

**SOUTHWESTERN OREGON COMMUNITY COLLEGE**

**ANNUAL FINANCIAL REPORT**

**YEAR ENDED JUNE 30, 2018**

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
TABLE OF CONTENTS  
YEAR ENDED JUNE 30, 2018**

<b>COLLEGE OFFICIALS</b>	<b>1</b>
<b>FINANCIAL SECTION</b>	
<b>INDEPENDENT AUDITORS' REPORT</b>	<b>2</b>
<b>MANAGEMENT'S DISCUSSION AND ANALYSIS</b>	<b>6</b>
<b>BASIC FINANCIAL STATEMENTS</b>	
<b>STATEMENT OF NET POSITION</b>	<b>16</b>
<b>STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION</b>	<b>18</b>
<b>STATEMENT OF CASH FLOWS</b>	<b>20</b>
<b>NOTES TO BASIC FINANCIAL STATEMENTS</b>	<b>22</b>
<b>REQUIRED SUPPLEMENTARY INFORMATION</b>	
<b>SCHEDULE OF NET PENSION LIABILITY</b>	<b>65</b>
<b>SCHEDULE OF FUNDING PROGRESS AND EMPLOYER CONTRIBUTIONS     FOR OTHER POSTEMPLOYMENT BENEFITS</b>	<b>66</b>
<b>SUPPLEMENTARY INFORMATION</b>	
<b>SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND     BALANCE – BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)</b>	<b>67</b>
<b>GENERAL FUND</b>	<b>67</b>
<b>SPECIAL REVENUE FUNDS</b>	<b>69</b>
<b>FINANCIAL AID FUND</b>	<b>70</b>
<b>SPECIAL PROJECTS FUND</b>	<b>71</b>
<b>INSURANCE RESERVE FUND</b>	<b>72</b>
<b>DEBT SERVICE FUND</b>	<b>73</b>
<b>CAPITAL PROJECTS FUND</b>	<b>75</b>
<b>PLANT FUND</b>	<b>76</b>

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
TABLE OF CONTENTS  
YEAR ENDED JUNE 30, 2018**

<b>ENTERPRISE FUNDS</b>	<b>77</b>
<b>ENTERPRISE FUND</b>	<b>78</b>
<b>INTERNAL SERVICE FUND</b>	<b>79</b>
<b>TRUST AND AGENCY FUND</b>	<b>80</b>
<b>ACCOMPANYING INFORMATION</b>	
<b>INDEPENDENT AUDITORS' REPORT REQUIRED BY OREGON STATE REGULATIONS</b>	<b>82</b>
<b>REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH <i>GOVERNMENT AUDITING STANDARDS</i></b>	<b>84</b>
<b>INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE</b>	<b>86</b>
<b>SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS</b>	<b>89</b>
<b>NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS</b>	<b>91</b>
<b>SCHEDULE OF FINDINGS AND QUESTIONED COSTS</b>	<b>92</b>

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
COLLEGE OFFICIALS  
JUNE 30, 2018**

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President/Clerk

Jeff Whitey  
Vice President of Administrative Services

Kathy Dixon, CPA  
Executive Director of Finance & Budget

Southwestern Oregon Community College  
1988 Newmark Avenue  
Coos Bay, OR 97420

## INDEPENDENT AUDITORS' REPORT

Board of Education  
Southwestern Oregon Community College  
Coos Bay, Oregon

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the business-type activities and the discretely presented component unit of Southwestern Oregon Community College, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the entity's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditors' Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of Southwestern Oregon Community College Foundation (the Foundation), which represents 100% of the assets, net assets, and revenues of the discretely presented component unit. Those financial statements were audited by other auditors whose report has been furnished to us, and our opinion, insofar as it related to the amounts included for the discretely presented component unit, is based solely on the report of the other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. The financial statements of the Foundation, a discretely presented component unit, were not audited in accordance with *Government Auditing Standards*.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Opinions***

In our opinion, based on our audit and the report of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities and the aggregate discretely presented component unit of Southwestern Oregon Community College as of June 30, 2018, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Emphasis of a Matter***

*Implementation of GASB Statement No. 75*

During fiscal year ended June 30, 2018, Southwestern Oregon Community College adopted GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. As a result of the implementation of this standard, Southwestern Oregon Community College reported a restatement for the cumulative effect of a change in accounting principle (see Note 1). As of July 1, 2017, Southwestern Oregon Community College's net position was restated to reflect the impact of this adoption. Fiscal year 2017 was not restated for this change in accounting principle due to the fact that information was not available to Southwestern Oregon Community College to restate net position as of July 1, 2016. Our auditors' opinion was not modified with respect to the restatement.

*Correction of an Error*

For the year ended June 30, 2018, the College restated beginning net position to correct the recording of the Pre-SLGRP Transition Liability (see Note 1). Our auditors' opinion was not modified with respect to the restatement.

**Other Matters**

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, the schedule of contributions and schedule of proportionate share of the net pension liability, and schedule of other postemployment benefits (OPEB) funding progress as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Southwestern Oregon Community College's basic financial statements. The schedule of revenues, expenditures, and changes in fund balances – budget and actual (non-GAAP budgetary basis) as listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is also presented for purposes of additional analysis and is not a required part of the basic financial statements.

