CALL TO ORDER
Chair Marcia Jensen called the Work Session to order at 5:15 p.m.

GUIDING PRINCIPLES
Discussion occurred on the Guiding Principles developed at the recent Board Retreat. It was determined that while the Board’s discussions were productive, Guiding Principles were not needed.

PROPOSED 2014-15 BOARD GOALS
Copies were included in the meeting materials. Chair Jensen indicated that revisions could be made throughout the year, if necessary. Action planned during Open Session on this item.

Chair Jensen stressed the importance of training for new Board members and that a Board Development Committee was needed. David Bridgham suggested that an ad hoc committee be created as it would only be needed as new members join the Board.

It was noted that the Board would need to appoint an ad hoc committee for this year and then decide whether or not it’s a standing committee in the future.

RECESS INTO EXECUTIVE SESSION
Vice Chair Susan Anderson recessed the Board into Executive Session under ORS 192.660 (2) from 5:35 to 6:00 p.m.:
- (d) Labor Negotiations – Update on Classified negotiations.
- (e) Property – Updates on properties in both Coos and Curry counties.
- (h) Legal Rights – Update on lake bridge.
- (i) Personnel – Updates on personnel issues given the status of pending arbitration and grievances.

RECONVENE INTO OPEN SESSION
Vice-Chair Anderson reconvened the Open Session at 6:04 p.m.
AGENDA CHANGES
ADDED: 8 B 2, Ad Hoc Board Development Committee

INTRODUCTIONS
Copies of new employee bios were included in the meeting materials. The following employees new to the College were introduced to the Board:

- Emerald Brunett, Director of Facilities Services
- Duane LaFavers, Mail and Print Services Supervisor
- Kristoff Maxey, Resident Hall Director
- Selena Kelly, Assistant to the Dean of Students and Student Services
- Randy Torres, Culinary Arts Instructor
- Gail Simonds, Forestry Instructor

The following employees in new positions were introduced to the Board:

- Jemiah Wassman, Admissions/Recruitment Coordinator
- Kyle Croy, Coordinator of Student Life and Events

BOARD DEVELOPMENT PRESENTATIONS

Road Scholar Program
Jeff Whitey, Jeremy Jones, and Graduate Assistant Amanda Self briefed the Board on the program that was formerly known as Elderhostel. The College has been involved in the Elderhostel/Road Scholar program since the early ‘90s. A short video was shown.

OCCA REPORT, EXHIBIT # 7 B
Copies of the report were included in the meeting materials. President Scott explained that OCCA hired a new communications person recently so information should increase. Chair Jensen highlighted the collaborative partnership with all Oregon community colleges and universities, consisting of a letter to the Legislature requesting a combined operating budget of $1.4 billion with no less than $650 million for community colleges and $755 million for universities.

Discussion occurred on HECC and the hot topic of the transfer of power from CCWD to HECC.

BOARD REPORTS/INFORMATION IMPORTANT DATES
The Board reviewed numerous upcoming events. The following were added/highlighted:

- 11/5-8/14 - OCCA Conference in Sun River
- 10/27/14, 3 p.m. - Work Session (facilities tour and deferred maintenance update)
- 12/08/14, TBD – Joint meeting with the Foundation (Community Enhancement Plan and Health & Science Building) and presentation of the College Audit

BOARD OPERATIONS

2014-15 Board Goals, Exhibit # 8 B 1
Copies of the 2014-15 Board Goals revised during the recent Retreat were included in the meeting materials.

M09/14-1
Ken Messerle’s motion to approve the 2014-15 Board Goals, as presented, was seconded by David Bridgham. Discussion occurred on the thoroughness of the Retreat discussions. Upon call for the vote, the MOTION PASSED unanimously.

Ad Hoc Board Development Committee
An ad hoc committee consisting of Chair Jensen, David Bridgham, Patty Scott, Tim Bishop and Judy May-Lopez was formed. The Committee will survey the full Board on what development topics they may be interested in.

COLLEGE REPORTS PRESIDENT’S REPORT
President Scott briefed the Board on:

- Energy savings expected with new HVAC and boiler and Energy Trust funds
• Enrollments and FTE – Good for summer; billing credits are up over last year; FTE is even; Fall FTE is up 71 and reimbursable FTE is up 53
• Student housing - At 361, but hoping to get another 10 - 15
• OCCC - At 112 (doesn’t include students that might come for the spring cohort)
• OEIB – Looking to make changes to the Achievement Compact “to make it more integrated, meaningful and actionable.”
• CASE Grant – There have been four cycles of the grant. SWOCC received funding in the 1st cycle; only Rogue wrote in the 2nd cycle; Linn-Benton decided to write an individual grant in the 3rd cycle which caused others to not get anything. During this 4th cycle, all of the community colleges were in the consortium, with Mt. Hood taking the lead for submission purposes. A required form didn’t get submitted and the consortium was not successful in getting the grant. One college will now get $2.4 million. The decision on which college is being made soon. The planning committee narrowed it down from 17 to four schools. SWOCC was the only rural mid-sized college in the final four. Bridgham stressed that we can do so much more than the larger colleges can. Scott stressed that SWOCC has a history of collaboration that will be helpful in the decision (i.e., taking our mobile welding lab around the state to help others).
• Vereseen CEO, Don Alford – Scott met with him at lunch today regarding the LNG project. He announced that the project was at 95%, that they are getting ready to hire a CEO that would be located here. During his remarks, he mentioned his passion for education.

