SOUTHWESTERN OREGON COMMUNITY COLLEGE DISTRICT
BOARD OF EDUCATION
MEETING MINUTES
Tioga Hall, Room 505
November 29, 2004

CALL TO ORDER  Vice-Chair (Acting Chair) Bridgham called the meeting to order at 7:05 p.m.

ATTENDANCE  

Board of Education (Quorum Present)
Harry Abel
David Bridgham
Carol Oelke

Clara Radcliffe
Dan Smith
Absent: Marcia Jensen
Mike Murray

Staff/Ex-Officios
Joanna Blount
Blake Bowers
Brenda Brecke
Joe Colo
Mike Gaudette
Peggy Goergen
Lynda Hatfield

Julie Johnson
Shaun Kohn
Steve Kridelbaugh
Sheldon Meyer
Deb Nicholls
Sarah Rocken
Patty Scott

Randi Sloper

Guests
Cam Preus-Braly
Rich Turi
Rob Wall

AGENDA

CHANGES  CCWD Commissioner, Cam Preus-Braly, Presentation – The State of Oregon Community Colleges
6.801, AAP Backing and Pastry Degree – REVISED and moved to New Business (New # 8.801)
8.301, December Hiring Authority - ADDED

INTRODUCTIONS/
INTERVIEWS/
PRESENTATIONS  Introductions/Presentations

Vice-Chair Bridgham introduced CCWD Commissioner, Cam Preus-Braly. She conducted a presentation to the Board titled “The State of Oregon Community Colleges” and distributed a document titled “Oregon Community Colleges Budget Picture 2005-2007.” She announced that the Governor would be releasing his budget on December 1, 2004.

It was noted that Oregon community colleges have lost about 11,000 course sections over the last two years.

Discussion occurred on Capital Construction. Commissioner Preus-Braly noted that CCWD submitted a $250 million capital construction package request. She complimented the President’s Council and President Kridelbaugh on assisting in the ranking process. The priority list has been submitted to the Governor’s office and she is fairly confident that his budget will include capital construction funding.
Vice-Chair Bridgham stated that he really appreciated CCWD’s work in gathering all of the information on all of the community colleges.

Commissioner Preus-Braly thanked Vice-Chair Bridgham for his leadership and commitment to students while serving as OCCA Board Chair.

Student Recreation Center Plans

The College Architect, Rich Turi, presented the Board with the Student Recreation Center plans.

Since his last presentation, they have been checking and monitoring costs. They went through a peer review process by an architectural firm out of Portland that has a background in student recreation centers. The design has been tailored to the escalating costs. They have met and received the approval of the latest plans by the student government.

The new plan is for a one-story building, just under 40,000 square feet. It includes an eight-lane, broken back international track. Bids will be requested that will include both an artificial and a natural turf soccer field inside the track. Although the artificial turf is desired, the cost will drive the surface used.

Discussion occurred on the rising building costs. It was noted that the building costs were approximately $83/sq ft when the students originally recommended the facility several years ago and that the costs had risen significantly to over $119/sq ft now.

Turi noted that the plans go before the Coos Bay City Planning Commission on December 14.

Wall & Wall, PC Audit Report

Annual Financial Audit Report – Exhibit 3.041

Rob Wall, College Auditor, explained that they completed the inventory on the capitalization of the library books. This was a very complex process. The College is now fully implemented in the GASB 34/35. He noted that the College received a clean opinion - unqualified and modified. No significant deficiencies were found. He explained the report to the Board.

President Kridelbaugh thanked Mr. Wall for completing the audit properly and timely.

Annual Audit Report – Exhibit 3.042

Carol Oelke’s motion to accept the Southwestern Oregon Community College Fiscal Year 2004 audit report as prepared by Wall & Wall PC was seconded by Dan Smith. Upon call for the vote, the motion passed unanimously.

BOARD COMMUNITY REPORTS

Board Community Reports

Carol Oelke thanked James Fritz for his presentation at the Coos Art Museum on November 11.

Clara Radcliffe noted that OCMA was no longer sponsoring the Messiah, but that Chris Rosman was continuing the production through the College.

David Bridgham attended the Geology Club presentation on the geology of the coastline that was very well attended.
OCCA Legislative Positions

Vice-Chair Bridgham noted that he would be meeting Friday with the legislative committee and would update the Board in the future.

Presidential Search Update

Application Update

Vice-Chair Bridgham announced that the OSBA Consultant, Jon Carnahan, was not present due to illness. Bridgham updated the Board on the number of applicants for the presidential position search. There are 17 completed applications as of today and tomorrow’s mail will be opened at OSBA and a final number will be determined at that time. Board members that are not able to attend the 10 a.m. orientation on December 2 are to meet separately with Bridgham to obtain the orientation information.

Calendar Review

Vice-Chair Bridgham asked the Board Members to review their calendars so that the dates in January for the Board to review the finalists files could be determined.

Interview dates of January 18 and 19 (1-3 p.m.) and January 25 and 26 (10 a.m.-12 p.m.) were tentatively set.

Sample Contract

Vice-Chair Bridgham reviewed the sample contract provided by OSBA with the Board. Smith to review the sample contract with the College Attorney and report back to the Board.

RECOMMENDATIONS FOR THE 01/24/05 MEETING

Vice-Chair Bridgham encouraged Board Members to contact Chair Jensen or Nicholls with recommendations.

IMPORTANT DATES

- NO REGULAR MEETING IN DECEMBER!
- 12/02, Presidential Search Screening Committee Orientation, Tioga 505 @ 10 a.m.
- 01/10/05, Board Training w/Search Consultant, Empire Hall, Lakeview E & F, 12-2 p.m.
- 02/13-16/05, ACCT National Legislative Summit, Washington, DC
- 03/01-03/04 OCCA Convention – Salem

DIVISION REPORTS

Arts, Humanities & Social Science – Exhibit 5.011

Copies of the report were included in the meeting material. Sarah Recken, Division Director, reported that the community band is performing at the Lutheran church and that The Laramie Project was very well received.

Joanna Blount noted that it was the first time the Southwester had been produced at no cost to the College. The students have sold advertisements to cover the costs for the printing. The collaboration between The World has been phenomenal.
Curry County – Exhibit 5.013

Copies of the report were included in the meeting material. Associate Dean Goergen reported that the Business Outlook Conference is scheduled for January 25, 2005 in Brookings. She reminded the Board that the Writers Conference is scheduled for the President’s weekend in Gold Beach.

Health & Human Services – Exhibit 5.014

Copies of the report were included in the meeting material. Blake Bowers, Division Director, reported that the OCCI students took the silver at the recent competition in Bellingham, Washington. The students were not able to win the Washington competition, but Chef Gregson put the students in the competition to prepare them for their Oregon state competition. He thanked Bev Segner-Haller in promoting the Human Service program.

Discussion occurred on the other culinary programs throughout the state.

Workforce Development – Exhibit 5.015

Copies of the report were included in the meeting material. Associate Dean Brecke reported that the Coos County Economic Forum would be held on December 10. She added that there had been an enormous amount of interest in the partnership work with North Bend School District regarding the CCTI grant.

RECESS

The Board took a short recess from 9:03 p.m. – 9:10 p.m.

EX-OFFICIO REPORTS

Classified Update

No report given.

MASSC Update

No report given.

Faculty Union Update

No report given.

Faculty Senate Update

Patty Scott, Faculty Senate Chair, reported that the Faculty Senate’s goals were to look at their Faculty Constitution and assign every committee to look at their part of the Constitution to see that it is accurate and update it to the 21st Century. A General Faculty meeting is scheduled for December 1 and the group will be discussing the CCSSE report and developing competencies that will be incorporated into course outlines and job descriptions. The Senate has been charged with inservice next fall and they plan on focusing on activities involving teaching methodologies and learning styles.

Discussion occurred on the CCSSE survey.

The statement on competencies will be given to the President in January. These competencies will be added to the President’s and administrators’ job descriptions. They will be in the course outlines and course syllabi. There will also be something about Library orientation that will take place in the first term of a freshman’s year. Teaching methodology will be addressed as well.
Associated Student Government Update

No report was given.

MEASURES OF INSTITUTIONAL EFFECTIVENESS

Measure #15: Students Achieving Licensure of Certification. Exhibit 5.031

Copies of the report were included in the meeting materials.

Dan Smith noted that group of nurses that graduated in '04 were the most competent group of nurses they’d seen in a long time.

CONSENT AGENDA

Exhibit 6.801 was moved to New Business and renumbered to 8.801.

M11/04-2

Dan Smith’s motion to approve the consent agenda, as amended, was seconded by Carol Oelke. Upon call for the vote to approve the consent agenda business, as follows, the motion passed unanimously.

BE IT RESOLVED, that the Board of Education, Southwestern Oregon Community College District, reviewed and approved the retreat meeting minutes dated October 15 & 16, 2004 - Exhibit 6.101.

BE IT RESOLVED, that the Board of Education, Southwestern Oregon Community College District, reviewed and approved the regular and executive session meeting minutes dated October 16, 2004 - Exhibits 6.102 and 6.103.

BE IT RESOLVED, that the Board of Education, Southwestern Oregon Community College District, approved the October 2004 Check List as presented – Exhibit 6.201.


OLD BUSINESS

No “old” business was presented.

NEW BUSINESS

PERSONNEL

December Hiring Authority – Exhibit 8.301

Copies of the hiring authority were distributed.

M11/04-3

Dan Smith’s motion to grant the President the authority to offer prospective faculty and administrative employee contracts between the November and January Board of Education meeting dates was seconded by Carol Oelke. Upon call for the vote, the motion passed unanimously.

MISCELLANEOUS

AAS Baking and Pastry Degree – Exhibit 8.801 (moved from consent agenda)

Copies of the proposed degree were included in the meeting materials.

M11/04-4

Clara Radcliffe’s motion to approve the AAS Baking and Pastry Degree as presented was seconded by Dan Smith. Upon call for the vote, the motion passed unanimously.
PRESIDENT'S REPORT

President Kridelbaugh announced that Dean Hatfield would be retiring in January. As this would be her last Board meeting, he presented her with a stained glass College logo. He reported on his recent trip to Asia and presented the Board Members with special masks from the trip.

ACADEMIC REPORT

Dean Hatfield reported on the assessment process. She noted that they were looking at programs that may need some assistance due to low enrollment or low staffing. The goal is to help the programs become more successful. The process is a three-year rotation for instructional programs; services are assessed each year.

Discussion occurred on a new plagiarism program that is being utilized.

Hatfield thanked everyone for all of the opportunities she’d had at the College and all the people that she’ll miss. She noted that it was hard to leave, but believed that there were some wonderful people coming up through the system. She stressed the importance of the community being made aware of the many things that the College does for the community and the students.

ADMINISTRATIVE SERVICES REPORT

Dean Meyer reported they were currently trying to fill the Dean’s position. The position closes April 1.

Sarah Recken, Division Director, assured the Board that the equipment monitoring was going better as many equipment items are now checked in and out of Media Services that had not been before (i.e., Journalism camera equipment).

June Financial Statement – Exhibit 10.031

Copies of the statement were included in the meeting materials. Joe Colo, Business Manager, briefed the Board on the statement.

COLLEGE ADVANCEMENT REPORT

No report was given.

CORRESPONDENCE/ INFORMATION ITEMS

CORRESPONDENCE

Vice-Chair Bridgham mentioned that the following correspondence was on file in the President’s Office: 11.01, AACC Letter, Electronic Version - dated 10/29/04; 11.02, Letter from RSVP Advisory Council, dated 10/06/04; 11.03, Letter from Susan Croswell, dated 11/10/04; and 11.04, AACC Letter, Electronic Version, dated 11/12/04.

ADJOURNMENT

No further business was submitted for discussion and the meeting was adjourned at 9:43 p.m.

Respectfully submitted,

David Bridgham, Board Vice-Chair

Stephen J. Kridelbaugh, Clerk