SOUTHWESTERN OREGON COMMUNITY COLLEGE
BOARD OF EDUCATION
MEETING MINUTES

April 27, 2015

ATTENDANCE
Board of Education/Staff (Quorum Present)

Board of Education (quorum present)
Marcia Jensen *  Ken Messerle *
Harry Abel, Jr *
Susan Anderson *  Absent: Tim Bishop
David Bridgham *
Judy May-Lopez *

Staff/ExOfficios
Patty Scott (President) *  Rocky Lavoie *
Bill Becker *  Keith Lehman
Jan Baxter *  Anne Matthews
Vicki Brumit  Kelly Northcutt
Valerie Cowan (IPV)  Carol Richards *
Tim Dailey *  Diana Schab
Elise Hamner  Nathan Thompson
Jonna Jorgensen
Rod Keller

Guests
Talisha Dozier  Women’s Wrestling
Women’s Basketball Team  Jr Chamber of Commerce (Business Students)
Swim Team

*Also present at Executive Session

CALL TO ORDER
Chair Marcia Jensen called the Open Session to order at 5:00 p.m.

RECESS INTO
EXECUTIVE SESSION
Chair Jensen recessed the Board into Executive Session under ORS 192.660 (2)
from 5:00 p.m. to 6:00 p.m.:
  • (d) Labor Negotiations – Board updated on grievances and bargaining.
  • (e) Property – Board updated on Coos and Curry properties
  • (h) Legal Rights – Board updated on pending lawsuits.
  • (i) Personnel – Board’s evaluation of President

RECONVENE INTO
OPEN SESSION
Chair Jensen reconvened the Open Session at 6:02 p.m.

AGENDA CHANGES
Introduction of Student Chef of the Year-Western Region Maddie Bauer was moved up on
agenda.

INTRODUCTIONS
EMPLOYEES, EXHIBIT # 5 A
Copies of new employee bios were included in the meeting materials. The following employees
new to the College were introduced to the Board:
  • Kelly Northcutt, Multimedia Technician
  • Nathan Thompson, Windows PC System Support Technician
  • Valerie Cowan, Curry Student Success Specialist (via IPV)
  • Steve George, Head Volleyball Coach (not in attendance)
  • Jeffrey Johnson – Head Women’s Basketball Coach (not in attendance)
The following employee new to her position was introduced to the Board:
  • Anne Matthews, Communications and Graphics Design Administrator

STUDENTS

Student Chef of the Year (Western Region)
Maddie Bauer was introduced to the Board.

Athletes of the Month
The following students were introduced to the Board:
  • Talisha Dozier, Women’s Wrestling (March)
  • Kyohei Makita, Baseball (April) *(not in attendance)*
  • Rachel Huffman, Women’s Track & Field (April) *(not in attendance)*
  • Brooks Ney, Men’s Track & Field (April) *(not in attendance)*

Winter Athletic Team Accomplishments
Members of the following teams were introduced to the Board:
  • Women’s Basketball, NWAC
  • Co-ed Swimming, Nationals
  • Women’s Wrestling, Nationals

BOARD DEVELOPMENT PRESENTATIONS

FINANCIAL AID
Director Avena Singh gave an update on financial aid (applications, $16M dollars dispersed to students, space changes, scholarship awarding process, default rate of 16.7 - unofficial is 19.3). A default rate greater than 40 means a colleges loses the ability to award financial aid. Therefore, it’s crucial to keep the rate low and utilizing the services of SALT has helped to lower this.

OCCI
Executive Director Shawn Hanlin commented on a competition in Orlando and that they were looking at adding a third baking/pastry cohort.

Business Management
Faculty Jessica Engelke introduced members of the Jr Chamber of Commerce and shared a video and information on the group’s recent travels to Salem.

BOARD REPORTS/INFORMATION IMPORTANT DATES
The Board reviewed numerous upcoming events. Discussion occurred on possible Retreat dates.

BOARD OPERATIONS

Progress on Board Goals, Exhibit # 7 B 2
Copies were included in the meeting materials.

President’s Evaluation Committee Report
Committee Chair Susan Anderson reported that the Board was pleased with the President’s performance.

