NEPOTISM

In order to avoid both potential and actual conflicts of interests, College employees must abide by the following rules when an employee’s relative or member of the household is seeking and/or holds a position with the College:

1. A College employee may not appoint, employ, promote, discharge, fire, or demote or advocate for such an employment decision for a relative or a member of the household, unless he/she complies with the conflict of interest requirements of ORS Chapter 244. This rule does not apply to employment decisions regarding unpaid volunteer position, unless it is a Board-related position. If an employee has a potential or actual conflict of interest, the employee must notify his/her supervisor in writing of the nature of the conflict and request that the supervisor dispose of the matter giving rise to the conflict.

2. A College employee may not participate as a public official in any interview, discussion, or debate regarding the appointment, employment, promotion, discharge, firing, or demotion of a relative or a member of the household. An employee may still serve as a reference, provide a recommendation, or perform other acts that are part of the normal job functions of the employee.

3. More than one member of an employee’s family may be hired as a regular College employee. In accordance with Oregon law, however, the College may refuse to hire individuals, or may transfer current employees, in situations where an appointment would place one family member in a position of exercising direct supervisory, appointment or grievance adjustment authority over another member of the same family. Situations in which there may be an indirect supervisory, appointment or grievance adjustment authority, meaning there is at least one person occupying a position of authority between the individual exercising the authority and the individual subject to the authority, will be handled on a case by case basis.

4. When more than one relative or member of the household is employed by the College, together they may not be involved with matters of financial controls and physical inventories of College property.

For purposes of this policy “member of the household” means any person who resides with the employee and “relative” means:

1. The employee’s spouse or domestic partner;

2. Any children of the employee or his/her spouse; and

3. Brothers, sisters, half-brothers, half-sisters, brothers-in-law, sisters-in-law, sons-in-law, daughters-in-law, mothers-in-law, fathers-in-law, aunts, uncles, nieces, nephews, stepparents, stepchildren, or parents of the employee, or his/her spouse.

END OF POLICY

Legal Reference(s):
ORS 244.175-.179