CALL TO ORDER
Chair Marcia Jensen called the Work Session to order from 4:02 to 4:45 p.m.

BOARD POLICY REVIEW
The Board reviewed the following policies:
- 2056, Orientation of New Board Members
- 2060, Board Members’ Standards of Conduct
- 2061, Individual Board Member’s Requests for Information
- 2062, Individual Board Member’s Authority and Responsibilities
- 2063, Board Committees
- 2065, Board Member Development
- 2070, Compensation and Expenses
- 2072, Board-Staff Communications
- 2080, Staff and Public Complaints

Further review will occur at the April 27th meeting as they will be presented for 1st readings.

RECESS INTO EXECUTIVE SESSION
Chair Jensen recessed the Board into Executive Session under ORS 192.660 (2) from 5:30 p.m. to 5:55 p.m.:
- (d) Labor Negotiations – Update on negotiations and grievances.
- (e) Property – Update on Newmark Center lease.
- (h) Legal Rights – Update on lawsuit, student issue, and OSHA violation.

RECONVENE INTO OPEN SESSION
Chair Jensen reconvened the Open Session at 6:00 p.m.

AGENDA CHANGES
ADDED 8 B 3, President’s Evaluation
INTRODUCTIONS

EMPLOYEES
Copies of new employee bio were included in the meeting materials. The following employee new to the College was introduced to the Board:
  • Kelsey Guenther, Foundation & Resource Coordinator

BOARD DEVELOPMENT

PRESENTATIONS

OSU Open Campus
Megan McLarrin conducted a presentation on Open Campus sites around the state. The focus is on local community needs and bringing more educational opportunities to rural areas.

BOARD REPORTS/
INFORMATION

IMPORTANT DATES
The Board reviewed numerous upcoming events.

BOARD OPERATIONS

OCCA Report, Exhibit # 8 B 1
Copies of the report were included in the meeting materials. Chair Jensen reported that James Sinks was no longer the communications director at OCCA.

Budget Committee Appointment – Andrew Gordon, Exhibit # 8 B 2
Copies of the resolution were included in the meeting materials.

M03/15-1
Susan Anderson’s motion to appoint Andrew Gordon to the vacant Southwestern Oregon Community College Budget Committee position, with term expiring June 30, 2016, was seconded by David Bridgham. Upon call for the vote, the MOTION PASSED unanimously.

President’s Evaluation
Susan Anderson reported that the compilation results had been disseminated to the Board and further discussion would occur in April.

COLLEGE REPORTS

PRESIDENT’S REPORT
President Scott briefed the Board on:
  • Health and Science Building – A map of a new potential building site between Umpqua Hall and Parking Lot # 1 was shared. The architect is looking at more engineering work, etc. to determine feasibility. This site would allow the College to do some renovation to Umpqua Hall.
  • Accreditation – Report submitted. Copies of the updated Vision/Mission/Core Values document were distributed at the meeting.
  • Marketing – Following an RFP process, the decision to hire a firm was made. Work will occur with the company for the remainder of the year and then a proposal will come before the Board in May for action on working with the company over the next two years.
  • Outcomes Funding – Scott shared that Interim Director Jim Middleton made a presentation recently for outcomes funding to be part of Oregon’s community colleges’ funding formula starting in 2016-17. It will be based on a three year rolling (13-14, 14-15, 16-17) average with seven different criteria:
    o Dual credit
    o Developmental Ed (first college level class they take – not necessarily transfer level)
    o First 15 credit of college level work
    o First 30 credit of college level work
    o Certificates/Degrees/Transfer
    o Multiplier for PELL students and underrepresented students
    o Two placeholders for workforce and job placement
Unfortunately, SWOCC is the biggest loser; losing between 3.7% and 4.4%, which equates to $400,000-550,000 starting in 2016-17. There will be a stop gap of 1.5% put in place. It’s not a funding formula – it’s a distribution model. All FTE is lumped together.

Treasure Valley in Ontario wins big as all of their FTE generated will count towards completion, whereas now they can’t claim the FTE generated from Idaho residents.

All four of the coastal colleges lose (Tillamook Bay, Oregon Coast, Clatsop, SWOCC). However, the other three not as bad as SWOCC.

Outcomes-based funding has not been effective in other states. Board members were urged to contact the legislators.

FINANCIAL REPORTS, EXHIBITS # 9 B 1 - 4
Copies of the financial reports were included in the meeting materials and Business Manager Kathy Dixon briefed the Board. The College will have to borrow from its Umpqua Line of Credit soon as the next State payment won’t come until after the end of the fiscal year (July).

Discussion occurred on transfers. Debt service payment is due in May and money will need to be transferred in from the General Fund to cover the debt service, but Dixon didn’t think it would be as much as last year.

SUCCESS INDICATORS
Copies of the reports were included in the meeting materials.

#5, Student Engagement – CCSE, Exhibit # 9 C 1
Tim Dailey reported on the report.

#15, Fiscal: Cash Flow Responsibilities, Exhibit # 9 C 2
Kathy Dixon reported on the report.