FINANCIAL REPORTS, EXHIBITS # 9 B 1 - 4
Copies of the financial reports were included in the meeting materials and updated reports were distributed at the meeting. Business Manager Kathy Dixon briefed the Board. The Beginning Fund Balances in the Enterprise Funds are expected to change slightly as the reports presented are still ‘preliminary.’

CONSENT AGENDA, EXHIBITS # 10 A and B
Copies of the items were included in the meeting materials.

M09/14-2
David Bridgham’s motion to approve the Consent Agenda, as presented, was seconded by Ken Messerle. Upon call for the vote, the MOTION PASSED unanimously.

BE IT RESOLVED, that the Board of Education of Southwestern Oregon Community College District approved the meeting minutes dated July 28, 2014, Exhibit # 10 A.

BE IT RESOLVED, that the Board of Education of Southwestern Oregon Community College District approved the Retreat meeting minutes dated September 5 and 6, 2014, Exhibit # 10 B.

OLD BUSINESS
BOARD POLICY REVIEW – 1ST READINGS
Copies of the resolution policies under review, as part of the three year review rotation, were included in the meeting materials.
• 1010 – Vision, Mission, Values and Core Themes
• 1011 – Governance
• 1012 – Name of the College District
• 1013 – College Name
• 1014 – College Seal
• 1016 – School Colors
• 1017 – Name of Athletic Teams
• 1020 – Equal Educational Opportunity
• 1025 – Equal Employment Opportunity and Affirmative Action
ACHIEVING THE DREAM (ATD) 2014, EXHIBIT # 13 A

Copies of the resolution were included in the meeting materials and Dean Rod Keller briefed the Board. Currently over 200 institutions are associated with ATD. There are 100 coaches and SWOCC has two of them. He shared that they were learning that mandatory advising and an early alert system is essential.

M09/14-3

Harry Abel’s motion to approve the payment of $240,000 to Achieving the Dream (ATD) on behalf of the eight community colleges participating in the small-school consortium from Oregon, was seconded by Tim Bishop. President Scott mentioned that this was the last year and if SWOCC decides to continue it will only cost about $10,000/year. Upon call for the vote, the MOTION PASSED unanimously.

PUBLIC COMMENT

None was heard.

NEW BUSINESS

CLASSIFIED CONTRACT, EXHIBIT # 13 A

Copies of the resolution were included in the meeting materials.

M09/14-4

Marcia Jensen’s motion to approve the tentative agreement reached with the Classified Bargaining Team on August 4, 2014, and ratified on August 11, 2014, by the Southwestern Oregon Community College Classified Federation, Local 3972 AFT, AFL-CIO was seconded by Harry Abel.

Discussion occurred with Anderson applauding the three-year agreement. Vice President Kridelbaugh indicated that overall it was a good bargaining session with the major change being in the Salary section. She added that for years, classified employees were paid on a monthly “average” per pay period and that it was now a calculation of “actual.” It was noted that February 2015 will have 13.5 less hours. Also added was a trial period for people that were laid off. The only opener in the three years will be if insurance were to increase more than 15%. The Federation ratified this contract unanimously.

Upon call for the vote, the MOTION PASSED unanimously.

EX-OFFICIO

WRITTEN REPORTS

No written reports were submitted.

UNIT

WRITTEN REPORTS

Copies of the written reports were included in the meeting materials.

Administrative Services

Kridelbaugh highlighted:
• $1.5 million seismic retrofit grant for Sitkum, Coaledo and Randolph
• Oregon Energy Trust savings

Instructional and Student Services

Vice President Ross Tomlin highlighted and discussion transpired on:
• The work conducted over the summer preparing for fall inservice beginning Monday, September 22
• Eight new faculty for the 14-15 academic year
• FT and PT orientation
• Regional Achievement Collaborative (RAC) kick-off
• Forestry articulation agreement signing ceremony
• Natural Resources Program
Integrated Technology Services
Director Rocky Lavoie highlighted:
- Equipment
- New website launch
- Phones

Curry Campus
Executive Director Janet Pretti shared that she was starting to hear of their graduates out in the workforce! She shared that Rebecca Markus had 45 intakes of new students and 30 of them are already enrolled. Rebuilding of the 2+2 collaboration in the Curry high schools due to the loss of high school instructors is underway.

Foundation
President Scott highlighted the 2013 Distinguished Alumnus’ letter (Boyd Bjorkquist) letter being sent to donors and alumni encouraging giving for scholarships.

OCCI
David Bridgam requested that Chef Shawn Hanlin report to the Board in the future on what the program students are doing after they leave SWOCC. Chef Hanlin reported that the chefs (Hanlin, Torres, Woojay and Folck) themselves were asked to participate in a competition in Florida. Together with some students, they placed third and the organization paid for them to participate.

CORRESPONDENCE
Copies of the correspondence from Aidan Murphy were included in the meeting materials.

ADJOURNMENT
Vice Chair Anderson adjourned the meeting at 7:40 p.m.
Respectfully submitted,

Susan Anderson, Board Vice Chair

Patty Scott, Clerk

Deb Nicholls, Recording Secretary