CALL TO ORDER
Marcia Jensen, Board Chair, called the meeting to order at 7:10 p.m.

ATTENDANCE
Board of Education (Quorum Present)
Harry Abel                     Carol Oelke (via phone)
David Bridgham        Clara Radcliffe
Marcia Jensen       Dan Smith
Mike Murray

Staff/Ex-Officios
Joanna Blount                     Lynda Hatfield
Blake Bowers       Janet Hawthorne
Brenda Brecke                    Julie Johnson
Robin Bunnell         Shaun Kohn
Joe Colo          Steve Kridelbaugh
Tracey Curlee        Bruce Locker
Barbara Davey        Glen Lyon
Kat Flores          Ron Metzger
Jennifer Franklin    Sheldon Meyer
Mike Gaudette        Deb Nicholls
Peggy Goergen        Tom Nicholls
Sally Harrold        Ron Olson

Guests
Danielle Clery              Trey Lusk
Brittany Cloonan            Amy McArdle
Elise Hamner                 Travis Osborn
Maryssa Hargrove            Travis Overley
Guy Hawthorne               Salange Phillips
Garrett Largie              Stephanie Phillips
Andy Lee                     Kathy Rosencrantz

AGENDA CHANGES
Chair Jensen made the following changes in the agenda:
• 3.022, Budget Committee Interview, Tim Salisbury - Deferred until next month
• 6.304, MASSC Temporary Appointments - Revised
• 9.014, Oregonian article – Added
• 9.015, President Kridelbaugh’s letter to the State Board of Education and others - Added
**INTRODUCTIONS/ INTERVIEWS/ PRESENTATIONS**

**INTRODUCTION**

**Staff Introduction – Exhibit 3.01**

Dean Lynda Hatfield introduced Sharon Smith, Director of Library Services, to the Board.

**BUDGET COMMITTEE INTERVIEW**

**Kathleen Rosencrantz – Exhibit 3.021**

Chair Jensen introduced Ms. Rosencrantz.

Ms. Rosencrantz shared that she felt that the College was a force in the community. She explained that she started as a student at the College during its inception when classes were held in the airport facilities. She stated that she was glad to be able to give something back to the College and the community by serving on the Budget Committee.

Chair Jensen thanked Ms. Rosencrantz for reapplying for a Budget Committee position and explained that she would be notified of the Board’s decision.

**INTRODUCTION/PRESENTATION**

**John Young, OSBA Executive Search Director**

Chair Jensen introduced Mr. Young to the Board.

**Proposed President Search Calendar – Exhibit 3.031**

Dr. Young briefed the Board on the search process. He noted that it was a very important task. The College has had solid leadership over the past 13 years and the selection of a new executive is the most important thing for the Board. He noted that the Board hires the president and that the input that they receive from staff, faculty, students and community members was extremely important.

Young and Jon Carnahan, OSBA, will facilitate the process. They will meet with faculty, students, student leaders, etc. during the process in open meetings to gather input on what qualifications are important for the new president to exhibit and demonstrate (education, etc.). The findings are summarized and brought back to the Board at a future date. Out of that, they will draw some qualification statements (15-25) depending on the needs of what is important to the College and the Board. The Board will have a chance to review those and develop a set of qualifications as well. These become the standards that will be used throughout the process. Everyone will know the kind of individual that the Board seeks. These standards will then be adopted publicly. Certain parts of the process are held in Executive Session.

Advertising for the position will begin in August. Young mentioned that candidates for these type of positions are getting fewer and fewer each year. Rogue Community College only has 23 applicants for their President’s position.

*Dan Smith’s motion to adopt the proposed President Search Calendar as presented was seconded by Mike Murray. It was noted that some dates may change throughout the process, but the overall concept and plan remains the same. Upon call for the vote, the motion passed unanimously.*
Annual Financial Audit Report – Exhibit 3.041

Rob Wall, College Auditor, explained that the new GASB 34 rules required that the auditors take longer in this year’s audit process. The College is totally in compliance with the new GASB 34 rules. He noted that the auditors found a clean opinion – an unmodified opinion. No significant deficiencies or issues of noncompliance were found. They did a thorough study of internal controls, which introduced them to the procedures of different offices as they did site visits. He briefed the Board on the process.

Wall noted that over 320 hours were put into the audit, that next year’s process won’t be as bad.

Annual Audit Report – Exhibit 3.042

David Bridgham’s motion to accept the Southwestern Oregon Community College Fiscal Year 2003 audit report as prepared by Wall & Wall PC was seconded by Dan Smith. Upon call for the vote, the motion passed unanimously.

BOARD REPORTS/ INFORMATION

Clara Radcliffe noted that the play Good Night Desdemona (Good Morning Juliet) was over and she suggested, in the future, that they have two weekends of showings. She noted that the collaboration between the Dolphin Players and the College worked very well. President Kridelbaugh noted that the enunciation of the actors had vastly improved over MacBeth. It was mentioned that Radcliffe had coached the students prior to the play. Discussion occurred on the acoustics of the PAC.

Mike Murray declared that his basketball season is officially over and that he was the proud grandfather of a new baby boy.

Dan Smith announced that he too had a new grandbaby.

Chair Jensen noted that she had been participating in several projects one of which was the Bay Area Rotary Club’s Shots for Tots Program that allows for initial immunizations and well baby checks. She asked that Goergen assist in distributing the information to the Curry County area and noted that she named Goergen as the Curry contact. Jensen will also be in contact with Brenda Brecke for the local area distribution.

OCCA Legislative Report

Vice-Chair Bridgham reported that OCCA was working on community college funding.

- Option 1 – range between $80 and $100 million dollar increase over the last funding amount ($402 million) for the next biennium
- Option 2 – $160-$240 million over the next two biennium

OCCA doesn’t feel that the inflation amount should be greater than what the State of Oregon uses. He asked for a consensus.
Copies of the exhibit were included in the meeting materials. President Kridelbaugh briefed the Board on the process. He explained the 2000-01 Indexed Funding Model document to the Board.

Discussion occurred.

It was the consensus of the Board that Option 1 with the higher end of the range should be recommended.

Mike Murray suggested a $80-$160 million dollar range.

**RECOMMENDATIONS FOR THE 04/26/04 MEETING**

Chair Jensen encouraged Board Members to contact her or Nicholls with recommendations.

**PUBLIC COMMENTS – NURSING PROGRAM**

Chair Jensen accepted public comments on the Nursing Program.

Barbara Davey and Janet Hawthorne were given the floor to address the Board.

Barbara Davey, Interim Director of Nursing, informed the Board that she was appointed the interim position six years ago under a time of crisis. She was given to understand that she could be here for a while if she desired to do so. The program has undergone many changes in staff and curriculum over the past few years. She noted that the current staff was excellent clinically and in delivering the Nursing Program to the students. The students are very bonded and the staff supports them through these times. They are working with Florence to deliver WebCT dyadic nursing with Peace Harbor and hope to deliver to Curry County in the future. “We all need to understand what change does to a program such as nursing. It’s a very difficult and stressful program to administer,” she added. She closed by stating that she was happy with what she sees and would like to move forward with it.

Janet Hawthorne, Nursing faculty, addressed the Board. She is one of the four full-time nursing faculty. She is in her 2nd full-time year at Southwestern. She noted that she was in support of Barbara Davey in her directorship of the program. Marty Miller (Nursing faculty) will be leaving the program soon and Hawthorne announced that she too was resigning.

Ron Steffens, Faculty Union President, stated that continuity and expansion of the objectives of both the program and that Davey had stated would be in the best interest of the Federation and the College.

