ATTENDANCE  Board of Education/Staff (Quorum Present)

Board of Education (quorum present)
Rick Howell (Chair) (ph) *  Marcia Jensen *
Harry Abel * (ph)  Julie Kremers *
Susan Anderson *  Cherie Mitchell *
David Bridgham *

Staff/ExOfficios
Patty Scott (President) *  Linda Kridelbaugh *
Phill Anderson  Rockie Lavoie
Andy Carpenter  Mark Lawrence
Floyd Chase  Ron Metzger
Anthony Collins  Deb Nicholls *
Tim Dailey *  Janet Pretti *
Karen Domine  Karen Pringle
Tracy Fawns  Kari Robison
Kat Flores *  Diana Schab
Ethan Garrison  Karina Smith
Katherine Gryzenia  Rachelle Summerville *
Mike Herbert  Susan Walker
Rod Keller

Guests
Mike Chavez  Caddy McKeown
Quynne Eharis  Cheryl McMahan
Riley Grandinetti  Business Club Members
Stephanie Kilmer  Student Ambassadors
Judy May Lopez

*Also present at Executive Session

CALL TO ORDER  Vice-Chair David Bridgham called the session to order at 5:32 p.m.

RECESS INTO  EXECUTIVE SESSION  The Board recessed into Executive Session under ORS 192.660 (2) from 5:32 to 5:52 p.m.:
• (d) Labor Negotiations – Updates on arbitrations and labor management meetings.
• (e) Property – Updates on Curry properties.
• (h) Legal Rights – Update on OSHA complaint.
• (i) Personnel – Update on personnel issues.

RECONVENED  Vice-Chair Bridgham reconvened the open session at 6:00 p.m.

AGENDA CHANGES  The order of introductions changed to accommodate students’ class schedules.

INTRODUCTIONS  STUDENT-ATHLETES OF THE MONTH  The following student-athletes were introduced to the Board:
• Quynne Eharis, Women’s Basketball
• Riley Grandinetti, Men’s Basketball
NEW EMPLOYEES
The following new employees were introduced to the Board:

- Mark Lawrence, Math Learning Center Teacher Aide
- Tracy Fawns, Nursing Instructor
- Honora Remak, High School Recovery Classroom Aide *(not in attendance)*
- Andy Carpenter, Student First Stop Center
- Katherine Gryzenia, Pharmacy Tech Instructor
- Bryan Thurman, Welding Instructor *(not in attendance)*

STUDENT AMBASSADORS
Admissions Recruitment Specialist Kari Robison presented the following student ambassadors to the Board:

- Brady Esch
- Simon Esparza
- Jai Lee Saldivar
- Delaney Wahl
- Kateylnn Lee
- Riley Grandinetti
- Christian Rupe *(not in attendance)*
- Zachary Sweeney *(not in attendance)*

Robison shared how valuable student ambassadors were to the College’s recruitment process. They provide a student perspective to visitors and personally call all potential students interested in Southwestern.

BOARD POSITION # 7 VACANCY INTERVIEWS
The following individuals were interviewed by the Board:

- Judy May Lopez
- Cheryl McMahan

Vice-Chair Bridgham explained to each candidate that the Board’s Executive Assistant Deb Nicholls would contact them after the Board’s selection was made.

BUS JAM 2012
Mike “The Bear” Chavez and Stephanie Kilmer from KDOCK Radio briefed the Board on the annual event that provided food to local food banks and toys to 650 children. They commended SWOCC students, staff and faculty for their efforts in the collection of 5,875 pounds of food during the first annual VanJam event, a collaborative project between students, staff and faculty. Kilmer presented the College with a commemorative plaque in appreciation for their efforts in helping BusJam gather nearly 25,000 pounds of food.

REPRESENTATIVE CADDY MCKEOWN
McKeown, District 9 Representative, addressed the Board stating that SWOCC was one of three colleges in her district. She briefed the Board on her committee assignments:

- Agriculture and Natural Resources
- Interstate-5 Bridge Replacement Project
- O & C
- Transportation and Economic Development
  - Ways and Means Subcommittee on Transportation and Economic Development
Discussion occurred on governance and McKeown indicated that there may be some dynamic discussions at the state level on this very topic. Vice-Chair Bridgham noted that local control at the local board level was key. Education reform is challenging some of the local control issues, but he cautioned McKeown to look at the color version of the organizational chart that the Governance Committee was working on and noted that they were trying to streamline the process.

McKeown expressed interest in having a Work Session with the Board to become more familiar with the College and it’s governance as she will look to the Board for guidance.

Chair Howell announced that Legislative Teleforums were scheduled every other Tuesday starting on February 12 at 7 a.m. in Tioga 505. President Scott and members of the Board will be in Salem for the Legislative Summit on February 20th during which time they plan to visit with local legislators.

BOARD REPORTS/INFORMATION

IMPORTANT DATES
The Board reviewed numerous upcoming events.

Legislative Summit
This year’s summit is scheduled on February 20th in Salem. President Scott shared SWOCC’s economic impact information prepared by Economic Modeling in September. This information will be shared with local legislators.

OCCA Report
Board Member Marcia Jensen reported that the items and areas of concern continue to be:
- Governor’s budget
- OEIB and the expectation of a move to outcomes-based funding
- Changes to PERS
- OUS and community college’s capital being in one pool – this could provide both challenges and opportunities
- Proposed structural changes – OCCA suggests the OCCA Board adopt a resolution that states they not take an official position, but work to define the structure.
- Adoption of a legislative position to guide OCCA staff throughout the legislative session

Jensen added that there would be an increase of 8.1% in the community college support fund and that financial aid had been increased to $14 million.

