ATTENDANCE  
Board of Education/Staff (Quorum Present)

**Board of Education (quorum present)**
- Susan Anderson (Chair) *
- Harry Abel *
- Tim Bishop *
- David Bridgham *
- Marcia Jensen *
- Judy May-Lopez *
- Ken Messerle *

**Staff/ExOfficios**
- Patty Scott (President) *
- Vickie Brumit
- Robin Bunnell
- Tim Dailey *
- Debbie Daniels
- Kathy Dixon
- Karen Domine
- Mary Fields
- Matthew Gilroy *
- Rachael Greenhaw
- Elise Hamner
- Kyle Helland
- Mike Herbert
- Bernadette Kapocias
- Colleen Keen
- Rocky Lavoie *
- Deb Nicholls *
- Kelly Northcutt
- Janet Pretti (IPV)
- Eric Stasak *
- Ross Tomlin *
- Cody Yeager

*Also present in Executive Session.

**Guests**
- Andrea Henderson
- Wilson Hodge
- Courtney May

**CALL TO ORDER** - Chair Susan Anderson called the session to order at 5:30 p.m.

**RECESS INTO EXECUTIVE SESSION** - The Board recessed into Executive Session under ORS 192.660 (2) from 5:30 to 5:55 p.m.:
- (d) Labor Negotiations – Update on negotiations.
- (e) Property – Update on various properties in the College’s district.
- (h) Legal Rights – Update on current litigation.
- (i) Personnel – Update on Curry position changes.

**RECONVENE INTO OPEN SESSION** - Chair Anderson reconvened the open session at 6:00 p.m.

**AGENDA CHANGES** - None were made.

**INTRODUCTIONS**

**Employees Exhibit # 5** - The following employees were introduced to the Board:

**New to College**
- Mary Fields, Title III Project Director
- Rachael Greenhaw, CTE Revitalization Coordinator
- Debbie Daniels, Curriculum Technician
- Kyle Helland, Career Pathways High School Liaison

**New to Position**
- Colleen Keen, OCCI Student Services Representative

**Student Athletes of the Month** – The following student-athletes were introduced to the Board:
- Courtney May, Women’s Track & Field
- Wilson Hodge, Men’s Track & Field
OCCA, Executive Director Andrea Henderson updated the Board on the community college budget, Measure 28, deferred maintenance, safety and security needs, student success and completion, and Free to Finish. She stated that OCCA had worked hard on the organization’s structure (by-laws, policies, and training) and added that the State’s budget forecast was down.

Funding for the full capital project list will be requested. President Scott explained that universities capital projects are 100% funded, but community colleges are required to have a 50% match. Henderson stated that the match requirement was constitutional. It was noted that allowing for a collective match (between colleges) would be a way to solve the issue.

Henderson clarified the Oregon Promise process and other information, noting that it originally mandated that colleges waive students’ tuition without the State paying the institutions back, but that OCCA was able to get the legislation changed and now there is no burden on the colleges. The money would come into institutions as part of students’ financial aid packages. However, it’s tied to the average community college tuition state-wide so if a college’s tuition is higher than that average there would be a gap and the student will be responsible for the gap amount. It’s a grant - a tuition waiver – NOT FREE tuition. All students that qualify will get a minimum of $1,000.

BOARD DEVELOPMENT

Presentations

Title III – Project Director Mary Fields conducted short presentation on the Title III grant using the Prezi software briefing the Board on the following:

- Comevo – online interactive advising
- Jenzabar Retention System
- IT Capacity Increased (SAN and internet access)
- Student Learning Spaces (Laker Learning Commons on Tioga 3rd Floor)
- Livetext – assessment software and student ePortfolio
- LeapFrog – e-catalog
- Tutoring/Supplemental Instruction (individual or group)
- Lean Audit – continuous improvement process
- Course Redesign
- Grant Management

BOARD REPORTS/INFORMATION

Important Dates - The Board reviewed numerous upcoming events.

BOARD OPERATIONS

Board Updates – Oregon Rising – A short video was shown. Board Chair Anderson encouraged people to take the survey at oregon-rising.com and participate in community conversations and stressed the importance for K-20 to be included in those conversations.

COLLEGE REPORTS

President’s Report - President Scott briefed the Board on:

- Hyejeon College Visit – Future potential exchanges between the two colleges as well as a joint degree.
- Student Success Consortium – Southwestern has been assisting Tillamook Bay Community College (TBCC) with Integrated Technologies (IT) and Institutional Research (IR) services. TBCC President Connie Green inquired as to what she could do for Southwestern in appreciation for the assistance provided. For the assistance, TBCC is donating $20,000 to the SWOCC Foundation for the establishment of a Rural Technologies Endowment.
- Accreditation Report – Hardcopies are available and a link will be provided.
Financial Reports, Exhibits # 9 B 1 – 4 - Copies of the financial reports were included in the meeting materials and Business Officer Kathy Dixon briefed the Board on the reports.

CONSENT AGENDA, Exhibit # 10 A - Copies of the item were included in the meeting materials.

M04/16-1 Marcia Jensen’s motion to approve the Consent Agenda, as presented, was seconded by Ken Messerle.

BE IT RESOLVED, that the Board of Education of Southwestern Oregon Community College District approved the meeting minutes dated March 28, 2016, Exhibit # 10 A.

OLD BUSINESS

Insurance Agent of Record – Copies of the resolution were included in the meeting materials. Harry Abel declared a conflict of interest and abstained from discussions and voting.

M04/16-2 Marcia Jensen’s motion to appoint Abel Insurance Company as the College Insurance Agent of Record for an initial three-year contract was seconded by Tim Bishop. Upon call for the vote, the MOTION PASSED with six affirmative votes (Anderson, Bishop, Bridgham, Jensen, May-Lopez, Messerle) and one abstention (Abel).

PUBLIC COMMENT – None was heard.

NEW BUSINESS – None was presented.

EX-OFFICIO WRITTEN REPORTS - Copies of the following report were included in the meeting materials:

• Foundation, Exhibit # 14 A

EXECUTIVE TEAM REPORTS - Copies of the following reports were included in the meeting materials.

• Administrative Services, Exhibit # 15 B
• Instructional Services, Exhibit # 15 C
• Integrated Technology Services, Exhibit # 15 D
• Human Resources Hiring Matrix, Exhibit # 15 E

LETTER OF COMMENDATION – The Board requested that a Letter of Commendation be sent to Robin Bunnell for her IR services to Tillamook Bay CC.

OTHER

Vice President Eric Stasak shared that the new transits would be delivered soon and noted that the lease arrangements were approximately $1,500 more a year than originally anticipated.

Seismic Grants – SWOCC received two; Lane CC received one.

CORRESPONDENCE - No correspondence was presented.

ADJOURNMENT - Chair Anderson adjourned the meeting at 7:20 p.m.

Respectfully submitted,

Susan Anderson, Board Chair                  Patty Scott, Clerk

Deb Nicholls, Recording Secretary

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