**IMPORTANT DATES**

04/06/04, Oregon Student Scholar Event – Salem, April 6, 10:45-11:30 a.m.
04/24-27/04, AACC Annual Convention – Minneapolis
05/06-08/04, OCCA Annual Convention – Eugene
05/10/04, Budget Committee Meeting
05/24/04, Board Meeting in Reedsport
06/16-19/04, ACCT Trustee Regional Trustee Leadership Conference – San Antonio
ASSOCIATED STUDENT GOVERNMENT (ASG) REPORT

Tracey Curlee, ASG President, presented over 400 signatures on a petition in support of a new student recreation center. The Center will not be used by only athletes, but there will be equal access for all students attending the College. She noted that, at the current time, there was a wait list for work-study jobs and they are hoping that the new Center would provide more work-study opportunities for our students. She continued by stating that as the elected officials for the student body, they were here to tell the Board the students’ wants and needs. “As the united student body, we feel that this recreation center will hopefully not only raise FTE, but help with retention and provide an improved, more active lifestyle to the students that attend this institution,” she added.

PUBLIC COMMENT – STUDENT RECREATION CENTER

Chair Jensen accepted public comments on the proposed Student Recreation Center. She stated that she would entertain four comments in opposition of the Center:

1) Matthew Rowe, ASG Federal Affairs Senator, stated that he was in opposition and felt that that the majority of the student body was not in favor of the Center. He stated that he would transfer out of Southwestern if the Center was built. He urged the Board to reject the proposal and to table the topic.

Board Member Abel reminded Rowe that it was suggested at the February meeting that Rowe gather a petition with student signatures in opposition of the Center. This was not done.

2) Travis Overley, President of Phi Theta Kappa and Editor for the Southwester, noted that he was at the College to get an education and felt that there were other things that should be addressed (i.e., old desks and equipment in the classrooms). He voiced concern with the computer labs and library not being open on weekends. He shared that a recreation center would be great, but felt that the Board and the administration should revisit their priorities.

3) Garrett Largie, full-time student, stated that he was barely able to pay his education off. He felt that the petition should be circulated again as he spoke with a student that had signed the petition and mentioned that he may not do so again.

Chair Jensen stated that she would entertain four comments in support of the Center:

1) Trey Lusk, full-time student, believes that bringing a new recreation center to the College would help immensely in recruiting all students, not just athletes. He only knows of two students that are in opposition of the Center. He noted that he personally had never seen the petition for students to sign in support of the Center. “The Center would give students other, more positive activities,” he added.

2) Jennifer Franklin, Fitness Center Supervisor/Softball Coach, noted that she had grown up in the local area. She was a Southwestern student/athlete, transferred on to a four-year institution and was back here working now. She stated that she has had to turn students away from the Fitness Center who are not in Super Circuit and noted any fitness oriented activity would help all of us. Other schools are enhancing their fitness facilities to better their campuses and students’ lives. Many community members utilize the College’s facilities for their workout facilities. Education is the best investment that she ever made and the new Center would add additional physical education opportunities.
3) Tom Nicholls, Director of Admissions, shared that he was recently in an in-house visit with recruits from our District and that Lane, Chemeketa and Umpqua were also looking at them. He stated that five minutes into the conversation with the families came the question of “Are they going to build a Student Recreation Center?” He reiterated the importance of facilities when recruiting ALL students. “Students want to go someplace where things are happening… the questions of ‘What programs do you have?… What is there to do?’ always come up in the recruiting process,” he added.

Nicholls stated that it would be great to tell students that we are building a brand new library or a science building, but that the reality was that the students aren’t offering to self-assess a fee to pay for those facilities.

4) Blake Bowers, Health and Physical Education faculty, explained that he started the Outdoor Club on campus at Southwestern. He envisions that the new Center would provide an excellent opportunity to capitalize on all kinds of activities for our students and community. He felt that it was in the best interest of the students and the College to build a new Student Recreation Center.

Chair Jensen reminded the audience that the Board had already approved a $4 self-assessed fee in June 2000 and that any action on the issue tonight would be on a $2 increase on that fee.

RECESS

The Board took a short recess from 8:50 – 9:05 p.m.