COLLEGE REPORTS

PRESIDENT’S REPORT

In-service – President Scott informed the Board that the number of staff and faculty participating in the winter in-service activities was great, which included work around Achieving the Dream (ATD) as the ATD data coach was on campus.

Enrollment – It was noted that enrollment was down slightly for winter.

Housing – Numbers remained relatively stable as new students arrived winter term to fill the spots of those that left after fall.

OCCI – Numbers were maintained well. Good numbers expected in the spring cohort as 15 had already confirmed. The Culinary Team is doing well. With the departure of Chef Randy Torres, Executive Director Shawn Hanlin is now coaching the team. It was noted that SWOCC’s culinary team beat the team from Cordon Bleu at a recent event, which is where Torres now is working training their coaches.

Economic Impact Study – Fact sheet on the impact the College has from the students and tax payer perspective was reviewed.
FINANCIAL REPORTS, Exhibits # 8 B 1 - 5
Copies of the financial reports were included in the meeting materials and updated reports were distributed at the meeting. Vice President Linda Kridelbaugh briefed the Board on the reports.

CONSENT AGENDA

CONSENT AGENDA, Exhibits #9 A and B
Copies of the items were included in the meeting materials.

M01/13-1
Susan Anderson’s motion to approve the Consent Agenda, as presented, was seconded by Marcia Jensen. Upon call for the vote, the MOTION PASSED unanimously.

BE IT RESOLVED, that the Board of Education of Southwestern Oregon Community College District approved the meeting minutes dated November 19, 2012 and December 17, 2012, Exhibits # 9 A and B.

OLD BUSINESS
None presented.

PUBLIC COMMENT
None heard.

NEW BUSINESS

TITLE III GRANT CONSULTANT
President Scott briefed the Board on the details of the grant process. Her goal is to be mindful of starting programs that can be sustained.

M01/13-2
Marcia Jensen’s motion to approve the contract with Lighthouse Consulting for the development of a Title III Individual Strengthening Institutions grant through the Department of Education was seconded by Susan Anderson. Upon call for the vote, the MOTION PASSED unanimously.

BOARD VACANCY
Discussion occurred on the qualified candidates.

M01/13-3
Chair Howell’s motion to appoint Judy May-Lopez for position #7 on the Southwestern Oregon Community College District Board of Education, effective February 1, 2013 through June 30, 2013 was seconded by Marcia Jensen. Upon call for the vote, the MOTION PASSED with Howell, Bridgham, Abel, Mitchell and Jensen in favor; Anderson and Kremers opposed.

The Board encouraged McMahan to apply for a Budget Committee position as well as the Foundation.

BOARD POLICIES, 1st Readings
First readings occurred on the following policies:
- 6038, Construction Contracts-Bidding, Exhibit # 12 C 1
- 8025, Student Rights and Conduct, Exhibit # 12 C 2
- 8040, Animals on College Campus 8045, Education Records, Exhibit # 12 C 3
- 8070, Campus Posting, Exhibit # 12 C 4
- 8080, Personally Identifiable Information, Exhibit # 12 C 5

The Board accepted the policies, as presented, and moved them forward for second readings in February.

EX-OFFICIO REPORTS
Copies of the written reports were included in the meeting materials or distributed at the meeting.
FACULTY SENATE
Ron Metzger highlighted the upcoming geology lectures and discussion occurring on the review of residency requirements (how many credits a student must have taken at SWOCC for degrees to be granted by SWOCC).

CLASSIFIED
In response to the written report, it was noted that the issue of Legacy Bricks was not an administration issue and should be directed to the Foundation Office.

Cash Drawer – Dean Janet Pretti explained how a cash register was located in the Curry bookstore and a cash drawer used for the rest of the staff. It was noted that processes were needed and that the facility was built for cash drawers at every location. Discussion occurred on programming the register so that each individual had their own login.

Seniority – Human Resources Director Rachele Summerville stated that the seniority issue was very complex. The College’s new computer system (Jenzabar) makes it different than what it was in Datatel. The EX system is not as conducive to this process. Experiencing difficulty with the programming of the system, Summerville visited with the Union President about the issue. Human Resource staff is currently calculating the report manually. The programming is extremely complex and some positions are causing more difficulty than others.

ASSOCIATED STUDENT GOVERNMENT
ASG President Ethan Garrison added information about the new senators: now at 14 senators; started the year at seven. He encouraged feedback – good or bad. Chair Howell invited ASG representatives to attend the future Work Session when scheduled.

FOUNDATION
Executive Director Karen Pringle announced that 14 nursing students were awarded nearly $12,000 in scholarships recently and that a Laker Club Board’s Homecoming activity was being planned on February 9 to honor former basketball standout Stacy Evoniuk.

UNIT REPORTS
Copies of the written reports were included in the meeting materials.

ADMINISTRATION
Vice President Kridelbaugh added that with the passing of HB202, the science lab upgrades would be made.

PRESENTATION
In honor of Cherie Mitchell’s retirement from the Board, President Scott presented her with a stained glass lighthouse.

CORRESPONDENCE
None was included.

ADJOURNMENT
Vice-Chair Bridgham adjourned the meeting at 7:55 p.m.

Respectfully submitted,

David Bridgham, Board Vice-Chair  Patty Scott, Clerk

Deb Nicholls, Recording Secretary