



BP: 7030

NOTICE OF CONTINUED EMPLOYMENT

Each employee of the College who is not covered by a collective bargaining agreement holding a temporary, annual, continuing, full- or part-time position will be issued a Notice of Continued Employment in writing stating rate of pay.

Pay decisions will be based on current duties, ability of a given employee to assume additional duties, job skills, abilities, and the employee's evaluation. Pay adjustments shall be approved by the College President and filed in the Human Resources/Payroll Office in the official personnel file of each employee.

END OF POLICY

Legal Reference (s):

[ORS341.290 and .547](#)

[OAR 589-008-100\(1\)\(e\)](#)

Administrative Policies and Procedures:

6.3.000 (*retired on 01/09/13*)

[7032](#)

[7033](#)

DATE OF ADOPTION: 06/27/11
DATE(S) OF REVISION(S): 11/21/16
DATE OF LAST REVIEW: