ATTENDANCE

Board of Education/Staff (Quorum Present)

Board of Education (quorum present)
Rick Howell (Chair) *
Harry Abel *
Susan Anderson *
David Bridgham *
Marcia Jensen (ph) *
Judy May-Lopez *
Absent: Julie Kremers

Staff/ExOfficios
Patty Scott (President) *
Phill Anderson *
Michelle Hanna
Rocky Lavoie
Aleta Mankamyer
Deb Nicholls *
Tom Nicholls (IPV)
Ron Olson
Janet Petti *
Karen Pringle
Diana Schab (IPV)
Rachele Summerville *

Guests
Wendy Abel-Hatzel
Cherie Mitchell
Peggy Goergen

*Also present at Executive Session

CALL TO ORDER
Chair Rick Howell called the session to order at 3:30 p.m.

RECESS INTO EXECUTIVE SESSION
The Board recessed into Executive Session under ORS 192.660 (2) from 3:30 to 3:54 p.m.:
• (d) Labor Negotiations – Updates on grievances.
• (e) Property – Updates on properties.
• (h) Legal Rights – Updates on potential litigation.
• (i) Personnel – Updates on personnel issues.

RECONVENED
Chair Howell reconvened the open session at 3:55 p.m.

AGENDA CHANGES
None presented.

BUDGET HEARING

CALL TO ORDER
PUBLIC BUDGET HEARING – ORS 294.430 (1)
Chair Howell called the Budget Hearing meeting to order at 3:55 p.m. The meeting was held at the Curry Campus at 96082 Lone Ranch Parkway, Brookings, Oregon. Due and proper meeting notice was provided.

PUBLIC COMMENT
None was heard.

ADJOURNMENT OF BUDGET HEARING
Chair Howell adjourned the Budget Hearing meeting at 3:58 p.m.

RECONVENED
Chair Howell reconvened the open session at 3:58 p.m.

ADOPTION OF THE 2013-14 BUDGET, Exhibits # 10 and B

M06/13-1
Susan Anderson’s motion to adopt the Fiscal Year 2013-2014 budget as approved by the Budget Committee, and amended by the Board, in the total amount of all budget requirements $56,177,363 and imposed the taxes provided for in the adopted budget at a rate of $0.7017 per
$1,000 of assessed value for operations, and the taxes imposed and categorized for the tax year 2013-2014 upon the assessed value of all taxable property within the Southwestern Oregon Community College District was seconded by Harry Abel. Upon call for the vote, the MOTION PASSED unanimously.

BOARD REPORTS/INFORMATION

IMPORTANT DATES
The Board reviewed numerous upcoming events.

BOARD OPERATIONS

President’s Contract
Chair Howell reminded the Board that President Scott’s evaluation process was completed and explained that a draft contract had been negotiated.

M06/13-2
Susan Anderson’s motion to approve President Scott’s 2013-14 contract was seconded by Judy May-Lopez. Upon call for the vote, the MOTION PASSED unanimously.

CONSENT AGENDA

CONSENT AGENDA, Exhibits # 14 A-D
Copies of the items were included in the meeting materials.

M06/13-3
Harry Abel’s motion to approve the Consent Agenda, as presented, was seconded by Marcia Jensen. Upon call for the vote, the MOTION PASSED unanimously.

BE IT RESOLVED, that the Board of Education of Southwestern Oregon Community College District approved the meeting minutes dated May 20, 2013, Exhibit # 14 A.

BE IT RESOLVED that the Board of Education of Southwestern Oregon Community College District approved the payment to OETC in the amount of $40,365.49 for the 2013-2014 annual license for Microsoft Campus Agreement covering the college-wide desktop, server, and operating system software, Exhibit # 14 B.

BE IT RESOLVED, that the Board of Education of Southwestern Oregon Community College District approved approves the payment of $82,000 over 12 months to ORCA Communications for bandwidth and Internet service, Exhibit # 14 C.

BE IT RESOLVED, that the Board of Education of Southwestern Oregon Community College District approved the payment of $26,426 to the Oregon Community College Association for the 2013-2014 Membership Dues, Exhibit # 14 D.

