or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study Allowances.	\$
\$	Any other untaxed income, not reported elsewhere on Worksheets A and B, such as workers' compensation, untaxed portions of railroad retirement benefits, Black Lung Benefits, disability, etc. Tax filers only: Report combat pay not included in adjusted gross income. Don't include student aid, WIA educational benefits, combat pay if you are not a tax filer, or benefits from flexible spending arrangements (e.g., cafeteria plans).	\$
\$	Money paid on your behalf (e.g., bills), not reported elsewhere on this form.	XXXXXXXXXX
	FAFSA WORKSHEET C:	
\$	Child support PAID because of divorce or separation or as a result of a legal requirement. Don't include support for children in your (or your parents') household, as reported in question 90 (or question 66 for your parents).	\$

D. Sign This Worksheet

By signing this worksheet, We certify that all the information reported on this worksheet is complete and correct. At least one parent must sign the form. **Warning:** If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail or both. (per Federal Regulations as noted on the FAFSA).

Student's Signature

Date

Parent's Signature

Date