#16, Fiscal: Responsibilities – All Funds, Exhibit # 9 C 3
Kathy Dixon reported on the report.

#17, Fiscal: Enterprise Fund Responsibilities, Exhibit # 9 C 4
Kathy Dixon reported on the report.

HIRING MATRIX, Exhibit #9D
Copies of the matrix were included in the meeting materials.

President Scott mentioned that the VP Administrative candidate she offered the job to accepted a job in San Diego. Therefore, the search will reopen.

CONSENT AGENDA
CONSENT AGENDA, EXHIBIT # 10 A
Copies of the item were included in the meeting materials.

M03/15-2
Susan Anderson’s motion to approve the Consent Agenda, as presented, was seconded by Ken Messerle. Upon call for the vote, the MOTION PASSED unanimously.

BE IT RESOLVED, that the Board of Education of Southwestern Oregon Community College District approved the meeting minutes dated February 23, 2015, Exhibit # 10 A.

OLD BUSINESS
BOARD POLICY REVIEW – 2ND READINGS
Copies of the policies under review were included in the meeting materials.

• 2011, Board Powers
• 2012, Board Operations and Governance Style
• 2020, Board Ethics and Conflicts of Interest
Susan Anderson’s motion to approve the policies, as presented, was seconded by Tim Bishop. Upon call for the vote, the MOTION PASSED unanimously.

PUBLIC COMMENT

None was heard.

NEW BUSINESS

2015-16 TUITION, EXHIBIT # 13 A
Copies of the resolution were included in the meeting materials. President Scott mentioned that some of the other community colleges in the state were anticipating increases between $4 and $6.

Susan Anderson’s motion to approve the Tuition Per Credit Rate of $89 per credit, effective summer term 2015, was seconded by Ken Messerle.

Planned 15-16 tuition amounts:

- Blue Mountain, $94
- Central, $94
- Chemeketa, $84
- Clackamas, $85
- Clatsop, $100-$102
- Columbia Gorge, $93
- Klamath, $93-$96
- Lane, $100-$101
- Linn-Benton, Close to $100
- Mt Hood, $95
- Oregon Coast, Now at $99 – unsure what their plans are for next year
- Portland, $100
- Rogue, $99
- SWOCC, $89 (if approved)
- Tillamook Bay, $103
- Treasure Valley, $96
- Umpqua, $89 plus a $7 Legacy Fee

Scott added that the other community colleges were starting to do fees similar to what SWOCC does.

Upon call for the vote, the MOTION PASSED unanimously.

2015-16 HOUSING RATES, EXHIBIT # 13 B
Copies of the resolution were included in the meeting materials. Jeff Whitey briefed the Board on the proposed increase.

Tim Bishop’s motion to approve the increase in student housing rates, as presented, for the 2015-16 academic year was seconded by Ken Messerle. Upon call for the vote, the MOTION PASSED unanimously.

TAACCCT ROUND 4 GRANT – COLLEGE TO CAREERS (C2), EXHIBIT # 13 C
Copies of the resolution were included in the meeting materials. Alane Jennings briefed the Board on the TAACCCT Grant, noting that hiring processes were underway for several positions within the grant.

Susan Anderson’s motion to accept a grant in the amount of $2,394,110 from the Federal Department of Labor TAACCCT grant in accordance with Administrative Policy #6070, External Funding Grants and Contracts and authorize adjustments to the Special Projects Fund budget, as presented, was seconded by Ken Messerle. Upon call for the vote, the MOTION PASSED unanimously.
Copies of the resolution were included in the meeting materials. Alane Jennings briefed the Board on the selection process and added that a third party evaluator was a required element of the grant.

M03/15-7
Susan Anderson’s motion to **approve the four-year contract with Pacific Research & Evaluation, LLC as the third party evaluator for College to Careers (C2), a Federal Department of Labor TAACCCT grant, in the amount of $114,528 for services rendered between April 1, 2015 and September 30, 2018** was seconded by Tim Bishop. Upon call for the vote, the MOTION PASSED unanimously.

**TAACCCT GRANT LABOR MARKET INFORMATION CONTRACT, EXHIBIT # 13 E**
Copies of the resolution were included in the meeting materials.

M03/15-8
Susan Anderson’s motion to **approve a contract with Burning Glass Technologies to provide Online Labor Market Information (LMI) System for College to Careers (C2), a Federal Department of Labor TAACCCT grant. The proposed contract is for 2 ½ years, expires September 30, 2017, not to exceed a total of $229,500**, was seconded by David Bridgham. Upon call for the vote, the MOTION PASSED unanimously.

**CORRESPONDENCE**
Copies of the correspondence from CSCAA dated March 5, 2015 were included in the meeting materials.

**ADJOURNMENT**
Chair Jensen adjourned the meeting at 7:10 p.m.

Respectfully submitted,

Marcia Jensen, Board Chair
Patty Scott, Clerk

Deb Nicholls, Recording Secretary