DIVISION REPORTS

Arts, Humanities & Social Science – Exhibit 5.021

Copies of the report were included in the meeting material. Radcliffe commented on the Theatre Program – “When a program is dropped and then recreated, especially with theatre, you have to create a culture…we are seeing that in the middle of Rob Clingan’s third year a creation again of a theatre culture…for the price of one faculty member you have five people who are creating a theatre culture.”

Business, Math, Science and Technology – Exhibit 5.022

Copies of the report were included in the meeting material. Discussion occurred on different training aspects that the College may be able to assist American Bridge with to meet their needs.

Curry County – Exhibit 5.023

Copies of the report were included in the meeting material. Peggy Goergen, Associate Dean, reported that two partnerships are going on right now – Beachcomber’s Festival and the Home Show.

Health & Human Services – Exhibit 5.024

Copies of the report were included in the meeting material. Joanna Blount, Associate Dean of Collegiate Education, added that the Men’s Soccer Team would again be in partnership with SWOYA to put on a soccer camp for younger students.
Workforce Development – Exhibit 5.025

Copies of the report were included in the meeting material. Dean Hatfield stated that Southwestern was well represented by the CCTI grant staff at a recent League of Innovations convention in California.

Bridgham reminded Board members that the Board had requested that research be conducted on how many GED students entered the mainstream students. It was noted this issue was still being researched.

EX-OFFICIO REPORTS

Classified Update

Julie Johnson, Vice-President, stated that the concerns addressed earlier by a student about library and computer labs not being open on the weekends was due to classified positions not being filled due to retirements and budget cuts. If new facilities are being built, she asked that the Board remember that classified positions are needed to maintain facilities, etc.

MASSC Update

Joe Colo, MASSC Ex-officio, mentioned that he had submitted a list of names of candidates for the Presidential Search Committee as requested by Chair Jensen. Chair Jensen briefed the attendees on the process of the committee selection.

Faculty Union Update

Ron Steffens, Faculty Union President, reported that some of the issues the Union had discussed were their contract - opening it for benefits and salary, sick-leave bank – working on language with administration, and concerns with the Nursing Department – the status of that on campus. Brief discussions have also occurred on the recreation center. He stated that as ex-officio he would not speak in favor or against the issue, but would like to talk about process.

Faculty Senate Update

Patty Scott, Faculty Senate Chair, reported that the winter term General Faculty meeting held last Wednesday was very well attended. There were updates on the president search process and the Capital Facilities Plan. The faculty submitted eight names from the Faculty Union/Faculty Senate group to the Board for the Presidential Search Committee. She noted that the big topic of discussion with faculty right now is the Plagiarism Policy.

SPECIAL DEPARTMENT REPORTS

Information Technology, Quarterly – Exhibit 5.061

Copies of the report were included in the meeting material.

CONSENT AGENDA

M03/04-3 Dan Smith’s motion to approve the consent agenda, as presented, was seconded by Mike Murray. Upon call for the vote to approve the consent agenda business, as follows, the motion passed.
BE IT RESOLVED, that the Board of Education, Southwestern Oregon Community College District, reviewed and approved the executive session and meeting minutes dated February 23, 2004 – Exhibits 6.101 and 6.102.

BE IT RESOLVED, that the Board of Education, Southwestern Oregon Community College District, approved the February Check List – Exhibit 6.201.

BE IT RESOLVED, that the Board of Education, Southwestern Oregon Community College District, accepted a $61,592 grant for April 1, 2004 through March 31, 2005 for the Retired and Senior Volunteer Program (RSVP) from The Corporation for National and Community Service - Exhibit 6.202.

BE IT RESOLVED, that the Board of Education, Southwestern Oregon Community College District, reviewed the Hiring Update – Exhibit 6.301.

BE IT RESOLVED, that the Board of Education, Southwestern Oregon Community College District, extended contracts for the following individuals for the 2004-2005 year at a salary no less than their current salary – Exhibit 6.302.

**APPOINTMENT OF MANAGEMENT AND ADMINISTRATIVE STAFF**

Robert Gregson, Director of Oregon Coast Culinary Institute  
Shaun Kohn, Resident & Student Life Coordinator  
Laurie Potts, Childhood Education Director  
Barbara Robson, Assistant Director of Human Resources  
Mike Scott, Director of Adult Learning Skills Program  
Sharon Smith, Director of Library Services

**EMPLOYMENT OF SUPERVISORY, SPECIALIST AND CONFIDENTIAL STAFF**

Sandi Arbuckle, Systems Administrator/Supervisor  
Tom Bennett, College Work Study/Job Placement/Internship Coordinator  
Jill Christiana, Bookstore Manager  
John “Hunter” Fales, Recruiting and Academic Advising Specialist  
Janis Farnsworth-Thompson, Mail Services/Print Shop Supervisor  
Lisa Fletcher-Gordon, Human Resources Specialist/Recruitment Coordinator  
Jennifer Franklin, Fitness Center Supervisor  
Cari Friesen, Associate System Information Specialist  
Amy Furman, Public Relations/Marketing Specialist  
Carl Gerisch, Instructional Computer Labs Supervisor  
Scott Grimm, Custodial Supervisor  
Barbara Gulias, Resource Development Specialist  
Julie Kremers, Confidential Payroll/Contracts Coordinator  
Rocky Lavoie, Systems and Security Specialist  
Shawn Liggett, Student First Stop Center Coordinator  
Dave McKinney, Maintenance Supervisor  
Ron Olson, Special Projects Accountant  
Janet Pretti, Curry County Coordinator/Assistant  
Kristi Rayevich, Office Manager/Administrative Assistant, Office of Instruction  
Carol Richards, Confidential Administrative Assistant to the Dean of Administrative Services  
Avena Singh, Information Training Specialist/WebMaster  
William Winfield, Public Safety Officer/Supervisor
BE IT RESOLVED, that the Board of Education, Southwestern Oregon Community College District, granted Continuing Appointment status to the following administrative staff members - Exhibit 6.303.

   Joe Colo, Business Manager
   Lynda Hatfield, Dean of Instruction
   Karen Helland, Director of Outreach and Professional Development
   Sarah Recken, Division Director of Collegiate Education
   Cheryl Scott, Division Director of Business and Technology

BE IT RESOLVED, that the Board of Education, Southwestern Oregon Community College District, extended temporary contracts for the 2004-2005 year, subject to availability of funding, to the following individuals - Exhibit 6.304.

   John Berman, TPAD Curriculum Coordinator
   Dan Birskovich, Family Center Lead Teacher/Assistant Director
   Kathy Blake, Educational Talent Search Specialist
   Marjorie Boak, Student One-Stop Supervisor
   Jim Bouley, Director BDC – Curry County .5 FTE
   Guadalupe Bowman, Toddler Infant Lead Teacher
   Sharilyn Brown, Educational Talent Search Specialist
   Paul Comfort, Theater Operations Specialist .5 FTE
   Cheryl Davies, Upward Bound Education Specialist
   Michael Emmett, Newmark Center Coordinator
   Mary Jane Fisher, Extended Services Supervisor, Coos Cooperative Library Services
   Corey Fox, Upward Bound Coordinator/Education Specialist
   Melody Gillard-Juarez, Director, Retired Senior Volunteer Program
   Barbara A. Johnson, Student Support Services Retention Specialist
   Howard Kubli, Educational Talent Search Specialist
   Gerry Livingston, Educational Talent Search Specialist
   Lynn Lorenzen, Even Start/Literacy Specialist
   Deb McAndrew, Educational Talent Search Specialist
   Mary McFarland, Curry County Even Start Specialist .5 FTE
   Barbara Miles, Director, Family Education and Resources
   Barry Miller, Educational Talent Search Specialist .5 FTE
   Katherine Morris, Curry County Even Start Coordinator
   Connie Nelson, Director of Educational Talent Search
   Sean Park, CCLS Library Network Specialist
   James Platt, ALSP Professional Technical Transition Specialist
   Jon Richards, Director of Business Development Center
   Darlene Stookey, Family Center Associate Teacher
   Carol Todd, Training and Development Specialist

OLD BUSINESS  FACILITIES

(Carl Oelke joined the meeting via the telephone.)

Student Recreation Center – Exhibit 7.701

Dean Gaudette briefed the Board on the revised materials. The changes in the exhibit were primarily to address the concerns of the Board at its February meeting. One of the issues was the cost of maintaining the facility. He briefed them on the detailed expenses.

Discussion occurred about downtime. Gaudette noted that the custodial figures in the proposed budget took into account the times that the campus was closed (spring break, Christmas break, one week between spring and summer term and the three weeks at the end of summer term).
Dean Gaudette briefed Oelke on the comments heard earlier in the meeting before she joined in via the conference phone. He read the student petition that was circulated for students’ signature:

“I support a raise in my activity fee to fund the building of a student recreation center facility. This facility would include a track, basketball court, weight room, climbing wall, recreation area, ASG offices, bowling alley. The raise in the activity fee would be implemented when the student recreation facility is completed.”

He noted that the Enterprise Funds would cover the custodial costs of the new facilities. He added that the Enterprise Funds pay their own debt service. (Student Housing makes about $40,000. About 8% of the General Fund budget comes from transfers from the Enterprise Funds.)

Rich Turi, College Architect, displayed a drawing of the proposed facility and noted that it was just in the concept stages at this time. He suggested that a committee be formed of staff and students to come up with different aspects of the future building - a design process. There are a number of things that could be put in the building. Discussions need to occur to make the building efficient to meet the needs. He suggested that meetings occur and a plan be brought back to the Board in the next couple of months.

Questions were raised on what would be included if the original $4 were used (not the additional $2). Turi indicated that numbers could be juggled, but that it would definitely mean no track facility or synthetic soccer field.

Dan Smith’s motion to extend the meeting to 10:30 p.m. was seconded by David Bridgham.

**Student Recreation Center – Exhibit 7.701 – CONT’D**

Discussion occurred on the construction of the field.

Oelke stated that a synthetic surface was needed, but didn’t feel the plan for a bowling alley was crucial at this time.

Radcliffe asked if the money to maintain the building was going to come from the Enterprise Fund then what wasn’t going to be paid for if the money is moved to this use. President Kridelbaugh responded by stating that it was the administration’s expectation that the Enterprise accounts were healthy and going to get healthier. “The OCCI program is going to generate new money,” he added. In closing, Kridelbaugh noted that “If the facility is built, it is going to be taken care of.”

Radcliffe also expressed her concern about the 58% students that do not receive financial aid to cover the tuition and fees. In-district students are more sensitive to increases in their tuition and fees. She added that Portland State University was putting in a new recreation center and that they were conducting an on-line voting process on the issue and would like to see that done in this instance. She is concerned about maintenance and the staffing of the proposed building.

Oelke stated that she was not taking issue with what Radcliffe said, but noted that obesity was #1 in our nation. She was truly concerned that people weren’t exercising enough, which contributes to the problem. “We, as the community college, can offer our students opportunities, irregardless of their age…having a facility which is there for all of the students is the future…any kind of physical fitness is going to pay off – it’s going to be where people are going to want to gravitate,” she added. She doesn’t feel its only going to be the athletes that are going to use the new facility. She feels that older people will utilize it as well.
John Speas1, Athletic Director, mentioned to the Board that about 35 or 36 years ago when the
gymnasium was originally built it was supposed to be bigger, but that the administration said
“well we’ll get to it.” He added that it was still the exact dimensions as when it was originally
built and he is afraid that this project won’t ever get done.

Dave Santesteban, Physical Education faculty/Men’s Soccer Coach) addressed Ms. Radcliffe’s
earlier comment on the small miracle in the theatre environment. He addressed something about
the future – small miracles in what he sees is the impact that he and his student-athletes have in
engaging with young kindergarten kids and also the impact it has on the athletes that engage in the
service they offer in the community. “It’s priceless…We are here to serve our students. Our
students have come to us to say ‘we would like something here to better ourselves’ and we need
to serve those needs,” he added.

