

**BP: 2031****BOARD OFFICERS**

Board of Education elections for officers are held in July, during the annual organizational meeting.

**Board Chair**

In an effort to preserve the integrity of the Board's process, the Board Chair will:

1. Preside over all Board meetings with all of the commonly accepted powers associated, e.g., ruling, recognizing. The Board Chair may call special, executive and emergency meetings as required.
2. Ensure that Board members conduct business in a manner consistent with Board policies on governance and in compliance to statutory requirements.
  - a. Ensure that Board discussions are timely, fair, and thorough. When necessary, the Chair may impose time limitations on discussions or ask the speakers to present their point of view succinctly.
  - b. Ensure that College policies outlining individual or group behavior are enforced appropriately.
3. Develop the monthly Board agenda in cooperation with the College President.
4. Be the official spokesperson for the Board. The Board Chair may represent the Board to outside parties in announcing Board stated positions and in stating Chair positions and interpretations within the area delegated.
5. Advise the President or designee on behalf of the Board when appropriate. This authority extends to all decisions, which fall within and are consistent with any reasonable interpretation of Board policies on the governance process and the Board-President relationship, except where the Board specifically delegates portions of this authority to others.

The Board Chair has no authority to make decisions regarding policies created by the Board within executive limitation policy areas. Therefore, the Board Chair has no authority to individually supervise or direct the President.

The Board Chair, Vice-Chair or designee will be appointed by the Board to coordinate the evaluation of the College President as per Board Policies 2011 and 2012.

**Board Vice-Chair**

The Board Vice-Chair will preside over meetings and approve and sign documents in the absence of the Chair.

END OF POLICY

**Legal Reference(s):**

[ORS 255.335](#)

[ORS 341.283](#)

[Board Policies](#)

2011

2012

DATE OF ADOPTION: 02/28/11  
DATE(S) OF REVISION(S): 11/24/14  
DATE OF LAST REVIEW: