

BP: 4010**APPROVAL OF INSTRUCTIONAL OFFERINGS: NEW, EXPANDED, DELETED AND REDUCED**

The Board of Education recognizes that to improve the quality of instructional offerings and to respond to changing societal and community needs, it cannot permit the curriculum to remain static. The Board deems it essential that the College develop and implement an instructional management system which will develop and modify curricula to meet changing needs, ensuring quality instructional offerings.

While the Board retains its full rights and responsibilities under the laws and regulations of the State of Oregon with regard to determining curriculum, it authorizes the President to organize committees and other structures which would be responsive and representative in planning curriculum improvements, in accordance with the Higher Education Coordinating Commission's (HECCs) standards, criteria and procedures, and be effective at implementing approved changes.

Decision making within the curriculum development and improvement process should be based on reliable data collected through a comprehensive assessment of needs. The assessment should include, but is not limited to, evaluation of student performance using appropriate measurement tools and procedures, surveys of student perceptions, evaluation of student learning outcomes assessment measurements, and professional staff recommendations. The Board directs the President to develop the necessary procedures for course/program review that include, but are not limited to, consideration of such factors as class size, enrollment stability, program costs, employment prospects, articulation with upper division course work and interdependence with other College offerings.

The Board designates the President to oversee the campus development/approval process ensuring that state approval standards are met for all instructional offerings of the College. New, deleted or substantially changed degree programs will be endorsed by the Board prior to submission to the HECC.

All instructional adjustments (courses and programs) will be summarized in a report to the Board at the end of the academic year. The College catalog will be provided to the Board on an annual basis.

END OF POLICY

Legal Reference(s):[ORS 341.290\(3\)](#)[OAR 589-006-0050 through -0400](#)

DATE OF ADOPTION: 04/25/11
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