Vice Chair David Bridgham called the session to order at 5:30 p.m.

The Board recessed into Executive Session under ORS 192.660 (2) from 5:30 to 5:50 p.m.:

- (d) Labor Negotiations – Updates on bargaining, arbitration and grievances.
- (e) Property – Update on Newmark Center lease negotiations.
- (h) Legal Rights – Update on phone system litigation.
- (i) Personnel – Update on a BOLI complaint, a termination, and early retirements.

Susan Anderson left the meeting.

Vice Chair Bridgham reconvened the open session at 6:00 p.m.

The following changes were noted:

- DEFERRED - Introduction of Associated Student Government deferred until the November meeting.
- ADDED - #12 F, Title III Expenditure – University Lease

The following employees were introduced to the Board:

New to College
- Joe Belter, Assistant Director of Residence Life

New to Position
- Danaye Leonard Gonzalez, Childhood Education & Family Studies Assistant (not in attendance)
- Christopher Eckersley, Web System Administrator
2015-16 RESIDENT ASSISTANTS/COMMUNITY ADVISORS
Resident Director Kristoff Maxey explained that the Resident Assistant (RA) positions were split in two forming RAs responsible for the facilities side of things and Community Advisors (CA) responsible for activities. RAs and CAs in attendance introduced themselves to the Board.

PRESENTATIONS
TRANSITIONAL EDUCATION
Director Meredith Bulinski addressed the Board presenting a brief PowerPoint on the program, the staff and goals for the future. She added that the Spring GED Celebration had been revived in spring 2015.

BOARD REPORTS/INFORMATION
IMPORTANT DATES
The Board reviewed numerous upcoming events.

BOARD OPERATIONS

OCCA Report
Marcia Jensen reported on the various initiatives and legislative activities that OCCA was working on, adding that the evaluation process for the OCCA Executive Director had been completed.

COLLEGE REPORTS
PRESIDENT’S REPORT
President Scott briefed the Board on:

- **Health & Science Technology Building** – The College’s project got an endorsement from OHSU’s School of Nursing, which will help with the bond campaign and grants we apply for. The committee met last week to continue working to finalize the building details. They are working on the big question of what the new building will allow the College to do that can’t be done now.

- **Oregon Health Sciences University Rural Campus** – Between six and eight medical students will be in the area on rotation at any given time. It will provide an exciting collaboration with our students and the community.

- **October 2nd Campus Closure** – The College administration chose to evacuate campus after receiving a threat made to Coos County schools. A lot was learned during the closure process. The SWOCC Emergency Management Team meets weekly to make improvements in the College’s processes.

- **Enrollments** – Billing credits and headcount are up, but FTE appears to be about even.

- **Southern Oregon Workforce Investment Board** – New director has been hired and will be housed temporarily on campus.

FINANCIAL REPORTS, Exhibits # 8 B 1 - 4
Copies of the financial reports were included in the meeting materials. Business Manager Kathy Dixon briefed the Board and noted that the $500,000 line of credit payment was not yet reflected.

HIRING MATRIX, Exhibit # 8 C
Copies of the report were included in the meeting materials.

CONSENT AGENDA
CONSENT AGENDA, Exhibit # 9 A and B
Copies of the items were included in the meeting materials.

M10/15-1
Marcia Jensen’s motion to approve the Consent Agenda, as presented, was seconded by Ken Messerle. Upon call for the vote, the MOTION PASSED unanimously.

BE IT RESOLVED, that the Board of Education of Southwestern Oregon Community College District approved the meeting minutes dated September 2 and 3, 2015 and September 21, 2015, Exhibits # 9 A and B.
OLD BUSINESS

Board Policy Review – 1st Readings
The following policies were presented for first readings:
- 4010, Program Approval
- 4015, Expansion, Deletion and Reduction of Instructional Offerings
- 4020, Instructional Assessment
- 6015, Authorized Signatures
- 6036, Purchasing
- 6040, Independent Contractors-Personal Services Contracts
- 6070, Funding Proposals and Application
- 6095, Disposal of College Property

Discussion ensued on the review/approval of programs prior to submission to the state. Modifications to 6095 were suggested and the policy was tabled. Therefore, all but 6095 will move forward for second readings in November.

PUBLIC COMMENT
None were heard.

NEW BUSINESS

Rules of Procurement, Exhibit # 12 A
Copies of the resolution were included in the meeting materials.

M10/15-2
Marcia Jensen motion to accept the automatic adoption of revised Community College Rules of Procurement as they are put forth by the Participating Oregon Community Colleges group was seconded by Judy May-Lopez. Upon call for the vote, the MOTION PASSED unanimously.

Title III Grant, Exhibit # 12 B
Copies of the resolution were included in the meeting materials.

M10/15-3
Marcia Jensen’s motion to accept a grant in the amount of $2,217,500 from the U.S. Department of Education for Title III Grant activities October 1, 2015-September 30, 2020 and authorize adjustments to the Special Project Fund budget, as presented, was seconded by Judy May-Lopez. Upon call for the vote, the MOTION PASSED unanimously.

Student Support Services Grant, Exhibit # 12 C
Copies of the resolution were included in the meeting materials.

M10/15-4
Ken Messerle’s motion to accept a grant in the amount of $1,456,795 from the U.S. Department of Education for Student Support Grant activities September 1, 2017 – August 31, 2022 and authorize adjustments to the Special Project Fund budget, as presented, was seconded by Judy May-Lopez. Upon call for the vote, the MOTION PASSED unanimously.

Marketing, Exhibit # 12 D
Copies of the resolution were included in the meeting materials.

M10/15-5
Marcia Jensen’s motion to approve the contract, not to exceed $100,000, with DHX Advertising for advertising management and design between November 1, 2015 and June 20, 2016 was seconded by Judy May-Lopez. Upon call for the vote, the MOTION PASSED unanimously.

Early Retirement, Exhibits # 12 E 1-3
Copies of the resolutions were distributed at the meeting. Tim Bishop declared a potential conflict of interest and abstained from voting.

M10/15-6, 7 and 8
Marcia Jensen’s motion to approve Early Retirement benefits, effective July 1, 2016 for Dana Hopkins, Beverly Segner and Donald Wright was seconded by Harry Abel. Upon call for the vote, the MOTION PASSED with affirmative votes from Abel, Bridgham, Jensen, May-Lopez and Messerle; Bishop abstained.

Title III Expenditure – University Lease, Exhibit # 12 F
Copies of the resolution were distributed at the meeting.

**M10/15-9**

Marcia Jensen’s motion to **approve the payment to University Lease up to the amount of $328,000 over five years for equipment and software listed in the Title III grant** was seconded by Tim Bishop. Upon call for the vote, the **MOTION PASSED** unanimously.

**CORRESPONDENCE**

No correspondence was presented.

**ADJOURNMENT**

Vice Chair Bridgham adjourned the meeting at 7:15 p.m.

Respectfully submitted,

David Bridgham, Vice Chair

Patty Scott, Clerk

Deb Nicholls, Recording Secretary