CALL TO ORDER
Chair Marcia Jensen called the meeting to order at 5:30 p.m.

RECESS INTO EXECUTIVE SESSION
The Board recessed into Executive Session under ORS 192.660 (2) from 5:30 to 6:00 p.m.:
- (d) Labor Negotiations – The Board was briefed on grievances and bargaining.
- (e) Property – The Board was updated on properties within the College District.
- (h) Legal Rights – The Board was apprised of a BOLI claim.
- (i) Personnel – The Board received updates on various personnel issues.

RECONVENED
Chair Jensen reconvened the open session at 6:05 p.m.

AGENDA CHANGES
No changes were made.

INTRODUCTIONS

EMPLOYEES
New to the College
Elise Hamner, Executive Director of Resource Development and College Foundation was introduced to the Board.

STUDENT ATHLETES
The following student-athletes were introduced to the Board:
- Women’s Wrestling Team – 2014 National Champions
- McKenzie Devault, Track & Field (March)
PRESENTATIONS

OCCA

OCCA Executive Director Andrea Henderson briefed the Board on the changes occurring at the state level with the formation of the HECC, OEIB, and all the subcommittees that come with them. She stressed the importance for strong and vibrant local boards. All of the changes at the state level has changed the nature of OCCA’s work.

HECC put out a Strategic Plan for next year and are working on the budget, capital construction development, financial and policy issues.

In regards to financial aid, three key areas are being discussed:

- Oregon Opportunity Grant
- Pay it Forward
- First two year of community college free for recent HS graduates

Not only has the General Fund support dropped, but the priority for community colleges within the state General Fund has decreased as well.

Surrounding one-time budget monies, Henderson mentioned that the state allocated $15 million to help buy down tuition increases. The cost of this is much more expensive than originally thought, so now the state is reluctant to include this in our essential current service level. Colleges need to plan to start at $450 million rather than the $480 million. It’s not fair to students if the legislature doesn’t decide to fill the $30 million hole as it will mean steep tuition increases.

It was noted that the collective response regarding the budget from all the community colleges to HECC won a lot of kudos as it was very succinct, clean and aligned with the work of the OEIB. The response identified the following six areas:

- Developmental Education redesign
- Accelerated Learning
- CTE (certificates and 2-year technical degrees)
- Equity to serve underrepresented students
- Deferred Maintenance
- IT Infrastructure

CCWD is scheduled to move into HECC on 07/01/15. Community colleges will move under HECC, in terms of rulemaking, on 07/01/14.

FINANCIAL AID

Financial Aid Director Avena Singh briefed the Board on the status of financial aid applications. They are caught up with the current year (13-14) and starting on the new year (14-15). She reported that the Stafford Loan default rate was now at 16.7%; last year it was 21.2%. The work with SALT (a company that contacts students in default) helped to improve the rate.

BOARD REPORTS/ INFORMATION

IMPORTANT DATES

The Board reviewed upcoming events. President Scott highlighted the following events:

- May 12th Budget Meeting
- May 14th Employee Recognition Event
- June 2nd Spring Lake Walk
BOARD OPERATIONS

Board Resignation - Chair Jensen shared that Rick Howell has submitted his resignation effective May 31, 2014. The Board accepted the resignation. The position vacancy will be advertised for interview in May.

OCCA Report
Jensen briefed the Board on the OCCA Executive Committee’s work on By-Laws and other OCCA Board work/meetings.

Board Goals Update, Exhibit #7 B 2
The update was included in the meeting materials. The Board viewed the information from the College’s website.

COLLEGE REPORTS

PRESIDENT’S REPORT

- Enrollment – Spring is up 9.5% over spring ’13; FTE is up 2.4 over this time last year.
- Term-to-term retention is the highest it’s been in approximately eight years. More retention efforts are planned to impact the retention of current students to next fall.
- Budget – Documents will be disseminated soon.
- Civil Rights Matrix – All recommendations are being tracked to ensure completion/compliance.

