CALL TO ORDER
Chair Marcia Jensen called the meeting to order at 5:30 p.m.

RECESS INTO EXECUTIVE SESSION
The Board recessed into Executive Session under ORS 192.660 (2) from 5:30 to 5:57 p.m.:
  • (d) Labor Negotiations – The Board was briefed on labor management session and issues.
  • (e) Property – Discussion occurred on Coos and Curry properties.
  • (i) Personnel – The Board was apprised of staff on leave.

RECONVENED
Chair Jensen reconvened the open session at 6:02 p.m.

AGENDA CHANGES ADDED: New Business, Jenzabar Maintenance, Exhibit # 12 C 1

INTRODUCTIONS EMPLOYEES, EXHIBIT # 5 A
The following new employees were introduced to the Board:
  • Joseph Wilson, Campus Security Officer
  • Shawn Warren, Assistant to OCCI Executive Director
  • Rebecca Otterbach, Talent Search/Upward Bound Office Coordinator

STUDENT ATHLETES OF THE MONTH (January)
The following athletes were introduced to the Board:
  • DJ Anderson, Men’s Basketball
  • Aminata Cole, Women’s Basketball
Joe Colo from Hough, MacAdam and Warnek briefed the Board on the report. He commended the staff on their efforts and noted that the new Jenzabar software proved challenging. It was a clean audit - no findings were found.

Susan Anderson’s motion to approve the 2012-13 Audit, as presented, was seconded by Rick Howell. Upon call for the vote, the MOTION PASSED unanimously.

The Board reviewed numerous upcoming events.

President Scott explained that there hadn’t been an official visit for 12 years and that this visit was a result of erroneous data reported - not a complaint. Administration viewed the visit positively as it ensures that the College is in compliance and welcomed the team’s feedback. The team will return in February to complete the facilities review. Scott indicated that all of the items will be tracked to show resolution and a report will be shared with the Board once compiled.

It was noted that the College had borrowed against its line of credit four times and that April’s support payments actually arrive in July during the second year of the biennium. The practice of deferring the April payment was only supposed to be for one year (2003-04) in order for the State to balance their budget. However, it has continued.

President Scott briefed the Board on the areas where the numbers had fluctuated since last year’s compact, noting that they were due to changes in GED testing, auto awarding of certificates and degrees, and changes in developmental writing and math. She added that a regional compact was being developed for Coos, Curry and Western Douglas counties.

President Scott explained that there hadn’t been an official visit for 12 years and that this visit was a result of erroneous data reported - not a complaint. Administration viewed the visit positively as it ensures that the College is in compliance and welcomed the team’s feedback. The team will return in February to complete the facilities review. Scott indicated that all of the items will be tracked to show resolution and a report will be shared with the Board once compiled.

Copies of the report were included in the meeting materials and Executive Director Rachele Summerville briefed the Board.

Copies of the item were included in the meeting materials.

Judy May-Lopez’s motion to approve the Consent Agenda, as presented, was seconded by David Bridgham. Upon call for the vote, the MOTION PASSED unanimously.

BE IT RESOLVED, that the Board of Education of Southwestern Oregon Community College District approved the meeting minutes dated November 25, 2013 and December 9, 2013, Exhibit 9 A.
OLD BUSINESS
There was none.

PUBLIC COMMENT
Bernadette Kapocias addressed the Board on the accuracy of the November 25, 2013 minutes. She stated that she submitted a request for information for the meeting recording. Cheryl Davies added that the concern was concerning Early Retirement.

NEW BUSINESS

BOARD POLICIES – 1st READINGS
Copies of the policies were included in the meeting materials.
• 7020, Hiring of College Staff, Exhibit # 12 A 1
• 7025, Position Descriptions, Exhibit # 12 A 2
• 7090, Mother-Friendly Workplace, Exhibit # 12 A 3
Second readings are scheduled to occur on February 24, 2014.

BOARD POLICIES – 2nd READINGS
Copies of the policies were included in the meeting materials. Following a first reading on November 25, 2013, a second reading occurred on each of the following policies:
• 7190, Faculty Selection, Exhibit # 12 B 1
  o Clarification was provided on why the process was different for FT verses PT faculty. PT faculty are term-by-term employees. Therefore, they are handled by the Chief Academic Officer rather than the President.
• 7026, Staffing Definitions, Exhibit # 12 B 2
• 7080, Reporting Suspected Child Abuse, Exhibit # 12 B 3

M01/14-3
Susan Anderson’s motion to approve the policies, as presented, was seconded by Judy May-Lopez. Upon call for the vote, the MOTION PASSED unanimously. The policies will be posted on the Board’s Web page.

JENZABAR MAINTENANCE, EXHIBIT 12 C
Copies of the resolution were distributed at the meeting and Director Rocky Lavoie briefed the Board.

M01/14-4
Susan Anderson’s motion to approve payment to Jenzabar in the amount of $66,054 for the 2013-14 annual software maintenance for Jenzabar software agreement covering the college-wide Enterprise Information System software was seconded by Tim Bishop. Upon call for the vote, the MOTION PASSED unanimously.

EX-OFFICIO WRITTEN REPORTS
Copies of the written reports were included in the meeting materials.
Associated Student Government President Charlie Kloss highlighted the following:
• Two new directors for communications and sustainability are now in place
• Fifty OCCSA voter registration cards were collected in the past week
• Budget review underway to ensure funding for the year’s remaining activities
• Additional Red Cross blood drive being planned for the end of April

UNIT WRITTEN REPORTS
Copies of the written reports were included in the meeting materials.
President Scott mentioned that the seven topics from the winter in-service activity were moving forward in more detail to already established campus groups and one newly developed one.

CORRESPONDENCE
Copies of Ningxin Shen’s email re: Honor Roll and The World article on the January 16, 2014 Beach Clean-up were included in the meeting materials.

ADJOURNMENT
There being no further business, Chair Jensen adjourned the meeting at 6:57 p.m.
Respectfully submitted,

Marcia Jensen, Board Chair        Patty Scott, Clerk

Deb Nicholls, Recording Secretary