ATTENDANCE Board of Education/Staff (Quorum Present)

Board of Education (quorum present)
Susan Anderson (Chair) * Ken Messerle *
Harry Abel * Judy May-Lopez * (IPV)
Tim Bishop *
David Bridgham * Absent: Marcia Jensen

Staff/ExOfficios
Patty Scott (President) * Rocky Lavoie * Ross Tomlin *
Tim Dailey * Alicia Mueller Jeff Whitey
Kathy Dixon Deb Nicholls * Cody Yeager
Matt Gilroy * Kelly Northcutt Sarah Zinn
Elise Hamner Janet Pretti * (IPV)
Mike Herbert Trish Price

*Also present at Executive Session

Guests: Eulla Allen and Adam Szalacinski

CALL TO ORDER - Chair Susan Anderson called the session to order at 5:30 p.m.

RECESS INTO EXECUTIVE SESSION - The Board recessed into Executive Session under ORS 192.660 (2) from 5:30 to 6:15 p.m.:
  • (d) Labor Negotiations – Update on faculty mediation.
  • (e) Property – Updates on various properties in the College's district.
  • (h) Legal Rights – Updates on possible litigation.

RECONVENE INTO OPEN SESSION - Chair Anderson reconvened the open session at 6:20 p.m.

AGENDA CHANGES - None were noted.

BUDGET HEARING CALL TO ORDER - PUBLIC BUDGET HEARING – ORS 294.430 (1)
Chair Anderson called the Budget Hearing meeting to order at 6:20 p.m. The meeting was held at the Coos Campus at 1988 Newmark Ave., Tioga Hall Rm 505, 1988 Newmark Ave., Coos Bay, Oregon. Due and proper meeting notice was provided.

PUBLIC COMMENT - None was heard.

ADJOURNMENT OF BUDGET HEARING - Chair Anderson adjourned the Budget Hearing meeting at 6:21 p.m.

RECONVENED - Chair Anderson reconvened the open session at 6:21 p.m.

INTRODUCTIONS
Employees Exhibit # 5 - The following employees were introduced to the Board:
New to College
  • Sarah Zinn, Facilities Maintenance/Custodial/Grounds
New to Position
  • Alicia Mueller, Manager of Learning Resources
ACUHO-I Summer Housing & Conference Interns – The following individuals were introduced to the Board:
  • Eulla Allen and Adam Szalacinski

BOARD DEVELOPMENT

Presentations

Insurance Agent Report - Wendy Abel-Hatzel distributed copies of her presentation at the meeting and addressed the Board providing an overview of the College’s insurance coverage which included property and liability, cyber liability, and workers compensation.

Athletics – Athletic Director Mike Herbert briefed the Board on the program’s achievements and efforts to help student-athletes and recruits succeed. He shared information on the numerous community engagement activities the athletes were involved in and provided statistics on headcount, retention rates, and event media viewers, showing how they applied toward the Core Themes.

Instructional Update and 2016-17 Catalog, Exhibit #9 A 3 – Vice President Ross Tomlin addressed the Board, providing copies of the 2016-17 college catalog. The 2016-17 catalog will be the College’s first electronic catalog using Leap Frog. Dr. Tomlin briefed the Board on various degree changes and noted that the focus had been on student retention and completion. Copies of the document titled Office of Instruction Accomplishments 2015-16 were distributed at the meeting covering:
  • Accreditation – Report submitted on March 1
    o Outcomes Assessment – Moving forward as faculty are actively collecting and analyzing data
    o LiveText purchased to assist with uploading student assignments and grading
  • Credit for Prior Learning – Developing a new process for challenges and industry certifications
  • Developmental Education
    o ALEKS showing excellent results in retention and completion
    o Combined reading/writing class to pilot in the fall
    o Education NW chose SWOCC as one of two Oregon community colleges to receive a site visit
    o Placement – Piloted in winter 2016; switching to Accuplacer in winter 2017 as Compass placement test will be discontinued; ALEKS has a placement module that will be piloted this coming year
  • Accelerated Learning – New standards approved by HECC will expand the College’s ability to approve Dual Credit faculty. If high school instructor is not qualified, a College faculty member will be the Instructor of Record.
  • Program Viability – Process for measuring program health. The process has been refined with help of the Academic Affairs Committee.

BOARD REPORTS/INFORMATION

Important Dates - The Board reviewed numerous upcoming events. It was noted that the start time of the Hyejeon Ice Cream Social had changed to 4:00 p.m.

BOARD OPERATIONS

President’s Contract – Chair Anderson announced that discussion would occur after a second Executive Session at the conclusion of the open meeting.

Board Evaluations – Chair Anderson noted that the evaluations would be disseminated to Board members for review at the Board Retreat in September.

COLLEGE REPORTS

President’s Report - President Scott briefed the Board on:
  • Health and Science Technology Building – The Board was updated on the project’s progress.
  • Joint Meeting with Foundation Board - A joint meeting will be held again during the annual Retreat.
  • Music Students - Jazz students submitted an audition tape and have been invited to perform at the Apollo Theatre. They are starting the fundraising process to cover travel expenses.
• Community College Funding - The 2017-19 community college ask of $795 million will be going to the HECC in August; University’s ask is $943 million. Patrick Crane is the new Executive Director at CCWD. They are also putting forth the capital construction and deferred maintenance requests, which are funded from different monies.