STRATEGIC PLAN UPDATE, EXHIBIT # 8 B
The update was included in the meeting materials. The Board viewed the information from the College’s website.

FINANCIAL REPORTS, EXHIBITS # 8 C - 8 C 4
Copies of the reports were included in the meeting materials and Business Manager Ron Olson briefed the Board. Expecting a slightly better Ending Fund Balance this year.

HIRING MATRIX, EXHIBIT # 8 D
Copies of the matrix were included in the meeting materials. A revised matrix was distributed at the meeting.

CONSENT AGENDA

CONSENT AGENDA, EXHIBITS # 9 A & B
Copies of the item were included in the meeting materials. Discussion occurred on revisions to the March 24, 2014 minutes.

M04/14-1
Susan Anderson’s motion to approve the Consent Agenda, as amended, was seconded by Harry Abel. Upon call for the vote, the MOTION PASSED unanimously.

BE IT RESOLVED, that the Board of Education of Southwestern Oregon Community College District approved the meeting minutes dated March 24, 2014, Exhibit 9 A.

BE IT RESOLVED, the Board of Education of the Southwestern Oregon Community College District approved the borrowing agreement with Umpqua Bank of a Tax and Revenue Anticipation Note (Taxable), Series 2014 (the Note) pursuant to ORS 287A.180, not to exceed an aggregate principal amount of $4,860,000, to meet working capital needs for the next thirteen months, Exhibit # 9 B

OLD BUSINESS
None presented.

PUBLIC COMMENT
None was heard.

NEW BUSINESS

BOARD POLICY – 2nd READING, EXHIBIT # 12 A 1
Copies of the proposed policy were included in the meeting materials. Discussion occurred. The
proposed policy will return for a third reading on May 19, 2014.
  • 10015, Community Use of College Facilities

**BOARD POLICY – 1st READINGS, EXHIBITS # 12 B 1-3**
Copies of the proposed policies were included in the meeting materials. Discussion occurred and adjustments made.
  • 7155, Tobacco Use, Exhibit # 12 B 1
  • 7100, Early Retirement, Exhibit # 12 B 2
  • 7101, Retirement, Exhibit # 12 B 3

Second readings are scheduled to occur on May 19, 2014.

**DINING SERVICES HOT LINE, EXHIBIT # 12 C**
Copies of the resolution were included in the meeting materials.

*M04/14-2*
Susan Anderson’s motion to *accept the quote and approve payment in the amount of $31,432.61 to Galley Inc. for a new hot-line for Dining Services in Empire Hall* was seconded by Judy May-Lopez. Upon call for the vote, the *MOTION PASSED* unanimously.

**PAC HEAT PUMP REPAIR, EXHIBIT # 12 D**
Copies of the resolution were included in the meeting materials. Copies of the revised document were distributed at the meeting. Discussion occurred.

*M04/14-3*
Susan Anderson’s motion to *accept the quote and approve payment in the amount of $26,912 to FM Sheet Metal to repair the heat pump for the Performing Arts Center stage and dressing rooms area* was seconded by Harry Abel. Upon call for the vote, the *MOTION PASSED* unanimously.

**BUDGET CATEGORY TRANSFER #1, EXHIBIT 12 E**
Copies of the resolution were included in the meeting materials. Copies of the revised document were distributed at the meeting. Discussion occurred.

*M04/14-4*
Susan Anderson’s motion to *approve the budget modifications, as presented*, was seconded by Harry Abel. Upon call for the vote, the *MOTION PASSED* unanimously.

**OTHER**
Asg President Charlie Kloss reported on spring term activities:
  • Bylaws
  • Elections
  • Spring Fest (May 12-16)

**CORRESPONDENCE**
None included.

**ADJOURNMENT**
There being no further business, Chair Jensen adjourned the meeting at 7:38 p.m.
Respectfully submitted,

Marcia Jensen, Board Chair
Patty Scott, Clerk

Deb Nicholls, Recording Secretary