



# SOUTHWESTERN OREGON COMMUNITY COLLEGE

## Student First Stop Center

1988 Newmark Ave., Coos Bay, OR 97420 (541)888-7352 • (800)962-2838 • [www.socc.edu](http://www.socc.edu)

# GRADUATION APPLICATION

### APPLICATION DEADLINES:

Applications for each degree or certificate must be submitted at least one term before you plan to graduate and are good for the year in which you apply. Please complete the online graduation survey before submitting or mailing your applications to the Student First Stop Center in Dellwood hall. If you fail to graduate within the application period, then another application must be submitted.

Applications for Degree or Certificates are due on the following dates.

**Fall: First Friday in August**

**Spring: First Friday in February**

**Winter: First Friday in November**

**Summer: First Friday in May**

If the application is turned in after the February deadline you may lose the opportunity for your name to appear in the newspaper.

### CHANGES TO YOUR SCHEDULE:

It is your responsibility to report any changes made to this application to the Transcript Evaluator. This includes adding or dropping classes, changing the term of your projected graduation, changing your graduation status or changing your name (if it affects how it is to appear on your degree).

### GRADUATING WITH HONORS:

Graduating with honors is calculated on a cumulative 3.75 grade point average (GPA) or higher, which includes all course work from other colleges, regardless of their applicability to current course work.

Graduating with honors applies only to one-year certificates and two-year degrees.

### Please complete the following questions:

Do you intend to participate in the graduation exercise? \_\_\_\_\_ YES \_\_\_\_\_ NO

(To participate in the ceremony you must be graduating with at least a one year certificate.)

Do you require special accommodations to participate in the graduation ceremony? \_\_\_\_\_ YES \_\_\_\_\_ NO

If YES, please specify:

Do you want your name to appear in the graduation program and in the local newspapers\*? \_\_\_\_\_ YES \_\_\_\_\_ NO

Name of your local newspaper and city/state \_\_\_\_\_

Do you plan on transferring to a four-year college? \_\_\_\_\_ YES \_\_\_\_\_ NO

Did you complete the online graduation survey at <http://www.socc.edu/graduation/>? \_\_\_\_\_ YES \_\_\_\_\_ NO

\*Under the new Public Law 93-380, "The Family Education Rights and Privacy Acts", it is necessary to have the student's written permission to allow the college to print his or her name on the graduation commencement program and in the local newspapers.

**The following information must be completed to process your application.**

Name (as you desire it to appear on the degree): \_\_\_\_\_  
Last
First
Middle

Mailing Address (where you would like your degree mailed): \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_  
Street
City
State
Zip

Home city and state you would like to be recognized from: \_\_\_\_\_

Degree or Certificate you are applying for: \_\_\_\_\_

Year and term you intend to graduate: \_\_\_\_\_ Catalog year you intend to graduate: \_\_\_\_\_

**(Catalog year explanation: This is either the year you began working towards your degree, the current catalog year, OR if you have had more than a one year interruption in your course of study, the catalog year in which you resumed working towards your degree.)**

**Please list below courses from the current term forward needed to complete your degree.**

SUMMER TERM 20 _____			FALL TERM 20 _____		
COURSE NUMBER	COURSE NAME	CREDITS	COURSE NUMBER	COURSE NAME	CREDIT
WINTER TERM 20 _____			SPRING TERM 20 _____		
COURSE NUMBER	COURSE NAME	CREDIT	COURSE NUMBER	COURSE NAME	CREDIT

Please check your student email regarding your graduation status and commencement updates.

**Student Signature:** \_\_\_\_\_ **ID #** \_\_\_\_\_

**Advisor signature is required before submitting application.**

**Advisor Signature:** \_\_\_\_\_ **Advisor Printed Name:** \_\_\_\_\_

Please complete the attached card before submitting the application if you plan to participate in the ceremony (write clearly and legibly).

*Please visit <http://www.socc.edu/graduation/> to complete the graduation survey.  
 Your application will be returned to you if it is not completed.*