COLLEGE REPORTS PRESIDENT’S REPORT
President Scott briefed the Board on:
  • Community College Budget (Ways & Means document regarding taxes/economy was distributed)
  • Budget Update (Waiting for revenue forecast to come out in May. Ways & Means impressed by meetings happening statewide with community colleges. Want $550 or additional funding for CTE programs.)
CONSENT AGENDA

FINANCIAL REPORTS, EXHIBITS # 8 B 1 - 4
Copies of the financial reports were included in the meeting materials and Vice President Bill Becker briefed the Board.

CONSENT AGENDA, EXHIBIT # 9 A
Copies of the item were included in the meeting materials

M04/15-1
Susan Anderson’s motion to approve the Consent Agenda, as presented, was seconded by Ken Messerle. Upon call for the vote, the MOTION PASSED unanimously.

BE IT RESOLVED, that the Board of Education of Southwestern Oregon Community College District approved the meeting minutes dated March 23, 2015, Exhibit # 9 A.

BE IT RESOLVED, the Board of Education of the Southwestern Oregon Community College District approved the borrowing agreement with Umpqua Bank of a Tax and Revenue Anticipation Note (Taxable), Series 2015 (the Note) pursuant to ORS 287A.180, not to exceed an aggregate principal amount of $4,500,000, to meet working capital needs for the next thirteen months, Exhibit # 9 B.

OLD BUSINESS

BOARD POLICY REVIEW – 1st READINGS
Copies of the policies under review were included in the meeting materials.

Public Comment

NEW BUSINESS

2015-16 CANADIAN STUDENT TUITION, EXHIBIT # 12 A
Copies of the resolution were included in the meeting materials.

M04/15-2
Susan Anderson’s motion to approve an exception to Administrative Policy #9.014A to reduce the International Student Tuition rate for incoming International students from Canada to a rate two times the Per Credit Tuition Rate was seconded by David Bridgham. Upon call for the vote, the MOTION PASSED unanimously.

FACULTY TENURE, EXHIBIT # 12 B
Copies of the resolution were included in the meeting materials.

M04/15-3
Susan Anderson’s motion to grant tenure to Kassahun Kebede, Kyriakos Kypriotakis, Jessie Milligan, Antoine LaPlante, and Pamela Wick effective with their 2015-2016 employment contracts was seconded by David Bridgham. Upon call for the vote, the MOTION PASSED unanimously.
SEISMIC UPGRADE GRANT FOR SITKUM HALL, EXHIBIT # 12 C
Copies of the resolution were included in the meeting materials.

M04/15-4
Susan Anderson’s motion to accept a grant in the amount of $497,755 from the State of Oregon Infrastructure Finance Authority for seismic upgrades to Sitkum Hall in accordance with Administrative Policy # 6070, External Funding Grants and Contracts, authorize estimated adjustments to the Plant Fund budget, as presented, and authorize the President to contract with the College’s architect of record, Crow/Clay Associates, to complete the project for a fixed fee of $43,296 was seconded by Ken Messerle. Upon call for the vote, the MOTION PASSED unanimously.

EX-OFFICIO
WRITTEN REPORTS
Copies of the reports were included in the meeting materials.

Faculty Senate, Exhibit # 13 A
Faculty Union (no report submitted)

Classified, Exhibit # 13 C (It was noted that the dates should be April instead of May on the report.)

Associated Student Government, Exhibit # 13 D
Foundation, Exhibit # 13 E

UNIT WRITTEN REPORTS
EXECUTIVE TEAM REPORTS
Copies of the reports were included in the meeting materials.

Administrative Services, Exhibit # 14 A 2
Instructional Services, Exhibit # 14 A 3
Integrated Technology Services, Exhibit # 14 A 4

Human Resources Hiring Matrix, Exhibit # 14 A 5

CORRESPONDENCE
None was presented.

ADJOURNMENT
Chair Jensen adjourned the meeting at 7:14 p.m.
Respectfully submitted,

Marcia Jensen, Board Chair
Patty Scott, Clerk

Carol Richards, Recording Secretary

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