OLD BUSINESS

2013-14 INSURANCE RENEWAL, EXHIBIT # 15 A
Copies of the resolution were included in the meeting materials. Harry Abel announced a conflict and that he would not be participating in the vote.

M06/13-4
Marcia Jensen’s motion to authorize the insurance agent of record to purchase property and casualty insurance from PACE and workers’ compensation insurance from SAIF for the 2013-2014 fiscal year was seconded by David Bridgham. Upon call for the vote, the MOTION PASSED with five affirmative votes and one abstention.

PUBLIC COMMENT
None was heard.

NEW BUSINESS

2013-14 CATALOG, EXHIBIT # 17 A
Copies of the catalog were distributed at the meeting.
Marcia Jensen’s motion to accept the 13-14 Catalog was seconded by Harry Abel. It was noted that the catalog was an informational item and did not require Board approval. Upon call for the vote, the MOTION PASSED unanimously.

2013-14 ACHIEVEMENT COMPACT, EXHIBIT # 17 B
Copies of the Compact were included in the meeting materials.

Susan Anderson’s motion to approve the 13-14 Achievement Compact was seconded by Harry Abel. Upon call for the vote, the MOTION PASSED unanimously.

BUDGET CATEGORY TRANSFER # 1, EXHIBIT # 17 C
Copies of the resolution were included in the meeting materials.

Susan Anderson’s motion to approve the Budget Category Transfer, as presented, was seconded by Harry Abel. Upon call for the vote, the MOTION PASSED unanimously.

COLLEGE REPORTS

2013-14 Tuition
President Scott reminded the Board that the Budget document approved included a tuition increase to $85/credit (previously approved) that included a caveat that if community college funding came in at $440 or higher, the increase would not be implemented. Although discussions at the state level are rumoring that community colleges may receive funding at $450 million, no final decisions have been received as the legislature is still in session. In the meantime, summer and fall term registrations are being collected.

Not only are publications needing printed, tuition amounts impact information submitted to state and federal governments. Changing something this late in the academic year is very complicated. Scott explained that refunds to students amount to $45 or less per student and that traditionally students do not cash small checks. Issuing refunds, handling unclaimed checks, and reworking over 3,500 financial aid applications would result in an enormous amount of work by already overworked employees. She recommended that the 13-14 tuition remain at $85 regardless of the funding received from the state. Discussion occurred. It is rumored that there will be a tuition freeze in the second year of the biennium (14-15). All of the other 16 community colleges have raised tuition. The College is required to have a balanced budget by June 30.

David Bridgham’s motion to keep the 2013-14 tuition at $85/credit hour regardless of funding was seconded by Harry Abel. Upon call for the vote, the MOTION PASSED with five affirmative votes and Susan Anderson expressing opposition.

INTRODUCTIONS

NEW EMPLOYEE, Exhibit # 5 A
The following new employee was introduced to the Board:
- Michelle Hanna, Healthy Start Healthy Families Program

PRESENTATIONS

CURRY PROGRAM
Curry Campus Dean Janet Pretti addressed the Board providing a short update on the Curry Campus.

INSURANCE REPORT
Insurance Agenda of Record Wendy Abel-Hatzel provided an overview of the College’s workers’ compensation and property/liability.

FINANCIAL REPORTS, Exhibits # 13 B 1 - 4
Copies of the financial reports were included in the meeting materials. Business Manager Ron Olson briefed the Board on the reports.
CORE THEME INDICATORS, Exhibits # 13 C 1 and 2

#2 - Enrollment Credit and Non-Credit Report, Exhibit # 13 C 1
Copies of the report were included in the meeting materials and Executive Director of Enrollment Management Tom Nicholls briefed the Board on it.

#3 - Course Credit and Non-Credit Report, Exhibit # 13 C 2
Copies of the report were included in the meeting materials and Dean of Career Technical Education Diana Schab briefed the Board on it.

OTHER
It was announced that it was Phill Anderson’s (VP of Instruction) last meeting and former Board member Cherie Mitchell’s birthday. A small celebration took place.

CORRESPONDENCE
None was included.

ADJOURNMENT
Chair Howell adjourned the meeting at 5:16 p.m.
Respectfully submitted,

Rick Howell, Board Chair
Patty Scott, Clerk

Deb Nicholls, Recording Secretary