SOUTHWESTERN OREGON COMMUNITY COLLEGE  
BOARD OF EDUCATION  
MEETING MINUTES  

July 22, 2013

ATTENDANCE  Board of Education/Staff (Quorum Present)

Board of Education (quorum present)
Marcia Jensen (Chair) *  David Bridgham *
Harry Abel *  Rick Howell *
Susan Anderson *  Judy May-Lopez *
Tim Bishop *

Staff/ExOfficios
Patty Scott (President) *  Tom Nicholls
Tim Dailey *  Ron Olson
Delia Davila  Linda Pezanoski
Mike Herbert  Janet Pretti *
James Ingram  Diana Schab
Rod Keller  Rachele Summerville *
Rocky Lavoie *  Ross Tomlin *
Deb Nicholls *  Maya Tsai

Guests
Xanna Burg  Matt Faupel
Dillon Deffinbaugh  Terri Neimann

*Also present at Executive Session

CALL TO ORDER  Chair Rick Howell called the session to order at 5:30 p.m.

RECESS INTO EXECUTIVE SESSION  The Board recessed into Executive Session under ORS 192.660 (2) from 5:30 to 5:55 p.m.:
(d) Labor Negotiations – Updates on a faculty grievance.
(e) Property – Updates on properties.
(i) Personnel – Updates on personnel issues.

RECONVENED  Chair Howell reconvened the open session at 6:00 p.m.

AGENDA CHANGES  None presented.

ORGANIZATIONAL OATHS OF OFFICE, Exhibits 5 A 1-4

Chair Howell administered Oaths of Office to the following recently elected Board members:
• Tim Bishop
• David Bridgham
• Marcia Jensen
• Judy May-Lopez

ELECTION OF BOARD OFFICERS

Board Chair

M07/13-1  David Bridgham’s motion to nominate Marcia Jensen Board Chair was seconded by Harry Abel.  Upon call for the vote, the MOTION PASSED unanimously.  Howell passed the gavel to Chair Jensen.
**Board Vice-Chair**

*M07/13-2*

Rick Howell’s motion to **nominate David Bridgham Board Vice-Chair** was seconded by Harry Abel. Upon call for the vote, the **MOTION PASSED** unanimously.

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**Clerk and Deputy Clerk of the Board, Custodian of Funds and Budget Officer, Exhibit # 5 B 3 e**

*M07/13-3*

Susan Anderson’s motion to **appoint the College President (Dr. Patty Scott) as Clerk and the Vice President of Administrative Services (Linda Kridelbaugh) as Deputy Clerk of the College District; the College President and the Vice President of Administrative Services as the Custodians of Funds for the College District; and the President of the College as the Budget Officer for the College District** was seconded by Rick Howell. Upon call for the vote, the **MOTION PASSED** unanimously.

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**2013-14 Board Roster, Exhibit # 5 C**

Copies of the roster were included in the meeting materials.

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**INTRODUCTIONS**

NEW TO THE COLLEGE, EXHIBIT 6

The following new employees were introduced to the Board:

- Ross Tomlin, VP of Instruction and Student Services
- Linda Pezanoski, Nurturing Center Coordinator

SUMMER CONFERENCING INTERNS

The following interns were introduced to the Board:

- Xanna Burg
- Matt Faupel

HYEJEON SUMMER PROGRAM INTERN

Dillon Deffinbaugh was introduced to the Board.

OSU DOCTORAL INTERN

Working under President Scott, Terri Neimann was introduced to the Board.

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**BOARD REPORTS/INFORMATION**

IMPORTANT DATES

The Board reviewed numerous upcoming events.

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**BOARD OPERATIONS**

**2013-14 Board Meeting Dates, Exhibit 7 B**

Copies of the proposed 2013-14 meeting dates were included in the meeting materials. Chair Jensen reminded Board members to add the dates to their calendars.

*M07/13-4*

Rick Howell’s motion to **approve the 2013-14 Board Meeting Dates, as amended**, was seconded by David Bridgham. Upon call for the vote, the **MOTION PASSED** unanimously.

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**Board Representatives/Committee Appointments**

Copies of the appointments were included in the meeting materials. President Scott provided brief explanations of each appointment. Board members are to contact Chair Jensen regarding their interests then appointments will be made.

**Strategic Plan Update, Exhibit 7 C**

Copies of the report were included in the meeting materials. President Scott explained that the document was under revision as it didn’t reflect the most recent submissions.
President Scott provided each Board member with copies of a generic college brochure she developed highlighting the campus amenities. Additional copies are disbursed around campus and throughout the community.

**Legislative Session**

Scott announced that the session ended recently and that highlights were disseminated electronically to campus. It was noted that the community college budget was funded at $450 million. The College’s 13-14 Budget was based on $428 million so the extra amount will help with the shortfall expected in the second year of the biennium.

All 16 community college capital construction projects were funded. However, the timeframe in which to secure the funding match was shortened from six to four years. Scott mentioned that she was busy working to secure community support for SWOCC’s project (Health and Science building). More discussion on the project will occur at the Board’s upcoming Retreat on September 6.

The sale of bonds transpired on Thursday. Because the Recovery Zone bonds were ineligible for refinancing at this time, the amount refinanced was less than what was originally planned. However, the College still saved approximately $518,000 with the refinancing.

Scott shared that the College recently received notice that its Bond Rating was raised from “A” to “A+.” She noted that despite a tight budget, everyone came together to help manage funds and commended the campus for their efforts.

Copies of the ‘draft’ schedule for the September 6 Board Retreat were distributed at the meeting. Board Member Susan Anderson suggested adding the discussion of a “Dedicated Douglas County Seat” to the agenda.

**FINANCIAL REPORTS, Exhibits # 8 B 1 - 4**

Copies of the financial reports were included in the meeting materials. Business Manager Ron Olson briefed the Board on the reports. It was noted that Vice President Kridelbaugh would contact the new Board members to arrange an overview discussion of the College’s financials/budget.

**CONSENT AGENDA, Exhibits # 9 A-B**

Copies of the items were included in the meeting materials.

Susan Anderson’s motion to approve the Consent Agenda, as presented, was seconded by Rick Howell. Upon call for the vote, the MOTION PASSED unanimously.

BE IT RESOLVED, that the Board of Education of Southwestern Oregon Community College District approved the meeting minutes dated June 24, 2013, Exhibit # 9 A.

BE IT RESOLVED that the Board of Education of Southwestern Oregon Community College District approved the payment to Insight Systems Exchange LLC in the amount of $30,520 for 60 replacement computers, Exhibit # 9 B.

None presented.

None was heard.

None presented.
EX-OFFICIO REPORTS

No written reports were submitted.

UNIT REPORTS

Copies of the written reports were included in the meeting materials.

Vice President Kridelbaugh highlighted OCCI’s accreditation; they received the maximum amount – seven (7) years for each of their programs.

CORRESPONDENCE

Copies of a letter from Spokane Community College were included in the meeting materials.

ADJOURNMENT

Chair Jensen adjourned the meeting at 6:35 p.m.

Respectfully submitted,

Marcia Jensen, Board Chair

Patty Scott, Clerk

Deb Nicholls, Recording Secretary