SOUTHWESTERN OREGON COMMUNITY COLLEGE
BOARD OF EDUCATION
MEETING MINUTES

October 28, 2013

ATTENDANCE

Board of Education/Staff (Quorum Present)

Board of Education (quorum present)
Marcia Jensen (Chair) * Judy May-Lopez *
Harry Abel *
Susan Anderson * Absent: Tim Bishop
David Bridgham *
Rick Howell *

Staff/ExOfficios
Patty Scott (President) * Kari Lahr
Tim Dailey Danaye Leonard
Karen Domine Dione Lutz
Brady Esch Joseph Mavens
Mary Jane Fisher Deb Nicholls *
Nathan Helland Ron Olson
Mike Herbert Janet Petti *
Jillian Howell Robert Rioux
James Ingram Diana Schab
Beranadette Kapocias Shawna Stephens
Rod Keller Rachele Summerville *
Linda Kridelbaugh * Jennie Tobiska-McMillan
Charlie Kloss Ross Tomlin *
Rocky Lavoie *

*Also present at Executive Session

Guests
Nick Abel Roman Fritz
Roberta Abel Kara (Young) Potts
Jessica Goddard 2013-14 ASG
Gerald Hamilton 2013-14 Resident Assistants

CALL TO ORDER
Chair Marcia Jensen called the session to order at 5:30 p.m.

RECESS INTO
EXECUTIVE SESSION
The Board recessed into Executive Session under ORS 192.660 (2) from 5:30 to 5:55 p.m.:
• (d) Labor Negotiations – Updates on a faculty grievance mediation.
• (e) Property – Updates on properties in Coos and Curry Counties.
• (i) Personnel – Updates on personnel issues concerning Early Retirements.

RECONVENED
Chair Jensen reconvened the open session at 6:04 p.m.

AGENDA CHANGES
The following items were added:
• College Reports – Board Comment
• New Business - Early Retirements, Exhibits 1-5

INTRODUCTIONS
EMPLOYEES, EXHIBIT 5A
The following new employees were introduced to the Board:
• Joseph Mavens, Recreation Center Technician
• Kari Lahr, Cashier/Dining Services Representative
• Dan Pittman, Cashier/Dining Services Representative (not in attendance)
• Jillian Howell, Sous Chef

INTRODUCTIONS
EMPLOYEES, EXHIBIT 5A
The following new employees were introduced to the Board:
• Joseph Mavens, Recreation Center Technician
• Kari Lahr, Cashier/Dining Services Representative
• Dan Pittman, Cashier/Dining Services Representative (not in attendance)
• Jillian Howell, Sous Chef
• Rob Rioux, Tenure Track Mathematics Instructor
• Daniel Abel, Director of Facilities
• Shawna Stephens, Student Life and Events Coordinator
• Aaron Simons, OCCI Custodian (not in attendance)
• Kallie Mill, Healthy Start Healthy Families Home Visitor (not in attendance)
• Amanda Lee, Healthy Start Healthy Families Home Visitor (not in attendance)

The following employees new to their positions were introduced to the Board:
• Aaron Wheeler, Financial Aid Advisor (not in attendance)
• Danaye Leonard, Nurturing Center Life Skills Coach
• Brady Esch, Campus Security Officer

STUDENT ATHLETES OF THE MONTH

September
Kara (Young) Potts (Volleyball) was introduced to the Board.

October
AJ Nay (Men’s Soccer) and Jessica Goddard (Women’s Soccer) were introduced to the Board.

ASSOCIATED STUDENT GOVERNMENT
Nathan Helland and Charlie Kloss presented the 13-14 ASG members.

RESIDENT ASSISTANTS
Jeremy Jones, Kyle Croy, and Delia Davila presented the 13-14 Resident Assistants.

It was noted that all student leaders were assets to the institution, contributing positively to the students’ overall experience!

PRESENTATIONS

CCWD
President Scott introduced Gerald Hamilton, Interim Commissioner of the Office of Community Colleges and Workforce Development (CCWD). Hamilton distributed copies of several documents:
• The CCWD 2013-15 Budget Picture
• HECC, OSU, PSU and OSU Board members
• HECC timelines (June 30, 2014 is the “BIG” date)
• OEIB Objectives on Student Achievement and P-20 System and Structure

He reported that the budget figures did not include the $15 million attained during the latest Special Session. Community colleges, as a group, will be asked to do something regarding tuition with the additional funding. However, the HECC (Higher Education Coordinating Commission) is fully aware that all 17 community college boards set their own tuition rates.

Fifth Year High School programs that some colleges are doing were mentioned, noting that the other states doing these types of programs have very high completion rates.

Rick Howell shared his concern with so many of the voting HECC members being from the Portland area. Hamilton reassured the Board that while the members may live in the Portland area, they have state perspectives. He personally reminded the members of how rural and small colleges contribute to the overall community college mission in Oregon.

Discussion occurred on common course numbering and the acceptance of credits for transferring students.

As a result of HB222, a childcare workgroup was formed to analyze childcare across the state. The group recognizes that it’s going to be a challenge as they would love to have childcare for all, but realize that’s not necessarily feasible because of its expense.
They are working hard to put new policy statements out around Developmental Education and a group of presidents are looking at outcome based funding. What they end up with is going to be much different than what was in place. He expects that there will be principles that come out of it regarding completion.

Discussion occurred on OEIBs P-20 system (Prenatal to Career). It’s all about getting to employment regardless of the level of education needed.

The Board inquired on how the OEIB work will with the HECC. OEIB will recommend the big numbers; HECC is going to make recommendations to OEIB, but their job is really around distribution. OEIB doesn’t have a lot of statutory power; they do have the power to make recommendations, move some committee work, and ask HECC and the State Board to review things.

**SWOCC E-MAIL – All the Bits and Pieces**
Director Rocky Lavoie conducted a short PowerPoint presentation on e-mail – behind the scenes.

Regarding the new system, IT had a kickoff for the timeline last Friday. They established when the equipment would be onsite and when IT personnel would go down for configuration (November 20). It will be “racked and stacked” and ready to go for the December 26 testing, etc. The network will be down on December 29 and 30.

**BOARD REPORTS/INFORMATION**

**IMPORTANT DATES**
The Board reviewed numerous upcoming events. December 6 – OCCA Board meeting and the December 9 – Work Session (audit and the budget) were highlighted.

It was noted that a Board Finance Committee meeting would be arranged in early December and that Judy May-Lopez requested a meeting with Kridelbaugh to cover fund accounting.

**BOARD OPERATIONS**

**OCCA Report**
Chair Jensen briefed the Board on the recent OCCA Conference. Copies of OCCA’s Strategic Conversation Survey consisting of seven (7) questions for local boards to discuss were distributed. She asked the Board to provide feedback to her by next week.

Jensen reported that the OCCA Board worked on policies, strategic conversations, and rural community college conversations. She’s been asked to participate with other OCCA representatives to have discussion with Nancy Golden for continuity purposes. Golden has indicated that she could serve as a liaison with K-12 reps if needed.

Susan Anderson added that now that GEDs are for-profit, a lot of states moving towards opening it up for competition. The conversation was very interesting around what that means. It was noted that GED testing is not a standardized test around the country, but it’s different for every state. Maybe the Board should make a recommendation to our Legislators that it be opened up and not held by just one company. She added that sixteen (16) states are looking at doing away with Pearson as the costs were skyrocketing.

Jensen mentioned that conversations were occurring around privatizing a lot of what community colleges do. Community colleges need to be proactive to keep their identities so that they aren’t absorbed by the university system.

Judy May-Lopez reported on a session she attended regarding a community survey that Clackamas did that involved over 100 different stakeholders in the community. What they started with and ended up with were drastically different. The process enabled the college to get the community on board by involving them to take part. She was excited to receive an acronym dictionary at the conference!
President Scott presented David Bridgham with his 16 years of service plaque from the OCCA conference. She distributed copies of the list of Higher Education Bills Passed during the last Session. She reported that she also attended the American Community College Trustee (ACCT) conference in Seattle recently stating that the highlight was hearing Bill Gates speak. She found his comments about not cutting counselors or advisors in times of budget difficulties very interesting.

The completion agenda and outcomes funding are being pushed at all levels. Although there are no studies to show that it increases completion.

School is currently in week five. In regards to enrollment at week four, things were looking good. Due to the Jenzabar conversion, we are experiencing difficulties doing comparisons. Therefore, we are comparing to Fall 2011 data, which indicates that we are up. It was noted that Umpqua was down 20% and that their president is interested in visiting our campus to view our housing facilities and athletic programs.

FINANCIAL REPORTS
Copies of the reports were included in the meeting materials. Business Manager Ron Olson briefed the Board on the reports.

BOARD COMMENT
Howell shared Trish McMichael’s email regarding the recent Job Expo in which she commended various employees. He was thankful for the positive e-mails that come through the system frequently.

CONSENT AGREEND
CONSENT AGENDA, Exhibit # 9 A
Copies of the item(s) were included in the meeting materials.

M10/13-1
Susan Anderson’s motion to approve the Consent Agenda, as amended, was seconded by David Bridgham. Upon call for the vote, the MOTION PASSED unanimously.

BE IT RESOLVED, that the Board of Education of Southwestern Oregon Community College District approved the meeting minutes dated September 16, 2013, Exhibit # 9 A.

OLD BUSINESS
None was presented.

PUBLIC COMMENT
None were heard.

NEW BUSINESS
BOARD POLICIES – 1st READINGS
Copies of the policies were included in the meeting materials. The following policies were discussed by the Board and move forward for second readings on November 25:

1012, College District Name, Exhibit # 12 A 1
1013, College Name, Exhibit # 12 A 2
1014, College Seal, Exhibit # 12 A 3
1016, School Colors, Exhibit # 12 A 4
1017, Name of Athletic Teams, Exhibit # 12 A 5
4031, Academic Freedom, Exhibit # 12 A 6
8015, College Admissions, Exhibit # 12 A 7
8035, Student Complaints, Exhibit # 12 A 8
8045, Education Records, Exhibit # 12 A 9
8050, Student Publications, Exhibit # 12 A 10
8060, Admission Criteria for Instructional Offerings with Restricted Enrollment, Exhibit # 12 A 11
Vice President Kridelbaugh briefed the Board on the history of the policy process occurring over the last several years, beginning with a hired OSBA consultant.

**Early Retirements, Exhibits # 12 B 1-5**

Copies of the resolutions were distributed at the meeting.

*M10/13-2*

Susan Anderson’s motion to approve Mary Jane Fisher, Jennie Tobiska-McMillan, Ella Dione Lutz, Mary Whitaker and Linda Kridelbaugh to receive Early Retirement benefits, effective July 1, 2014, was seconded by Harry Abel. Upon call for the vote, the **MOTION PASSED** unanimously.

**CORRESPONDENCE**

None was included.

**ADJOURNMENT**

Chair Jensen adjourned the meeting at 7:42 p.m.

Respectfully submitted,

Marcia Jensen, Board Chair

Patty Scott, Clerk

Deb Nicholls, Recording Secretary