CALL TO ORDER
Chair Marcia Jensen called the Session to order at 5:30 p.m.

RECESS INTO EXECUTIVE SESSION
Chair Jensen recessed the Board into Executive Session under ORS 192.660 (2) from 5:30 p.m. to 6:08 p.m.:
- (d) Labor Negotiations – Update on grievances and arbitrations.
- (h) Legal Rights – Update on phone system and student lawsuits, and Title IX complaint.

RECONVENE INTO OPEN SESSION
Chair Jensen reconvened the Open Session at 6:12 p.m.

AGENDA CHANGES
No changes were noted.

INTRODUCTIONS
EMPLOYEES
Copies of the new employee’s bio were included in the meeting materials. The following employee new to the College was introduced to the Board:
- Meredith Bulinski, Transitional Education Program Manager

ATHLETES OF THE MONTH
The following athletes were introduced to the Board:
- Rebecca Potts, Cheer/Dance
- Wyatt Engler, Men’s Swimming
- Brittany Banks, Women’s Swimming
Community Education

Dean Karen Domine and Brenda Rogers explained Community Education offerings and how many of them are no longer state reimbursable. Those that aren’t reimbursed by the state are self-support through special project fees that cover the instructors’ fee and College overhead. For classes that are reimbursable, students pay tuition (for most of them) and the instructors are paid according to the part-time faculty pay scale.

Community Education classes are a mix of:
- Fee based (mostly non-reimbursable classes)
- Tuition and fee based
- Audit (tuition @ 50% or free for age 65 and older)

Several courses are being offered or planned:
- History of Oregon South Coast (75 students) at the new museum
- Tall Ships (5 weeks) right before the ships arrive in port spring term
- Tai Chi and Bonsai spring term
- Fly fishing and Fly Tying Workshop

Discussion occurred on starting up the Community Education culinary classes again as they were very popular.

Recently, Brenda and Karen worked with the IT Department to create easy instructions for students to register for Community Education classes which are posted on the webpage.

Integrated Technology

Director Rocky Lavoie conducted a presentation on the Network, showing samples of the equipment used.

BOARD REPORTS/INFORMATION

IMPORTANT DATES
The Board reviewed numerous upcoming events. A 20-year celebration of the Curry annexation into the College District is being planned for July when the Board meets in Brookings.

BOARD OPERATIONS

OCCA Report, Exhibit # 7 B 1
Copies of the report were included in the meeting materials.

COLLEGE REPORTS

PRESIDENT’S REPORT
President Scott briefed the Board on:
- OCCA Legislative Summit – Scott and several Board members to attend the event in Salem this week and plan to meet with our local legislators during the visit.
- Vice President of Administrative Services Position – Three candidates were interviewed.
- Accreditation – Scott discussed with the Board that SWOCC’s accreditation was on track with the mid-cycle report due in two weeks and the Team scheduled to visit in April.

FINANCIAL REPORTS, EXHIBITS # 8 B 1 - 4
Copies of the financial reports were included in the meeting materials and Business Manager Kathy Dixon briefed the Board.

CONSENT AGENDA

CONSENT AGENDA, EXHIBIT # 9 A
Copies of the item were included in the meeting materials.

M02/15-1
Susan Anderson’s motion to approve the Consent Agenda, as presented, was seconded by Ken Messerle. Upon call for the vote, the MOTION PASSED unanimously.

BE IT RESOLVED, that the Board of Education of Southwestern Oregon Community College
District approved the meeting minutes dated January 26, 2015, Exhibit # 9 A.

OLD BUSINESS

BOARD POLICY REVIEW – 1st READINGS
Copies of the policies were included in the meeting materials. Discussion occurred and second readings are scheduled for March 23, 2015.

- 2011, Board Powers
- 2012, Board Operations and Governance Style
- 2020, Board Ethics and Conflicts of Interest
- 2037, Administrative Policies/Procedures
- 2040, Regular Board Meetings
- 2041, Executive Sessions
- 2050, Special & Emergency Board Meetings
- 10015, Community Use of College Facilities

PUBLIC COMMENT
None was heard.

NEW BUSINESS

RECREATION CENTER USAGE FEES, EXHIBIT # 12 A
Copies of the resolution were included in the meeting materials.

M02/15-2
Susan Anderson’s motion to approve the increase in all Recreation Center usage fees, as presented, effective July 1, 2015, was seconded by David Bridgman.

<table>
<thead>
<tr>
<th>RECREATION CENTER USAGE FEES</th>
<th>Current</th>
<th>Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Member – Monthly</td>
<td>$40</td>
<td>$42</td>
</tr>
<tr>
<td>Community Member – Quarterly</td>
<td>$100</td>
<td>$105</td>
</tr>
<tr>
<td>Community Member – Annually</td>
<td>$340</td>
<td>$350</td>
</tr>
<tr>
<td>Military (Active/Retired) – Monthly</td>
<td>$30</td>
<td>$32</td>
</tr>
<tr>
<td>Military (Active/Retired) – Quarterly</td>
<td>$85</td>
<td>$90</td>
</tr>
<tr>
<td>Seniors (55 and older) – Monthly</td>
<td>$30</td>
<td>$32</td>
</tr>
<tr>
<td>Seniors (55 and older) - Quarterly</td>
<td>$85</td>
<td>$90</td>
</tr>
</tbody>
</table>

Upon call for the vote, the MOTION PASSED unanimously.

COMMERCIAL FITNESS EQUIPMENT LEASE, EXHIBIT # 12 B
Copies of the resolution were included in the meeting materials.

M02/15-3
Susan Anderson’s motion to approve the three-year lease agreement with Commercial Fitness Equipment in the amount of $50,545 for Recreation Center equipment and direct the Business Office to process the necessary payments was seconded by Tim Bishop. Discussion occurred on the quote process and Recreation Center Supervisor Megan Corriea stressed the importance of using a company that could service the equipment timely and provide longer warranties. The Board requested changes to the resolution and to future equipment bidding processes. Upon call for the vote, the MOTION PASSED unanimously.

BUDGET COMMITTEE VACANCIES, EXHIBIT # 12 C
Copies of the resolution were included in the meeting materials. Three positions are vacant. Two appointments are proposed and the remaining position will be advertised for potential interviews on March 23.

M02/15-4
Ken Messerle’s motion to appoint Randy Mason and Mike Sickels to three-year terms of office on the Southwestern Oregon Community College Budget Committee, with terms expiring June 30, 2017, was seconded by Susan Anderson. Upon call for the vote, the MOTION PASSED unanimously.
2015-16 OCCI RATES, EXHIBIT # 12 D
Copies of the resolution were included in the meeting materials.

M02/15-5
Susan Anderson’s motion to approve the increase in OCCI tuition and fees, commencing with the fall 2015 cohort to $24,600 was seconded by Tim Bishop. Upon call for the vote, the MOTION PASSED unanimously.

2015-16 FEES, EXHIBIT # 12 E
Copies of the resolution were included in the meeting materials.

M02/15-6
Ken Messerle’s motion to approve changes in the Fee Schedule, as presented, for the 2015-2016 academic year, effective summer term 2015, was seconded by Tim Bishop.

<table>
<thead>
<tr>
<th>Fee Title/Description</th>
<th>2014-2015 Fees</th>
<th>PROPOSED CHANGES to 2015-2016 FEES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Per Credit Incidental Fee</td>
<td>26.00</td>
<td>27.00</td>
</tr>
<tr>
<td>Per Course Registration Fee</td>
<td>28.00</td>
<td>29.00</td>
</tr>
<tr>
<td>Distance Education Per Course Surcharge</td>
<td>32.00</td>
<td>33.00</td>
</tr>
<tr>
<td>Nursing Program Fee First Year</td>
<td>3,250.00</td>
<td>3,325.00</td>
</tr>
<tr>
<td>Nursing Program Fee Second Year</td>
<td>3,000.00</td>
<td>3,075.00</td>
</tr>
<tr>
<td>Retake All 3 Compass/Asset Tests</td>
<td>15.00</td>
<td>20.00</td>
</tr>
<tr>
<td>Retake Individual Compass/Asset</td>
<td>5.00</td>
<td>7.00</td>
</tr>
<tr>
<td>Calculator Rental (per term)</td>
<td>10.00</td>
<td>Drop</td>
</tr>
<tr>
<td>Administrative Hold Fee</td>
<td>75.00</td>
<td>Drop</td>
</tr>
<tr>
<td>Per Sheet Printing Fee Black &amp; White</td>
<td>0.05</td>
<td>0.07 / 0.13</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Per Sheet Printing Fee Color</td>
<td>0.25</td>
<td>0.25 / 0.45</td>
</tr>
</tbody>
</table>

Upon call for the vote, the MOTION PASSED unanimously.

TITLE III GRANT WRITER – AARON SHONK, IBD, INC., EXHIBIT # 12 F
Copies of the resolution were included in the meeting materials.

M02/15-7
Susan Anderson’s motion to approve the contract and the 2014-15 payment in the amount of $9,500 to Aaron Shonk of IBD, Inc. for grant writing services of the 2015 Title III Part A Programs – Strengthening Institutions grant. Should SWOCC be successful in obtaining the grant, Shonk will then receive a performance bonus equal to four percent of the total grant amount (~$70,000) payable in three annual installments from non-grant funds in the consecutive fiscal years was seconded by Ken Messerle. If the Title III grant is not awarded, the writer only receives the initial payment of $9,500 paid at the onset of the contract. Upon call for the vote, the MOTION PASSED unanimously.

EX-OFFICIO WRITTEN REPORTS
Copies of the reports were included in the meeting materials.

- **Student Government** - Chair Jensen suggested that Board members bring dry/canned goods to future Board meetings for the student’s food pantry. ASG President Jonna Jorgensen reported that the switch from conventional trays in the cafeteria to the small sectional trays resulted in a significant reduction in waste. The tri-bins will be replaced with new mixed recycle bins.

- **Foundation** – Executive Director Elise Hamner shared that the January 30th event (*Uncorking Opportunity!*!) raised almost $16,000 for scholarships and that a future event was being planned. A new endowment is being created in memory of SWOCC alumnus Estella Morgan and Chair Jensen encouraged Board members to donate.
UNIT WRITTEN REPORTS

Copies of the reports were included in the meeting materials.

- **Student Services** – Dean of Students Tim Dailey reported on the new student orientation software. The goal is pilot it with athletes arriving in August and to roll it out for new students coming in September. It won’t be mandatory the first year, but will be the following year. Working on HD100 initiative through ATD, an underage student policy, and updating the student code of conduct.

- **Administrative Services** – Interim Vice President Bill Becker highlighted that the Bookstore was working hard to compensate for the changing world of hardecopy books and noted that Mail and Print Services processes had adjusted to improve students’ mail access.

- **Instructional and Student Services** – Vice President Ross Tomlin mentioned that the Transitional Education relocation/redesign was working well and that the academic outcomes assessment model presented during Winter In-service will show great progress during the upcoming accreditation visit.

- **Integrated Technology Services** – Lavoie mentioned how they had been bringing the departments up to speed on the new website and were streaming much more than just athletic events now.

- **Human Resources** – Executive Director Jan Baxter highlighted the work conducted with the taskforce on the new 360° evaluation process and that plans were underway to travel to the Curry campus to train staff.

- **Curry** – Executive Director Janet Pretti noted that another successful South Coast Writers Conference was held last weekend and that the IT support staff hiring process was successful.

CORRESPONDENCE

None was submitted.

ADJOURNMENT

Chair Jensen adjourned the meeting at 7:30 p.m.

Respectfully submitted,

Marcia Jensen, Board Chair

Patty Scott, Clerk

Deb Nicholls, Recording Secretary

Southwestern Oregon Community College does not discriminate on the basis of race, color, gender, sexual orientation, marital status, religion, national origin, age, disability status, gender identity, or protected veterans in employment, education, or activities as set forth in compliance with federal and state statutes and regulations.