Steffens shared his personal view of how he felt the planning process could be improved. He
finds that sometimes the way planning was done at the College was divisive and it upsets him. He
felt that analysis should conducted with the Master Plan. If noted that if he was a voting member
of the Board he would suggest that there was a Master Plan that this project was a core component
of.

President Kridelbaugh also noted that he had been around since 2000. This issue reached a higher
level of interest this year. The process involves the students at this institution. They have not
been left out of the planning stages on what they want in the facility. Faculty members that are
involved in the facility have also been included. The Facility Master Plan is moving ahead and
when it is completed it will be shared with the faculty. The Board owes the students a decision.

Dan Smith’s motion to implement a $2 per credit capital construction fee (in addition to the $4 fee
already approved in June 2000) to be used for the construction of a student recreation center on the
main campus (non-Curry county students) and Curry county facilities (Curry county students) and
further directs that 1) the fee be reviewed annually and adjusted up or down as necessary to meet
the principal and interest obligations on debt associated with this construction and 2) the annual
operating and maintenance expenses of the new facility will be paid from the Enterprise Fund or
Special Projects Fund was seconded by Harry Abel. Upon call for the vote, Carol Oelke, Dan
Smith, Marcia Jensen, David Bridgham and Harry Abel voted in favor; Mike Murray and Clara
Radcliffe voted in opposition. The motion passed.

MISCELLANEOUS

Budget Committee Vacancies – Exhibit 7.801

Dan Smith’s motion to appoint Kathleen Rosencrantz to serve a three-year term of office as
Southwestern Oregon Community College Budget Committee member, with her term expiring
June 30, 2006 and to direct the administration to place another advertisement for the remaining
position was seconded by Harry Abel. Upon call for the vote, the motion passed unanimously.

NEW BUSINESS

No new business was presented for discussion/action.

MANAGEMENT
REPORTS

PRESIDENT’S REPORT

Financial Comparisons of Community Colleges – Exhibit 9.011

Copies of the exhibit were included in the meeting materials. President Kridelbaugh briefed the
Board on the materials.

Copies of the exhibit were included in the meeting materials. President Kridelbaugh briefed the Board on the process earlier in the meeting.

Changes to the Funding Rule – Exhibit 9.013

Copies of the exhibit were included in the meeting materials. President Kridelbaugh briefed the Board on the proposed rule change document.

Oregonian Article – Pushing for a degree of change – Exhibit 9.014

Copies of the article were distributed at the meeting. President Kridelbaugh briefed the Board on the article. He stated that nothing was said at the OUS levels until he read this article on completion rates of community colleges.

President Kridelbaugh and Chair Jensen’s letter to the State Board of Education and others – Exhibit 9.015

Copies of the letter were distributed at the meeting. The letter will be revised and sent.

ACADEMIC REPORT

Dean Hatfield reported that finals week was upon the campus.

ADMINISTRATIVE SERVICES REPORT

Dean Meyer reported that a number of employees utilized the Employee Assistance Program services. President Kridelbaugh noted that it was a good program that was implemented years ago that benefited employees and their families.

January 31, 2004 (final) – Exhibit 10.031

Joe Colo, Business Manager, briefed the Board on the statement.

COLLEGE ADVANCEMENT REPORT – EXHIBIT 10.04

Copies of the report were included in the meeting materials. Dean Gaudette reported that Application for Admissions were up 18% from the same time last year.

CORRESPONDENCE/INFORMATION ITEMS

CORRESPONDENCE

Chair Jensen mentioned the following correspondence that is on file in the President’s Office: 11.01, AACC Letter – electronic version – dated 03/05/04; and 11.02, Access: A Community College Perspective, March 2004.

ADJOURNMENT

No further business was submitted for discussion and the meeting was adjourned at 10:27 p.m.

Respectfully submitted,

Marcia Jensen, Board Chair

Stephen J. Kridelbaugh, Clerk