SOUTHWESTERN OREGON COMMUNITY COLLEGE
BOARD OF EDUCATION
MEETING MINUTES

September 21, 2015

ATTENDANCE  Board of Education/Staff (Quorum Present)

Board of Education (quorum present)
Harry Abel * (ph)  Ken Messerle *
Susan Anderson (Chair) *
David Bridgham * Absent: Tim Bishop
Marcia Jensen *
Judy May-Lopez *

Staff/ExOfficios
Patty Scott (President) * Keith Lehman
Jan Baxter * Tasha Livingstone
Emerald Brunett Desiree Martin
Chelsea Clemens Jeffrey Nelson
Russell Cole Deb Nicholls *
Brian Crager Karen Pederson
Kathy Dixon Tony Peters
Karen Domine Janet Petti (IPV)
Cherri Dunning Mike Springer
Chloe Eberlein Eric Stasak
Robin Finney Lisa Straws
Elise Hamner Ross Tomlin *
Mike Herbert Heather Weber
Rod Keller Cody Yeager
Rocky Lavoie *

*Also present at Executive Session

CALL TO ORDER  Chair Susan Anderson called the session to order at 5:35 p.m.

RECESS INTO EXECUTIVE SESSION  The Board recessed into Executive Session under ORS 192.660 (2) from 5:35 to 5:53 p.m.:
• (d) Labor Negotiations – Updates on Faculty bargaining and arbitration.
• (e) Property – Updates on various properties in the College’s district.
• (h) Legal Rights – Update on phone system litigation.
• (i) Personnel – Update on a BOLI complaint.

RECONVENE INTO OPEN SESSION  Chair Anderson reconvened the open session at 6:00 p.m.

AGENDA CHANGES  None were made.

INTRODUCTIONS  EMPLOYEES Exhibit # 5
The following employees were introduced to the Board:

New to College
• Desiree Martin, Equipment and Supplies Supervisor
• Jeffrey Nelson, Student First Stop Representative
• Chloe Eberlein, Student First Stop Representative
• Tasha Livingstone, Tenure Track Forestry Instructor
• Mike Springer, Biology Instructor
• Robin Finney, Visiting Rural Health Aide/Nursing Assistant Instructor
New to College cont’d
- Karen Pederson, Tenure Track Medical Assistant Instructor
- Anthony Peters, Tenure Track Fire Science Instructor
- Edward “Russell” Cole, Adjunct Anthropology Instructor
- Chelsea Clemens, Tenure Track Welding Instructor
- Brian Crager, Athletic Trainer
- Heather Weber, Recreation Center Technician
- Lisa Straws, Sous Chef

New to Position
- Bryan Thurman, Tenure Track Welding Instructor (not in attendance)
- Cherri Dunning, CARE Connections Resource and Referral/QRIS/Provider Trainer

PRESENTATIONS
FACILITIES MASTER PLAN UPDATE
Facilities Director Emerald Brunett briefed the Board on the work planned to update the 2008 Facilities Master Plan. President Scott noted that the Plan developed in 2008 was extremely helpful when the Legislature requested deferred maintenance needs with an extremely short response time.
- Phase 1: Data Gathering (three months to a year)
- Phase 2: Committee Input (six months to a year)
- Phase 3: Review (three months to a year)

Divers to the update are:
- Mission
- Academic planning
- Demographics
- Climate
- Sustainability
- Site

In 2017, the College can ask for money to renovate buildings. The tentative plan would be to renovate Sumner and Coaledo.

It was noted that the Seismic retrofit of Sitkum Hall had been completed within budget.

BOARD REPORTS/INFORMATION
IMPORTANT DATES
The Board reviewed numerous upcoming events.

BOARD OPERATIONS
OCCA Report
Marcia Jensen reported that the OCCA Board had just begun their planning for the year, noting that several things were on the horizon including discussion on Free Tuition (Oregon Promise). The initial cost for the project ($10 million) may be enough to fund the projected graduating class. However, there is talk that the Legislature will backfill if there is greater need.

Copies of the State’s Workforce Innovation and Opportunity Act Implementation FAQs were distributed at the meeting. President Scott explained that the newly formed WIOA Board, which she serves on, covers Douglas, Coos and Curry counties and will decide how the money will be distributed to the providers. The WIOA Board is in the process of hiring an executive director. The WIOA office will be housed temporarily on the Coos Bay campus.
Jensen shared that Oregon Chief Education Officer Nancy Golden was retiring and added how impressive and attentive Dan Finley the new CCWD director had been.

2015-16 Board Goals, Exhibit 7 B 2
Copies of the draft goals developed at the 2015 Retreat were included in the meeting materials.

M09/15-1
Marcia Jensen’s motion to approve the 2015-16 Board Goals, as presented, was seconded by Ken Messerle. Upon call for the vote, the MOTION PASSED unanimously.

COLLEGE REPORTS

PRESIDENT’S REPORT
President Scott briefed the Board on:

- **Achieving the Dream Leader College** – This national recognition is very exciting news for the College. It opens up more opportunities for funding for student success initiatives. This was a faculty led project and it’s been great to see the success.
- **Inservice** – Copies of the pamphlet listing new employees and years of service recognitions were distributed at the meeting.
- **Enrollment** – Although cautiously optimistic, it appears to be up at this time. Housing has more than 400 students; Culinary is around 135.
- **New Lighthouse Logo** – Examples of the latest version of the updated lighthouse were reviewed.

M09/15-2
Marcia Jensen’s motion to accept the new lighthouse logo was seconded by Ken Messerle. Upon call for the vote, the MOTION PASSED unanimously.

- **Health & Science Campaign** – Conceptual drawings were presented at inservice. President Scott and Foundation Director Elise Hamner recently met with Bay Area Hospital’s CEO Paul Janke on the project.

FINANCIAL REPORTS, Exhibits # 8 B 1 - 4
Copies of the financial reports were included in the meeting materials. Business Manager Kathy Dixon briefed the Board, noting that the reports did not reflect the $500,000 Credit Line payment.

CONSENT AGENDA

CONSENT AGENDA, Exhibit # 9 A
Copies of the item were included in the meeting materials.

M09/15-3
Ken Messerle’s motion to approve the Consent Agenda, as presented, was seconded by Marcia Jensen. Upon call for the vote, the MOTION PASSED unanimously.

BE IT RESOLVED, that the Board of Education of Southwestern Oregon Community College District approved the meeting minutes dated July 27, 2015, Exhibit # 9 A.

OLD BUSINESS
None was presented.

PUBLIC COMMENT
None were heard.

NEW BUSINESS

Health and Science Donation, Exhibit # 12 A
Copies of the resolution were included in the meeting materials.

M09/15-4
Ken Messerle’s motion to direct the College to pursue the funding and work towards realization of the Health and Science Technology building and authorize the immediate transfer of $65,000 to the Southwestern Oregon Community College Foundation for this purpose was seconded by David Bridgham. Upon call for the vote, the MOTION PASSED unanimously.
Ken Messerle’s motion to approve the College Administration in committing to two, four-year leases at an approximate cost of $20,000 per year for two 15-passerger (or more passenger capacity, if available at the above approximate price) vehicles, and, in accordance with current Oregon Community College Rules of Procurement, approves automatically rolling-forward said leases for as long as the economics of this lease financing model is a clear advantage to the College was seconded by Judy May-Lopez. Vice President Eric Stasak briefed the Board on the lease program that will result in a much improved fleet over a period of four to six years. Upon call for the vote, the MOTION PASSED unanimously.

EX-OFFICIO
WRITTEN REPORTS
No reports were submitted.

UNIT WRITTEN REPORTS
EXECUTIVE TEAM REPORTS
Copies of the reports were included in the meeting materials.

Administrative Services, Exhibit # 14 A 2
Instructional Services, Exhibit # 14 A 3
Integrated Technology Services, Exhibit # 14 A 4
Human Resources Hiring Matrix, Exhibit # 14 A 5
Curry Campus, Exhibit # 14 A 6

CORRESPONDENCE
No correspondence was presented.

ADJOURNMENT
Chair Anderson adjourned the meeting at 6:58 p.m.
Respectfully submitted,

Susan Anderson, Board Chair

Patty Scott, Clerk

Deb Nicholls, Recording Secretary