SOUTHWESTERN OREGON COMMUNITY COLLEGE  
BOARD OF EDUCATION  
MEETING MINUTES  

May 18, 2015

ATTENDANCE  Board of Education/Staff (Quorum Present)

Board of Education (quorum present)
Marcia Jensen *  Judy May-Lopez *
Harry Abel *  Ken Messerle *
Susan Anderson *  
Tim Bishop *  
David Bridgham *

Staff/ExOfficios
Patty Scott (President) *  Rod Keller
Forrest Akers  Rocky Lavoie *
Bill Becker *  Richard Lowe
Kyle Croy  Megan McLarrin
Tim Dailey *  Deb Nicholls *
Kathy Dixon  Kelly Northcutt
Karen Domine  Diana Schab
Elise Hamner  Ross Tomlin *
Mike Herbert  
Jenny Jones  

*Also present at Executive Session

Students/Guests
Sean Ansbro  Kelsey Meusburger
Robby Dilg  Ningxin “Teddy” Shen
Juan Carlos Gonzales  CTE Students
Andrea Henderson  

CALL TO ORDER  Chair Marcia Jensen called the Open Session to order at 5:30 p.m.

RECESS INTO EXECUTIVE SESSION  Chair Jensen recessed the Board into Executive Session under ORS 192.660 (2)
From 5:30 p.m. to 5:55 p.m.:
  (d) Labor Negotiations – Update on negotiations and grievances.
  (e) Property – Update on Coos Bay properties.
  (h) Legal Rights – Update on lawsuit and student issue.
  (i) Personnel – Update on personnel issues.

RECONVENE INTO OPEN SESSION  Chair Jensen reconvened the Open Session at 6:00 p.m.

AGENDA CHANGES  No changes were made.

INTRODUCTIONS  EMPLOYEES, EXHIBIT # 5 A
Copies of employee bios were included in the meeting materials. The following employees new to the College or new to their position were introduced to the Board:
  • Forrest Akers, C2 CTE Transition Specialist
  • Jenny Jones, C2 Data Analyst
  • Cally Hayden, C2 Grant Assistant (not in attendance)
STUDENTS
The following students were recognized before the Board:

Student Athletes of the Month
• Montana Frame, Men’s Golf *(not in attendance)*
• Alexandra McQuarrie, Women’s Golf *(not in attendance)*

2015 Student Scholars
• Robby Dilg
• Ningxin “Teddy” Shen

2015-16 ASG Officers
• Kelsey Meusburger, President
• Juan Carlos Gonzales, Vice President
• Sean Ansbro, Secretary

OCCA
Executive Director Andrea Henderson reported on the community college budget stating that it was short of what’s needed to meet the 40-40-20 goals. She added that the Co-Chairs indicated that $535 M was the bottom line for community colleges, but that there was a possibility that an additional $15 M would be received ($550). People were encouraged to talk to their legislators as $650 M is what’s actually needed to get to the 40-40-20 goals. In 2001, 54% of the funding was paid by the state – now it’s less than 30% and burden has been placed on students through higher tuition costs, etc. Legislators are actively discussing the underfunding of community colleges.

OEIB/HECC – Henderson is on the workgroup and noted that OEIB’s decision making was very top down, but that it will change drastically. She added that Achievement Compacts would go away this summer and that CCWD would move into a statutory office as part of the HECC.

Free Community College Tuition – While it’s unclear how it would be funded, there have been good conversations surrounding it. Discussions have been limiting it to high school graduates within the last two years, funding students that don’t qualify for the Pell, connecting to the ASPIRE Program, including a community service component, and taking money from the 5th year programs. It does have a chance of going through so it’s crucial that concerns are addressed and questions answered. She stressed that OCCA wants to be supportive of the efforts to reducing tuition for students and bring more students to community colleges, but that it needs to be done the right way.

Henderson announced that Marcia Jensen would be the new OCCA Board President starting in July.

BOARD DEVELOPMENT PRESENTATIONS

CTE Division
Dean Diana Schab shared information on the Career Technical Education division noting numerous key projects. EMT branched out and offered distance courses. Fire Science developed an articulation with Eastern Oregon University. Nursing’s community engagement continued with work at Crossroads Café with health screenings and Nursing Director Susan Walker received the Shining Star award by the Community Health Association. Welding completed projects at Bay Area Hospital and on campus and also provided students with various certification opportunities and successful job placements. The Business Department has identified students heading to all state universities. Instructor Kate Dyer has worked hard to strengthen relationships within the Criminal Justice community which resulted in an increase in the part-time faculty pool for the instruction in specialty areas. She also shared the successful placements of SWOCC CS and CIS students.
Computer Science faculty Richard Lowe and software development students demonstrated a complex class project that was done in various stages where motion was detected, car images and the license plates were cropped out, and the license numbers were sent to an OCR model and then to a database. Lowe added that he and various students were moving on to Austria, Japan, and Switzerland to work in the growing field.