Financial Reports, Exhibits # 11 B 1 – 4 - Copies of the financial reports were included in the meeting materials and Business Officer Kathy Dixon briefed the Board on them. Dixon distributed copies of the OCCI accounts receivables and briefed the Board on OCCI's bad debt.

Success Indicator # 14, Structured Work Experience – Copies of the report were included in the meeting materials and Internship Coordinator Trish Price briefed the Board on current work experience/internships noting that there were 173 active internships from summer 2015 to spring 2016 (summer ’15 – 44; fall ’15 – 28; winter’ 16 – 24; spring ’16 – 77). She shared on the experiences of a pre-med student observing surgery with Dr. Giss. Even though the College doesn’t have an engineering program, she added that a local engineering firm provide a new internship for a student transferring to Boise State. The firm was very impressed with the student’s ability to grasp AutoCAD and assist with various other tasks. Local breweries and distilleries have also opened up spots for students to learn about the industry.

CONSENT AGENDA, Exhibits # 12 A – D
Copies of the items were included in the meeting materials.

M06/16-1 Ken Messerle’s motion to approve the Consent Agenda, as presented, was seconded by Harry Abel.

BE IT RESOLVED, that the Board of Education of Southwestern Oregon Community College District approved the meeting minutes dated May 23, 2016, Exhibit # 12 A.

BE IT RESOLVED, that the Board of Education of Southwestern Oregon Community College District approved the budget category transfer, as presented, Exhibit # 12 B.

BE IT RESOLVED, that the Board of Education of Southwestern Oregon Community College District authorized the insurance agent of record to purchase property and casualty insurance from PACE and workers’ compensation insurance from SAIF for the 2016-2017 fiscal year, Exhibit # 12 C.

BE IT RESOLVED, that the Board of Education of Southwestern Oregon Community College District accepted a Career Pathways Grant (Agreement Number 16-032N) in the amount of $74,404 from the Higher Education Coordinating Commission in accordance with Administrative Policy # 6070, External Funding, Grants and Contracts and authorizes adjustments to the Special Project Fund budget, as presented, Exhibit # 12 D.

OLD BUSINESS
Board Policy Review – 1st Readings - The following policies were presented:
• 5055, Electronic Data Management
• 5060, Copyrights and Patents
• 6065, Veterans Benefits
• 6010, Financial Reports and Statements
These policies will move forward for 2nd readings at the July Board meeting.

Board Policy Review – 2nd Readings - The following policies were presented and will be posted on the Board’s webpage:
• 4060, Charter Schools
• 5010, Safety Program
• 5015, Emergency Closures
• 5020, Campus Security
David Bridgham’s motion to approve the policies 4060, 5010, 5015 and 5020, as presented, was seconded by Harry Abel. Policies 5011 and 5025 were pulled for further review. Upon call for the vote, the MOTION PASSED unanimously.

PUBLIC COMMENT - None was heard.

NEW BUSINESS
Adoption of the 2016-17 Budget, Exhibits # 15 A 1 & A 2 - A link to the electronic budget document and copies of the resolution were included in the meeting materials.

Tim Bishop’s motion to adopt the Fiscal Year 2016-2017 budget as approved by the Budget Committee in the total amount of all budget requirements $64,901,356 and imposed the taxes provided for in the adopted budget at a rate of $0.7017 per $1,000 of assessed value for operations, and the taxes imposed and categorized for the tax year 2016-2017 upon the assessed value of all taxable property within the Southwestern Oregon Community College District was seconded by Ken Messerle. Upon call for the vote, the MOTION PASSED unanimously.

PACE Joinder of Trust Agreement, Exhibit # 15 B

Harry Abel’s motion to adopt the Property and Casualty Coverage for Education (PACE) Declaration of Trust and Form of Joinder to Trust Agreement was seconded by Tim Bishop. Upon call for the vote, the MOTION PASSED unanimously.

EX-OFFICIO WRITTEN REPORTS - No reports were submitted.

UNIT WRITTEN REPORTS - EXECUTIVE TEAM REPORTS - Copies of the following reports were included in the meeting materials.

- Administrative Services, Exhibit # 17 B
- Instructional Services and Student Services, Exhibit # 17 C
- Integrated Technology Services and Research, Exhibit # 17 D
- Human Resources Hiring Matrix, Exhibit # 17 E
- Curry Campus, Exhibit # 17 F

RECESS - The Board recessed into Executive Session under ORS 192.660 (2) (i) to evaluate President Scott (chief executive officer) from 8:15 to 8:35 p.m.

ADJOURNMENT - Chair Anderson adjourned the meeting at 8:35 p.m.

Respectfully submitted,

Susan Anderson, Board Chair
Patty Scott, Clerk
Deb Nicholls, Recording Secretary