**Athletics**
Athletic Director Mike Herbert conducted a presentation on the Athletic Department that included recruiting efforts, staff changes, athletic accomplishments, areas of improvement, community engagement, and the Student Athlete Advisory Committee. Plans are underway on a boot camp for early arriving athletes seven weeks before fall term begins that will focus on condensed classes in humanities and sociology, and remedial writing and math in preparation for fall term.

The Board requested that a Letter of Commendation be sent to John Breuer for all he does to support the College.

**University Center**
Megan McLarrin conducted a presentation on the history of the Center that included its funding, the staffing effect on enrollment, graduates, programs, and increasing partnerships.

**BOARD REPORTS/INFORMATION**

**IMPORTANT DATES**
The Board reviewed numerous upcoming events. The Employee Recognition, GED Graduation, Distinguished Alumni Dinner, and Graduation events were highlighted.

**BOARD OPERATIONS**

**OCCA Report, Exhibit #7 B 1**
Copies of the report were included in the meeting materials.

**COLLEGE REPORTS**

**PRESIDENT’S REPORT**
President Scott briefed the Board on:
- Bill on non-credit certificates
  - Ground school
- Marketing firm (DHX Advertising)
  - Identity logo crisis (SOCC, SWOCC, OCCI, logos, etc.)
  - Presentation during July meeting
- Health and Science Building
  - New facility combined with remodeling Umpqua Hall
  - Student health center space
    - Great options
    - Dr. McKelvey is very interested in a health center
    - Vacant lot near ORCA – NBMC is interested in putting a clinic in the new building near ORCA, which would allow us to have a health center space there.
- Workforce Investment Opportunity Act - A new 20-person board is being formed for Coos, Curry and Douglas counties. Scott was selected to represent education. The staff will be located in Coos Bay and she has agreed to house them until their permanent office location is determined.

**FINANCIAL REPORTS, EXHIBITS #8 B 1 - 4**
Copies of the financial reports were included in the meeting materials and Business Manager Kathy Dixon briefed the Board noting that the College should not have to borrow until June and then again in July due to the delay in state payments.

**HIRING MATRIX, Exhibit #8 C**
Copies of the matrix were included in the meeting materials.
CONSENT AGENDA

CONSENT AGENDA, EXHIBIT # 9 A
Copies of the item were included in the meeting materials.

M05/15-1
Susan Anderson’s motion to approve the Consent Agenda, as presented, was seconded by Ken Messerle. Upon call for the vote, the MOTION PASSED unanimously.

BE IT RESOLVED, that the Board of Education of Southwestern Oregon Community College District approved the meeting minutes dated April 27, 2015, Exhibit # 9 A.

OLD BUSINESS

BOARD POLICY REVIEW – 1st READINGS
Copies of the policies under review were included in the meeting materials.
- 3010, Chief Executive Officer
- 3020, Duties of the President
- 3025, President's Job Description
- 3030, Evaluation of the President

BOARD POLICY REVIEW – 2nd READINGS
Copies of the policies under review were included in the meeting materials.
- 2056, Orientation of New Board Members
- 2060, Board Members’ Standards of Conduct
- 2062, Individual Board Member’s Authority and Responsibilities
- 2063, Board Committees
- 2065, Board Member Development
- 2070, Compensation and Expenses
- 2072, Board-Staff Communications
- 2080, Staff and Public Complaint

M05/15-2
Judy May-Lopez’s motion to approve the policies, as presented, was seconded by Susan Anderson. Upon call for the vote, the MOTION PASSED unanimously.

PUBLIC COMMENT
None was heard.

NEW BUSINESS

REPLACEMENT HOST SERVERS, EXHIBIT # 12 A
Copies of the resolution were included in the meeting materials. Director Rocky Lavoie briefed the Board on the need for the new servers.

M05/15-3
Susan Anderson’s motion to approve the payment in the amount of $57,727.80 for the purchase of four replacement host servers from Dell in the amount of $28,863.90, for the purchase of two replacement servers to be delivered by June 30, 2015 for fiscal year 2014-15 and two identical replacement servers in the amount of $28,863.90 to be delivered after July 1, 2015 was seconded by David Bridgham. Upon call for the vote, the MOTION PASSED unanimously.

CORRESPONDENCE
None presented.

ADJOURNMENT
Chair Jensen adjourned the meeting at 8:03 p.m.

Respectfully submitted,

Marcia Jensen, Board Chair
Patty Scott, Clerk

Deb Nicholls, Recording Secretary