The schedule of revenues, expenditures, and changes in fund balances – budget and actual (non-GAAP budgetary basis) and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated December 4, 2018, on our consideration of Southwestern Oregon Community College’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion the effectiveness of the Southwestern Oregon Community College’s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Southwestern Oregon Community College’s internal control over financial reporting and compliance.

In accordance with *Minimum Standards for Audits of Oregon Municipal Corporations*, we have also issued our report dated December 4, 2018, on our consideration of Southwestern Oregon Community College’s compliance with certain provisions of laws, regulations contracts, and grants, including provisions of Oregon Revised Statues as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the *Minimum Standards for Audits of Oregon Municipal Corporations*. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the result of that testing, and not to provide an opinion on internal control over financial reporting or compliance. That report is an integral part of an audit performed in accordance with *Minimum Standards for Audits of Oregon Municipal Corporations* in considering Southwestern Oregon Community College’s internal control over financial reporting and compliance.

  
**CliftonLarsonAllen LLP**

Bellevue, Washington  
December 4, 2018



Christopher Knopik, CPA  
Principal  
CPA License #23028  
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**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2018**

Management prepares this section of the financial report assuming all responsibility of the completeness and reliability of its content. The discussion and analysis provides a narrative of the financial activities of Southwestern Oregon Community College (the College) for the fiscal year ended June 30, 2018. This section assists the reader in identifying significant financial changes and provides an overview of the College's financial activities. In order for the reader to obtain a thorough understanding this section should be read in conjunction with the following financial statements and notes in their entirety.

**Financial Highlights**

The following significant events impacting the College during fiscal year 2018:

- Nearing the end of fiscal year 2017-18 the College received notification of *New Market Tax Credits* totaling \$1.9 million as additional funding to build a health and science building on the Coos Bay campus. The College anticipates breaking ground and starting construction during fiscal year 2018-19.
- Overall in 2017-18, unduplicated student headcount decreased slightly with 38 less students ending the year at 7,249, a decrease of less than 1%. At the same time, reimbursable full-time equivalent students (FTE) declined from 2,475 in the fiscal year ending 2017 to 2,354 in 2018, a decline of 5%.
- In fiscal year 2017-18, the State of Oregon awarded the College grants for Child Care Resource and Referral and Healthy Families totaling \$907.4 thousand. Both grants span a two-year period providing training for the early childhood learning program and promoting the development of healthy children.
- The State FTE reimbursement support increased from \$7.5 million in 2017 to \$7.8 million in 2018. This is due to the State legislature increasing the Community College Support Fund 1% and awarding the College \$100 thousand from the State Strategic Fund.

**Overview of the Financial Statements**

This discussion and analysis serves as an introduction to Southwestern Oregon Community College's annual financial report. The Basic Financial Statements are comprised of the college-wide Statement of Net Position, Statement of Revenues, Expenses, and Changes in Net Position, and the Statement of Cash Flows. Following the basic financial statements are the Notes, the Supplementary Information section, and the Audit section. The college-wide statements are designed to provide readers with a broad overview of the College's finances, in a manner similar to a private-sector business. The statements provide both short-term and long-term financial information focusing on the financial condition of the College, the results of operations, and cash flows of the College as a whole. They are prepared using the economic resource measurement focus and the accrual basis of accounting. The Southwestern Oregon Community College Foundation financial statement is included in the basic financial statements and notes. The basic financial statements are comprised of the following:

The Statement of Net Position presents information on all of the College's assets, deferred outflows of resources, liabilities, and deferred inflows of resources with the difference between the sections reported as net position. Over time, increases or decreases in net position are indicators of stability or erosion of the College's financial health, when considered along with other non-financial factors such as enrollment levels, condition of the facilities, and or Oregon's economy.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2018**

**Overview of the Financial Statements (Continued)**

The Statement of Revenues, Expenses, and Changes in Net Position presents the revenues earned and the expenses incurred during the fiscal year using the accrual basis of accounting, such that all changes in net position are reported as soon as the underlying event giving rise to the change occurs. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation). The utilization of long-lived assets is reflected as depreciation, amortizing the cost of the capital asset over the expected useful life. Revenues and expenses are reported as either operating or non-operating, with operating revenues primarily coming from tuition and fees, grants, and contracts. State appropriations and property taxes are classified as non-operating revenues. The College reports operating expenses by functions such as instruction, college support, and instructional support. Interest is the main component of non-operating expenses.

The Statement of Cash Flows presents information on the inflow and outflow of cash from operating activities, non-capital financial activities, capital financing activities and investing activities. In addition, it provides the net increase or decrease in cash between the beginning and end of the fiscal year. This statement assists in evaluating financial viability and the College's ability to meet financial obligations as they become due.

The Notes to the Basic Financial Statements are required to complete the college-wide statements, and are an integral component of the basic financial statements, providing additional information that is essential to a full understanding of the financial data reported.

**Analysis of the Statement of Net Position**

Total assets and deferred outflows of resources were \$52.9 million in fiscal year 2018, a decrease of \$6.3 million from fiscal year 2017. The decrease is primarily the result of restricted cash used to payoff a \$5 million bridge loan.

Total liabilities and deferred inflows of resources decreased from \$55.2 million in fiscal year 2017 to \$49.8 million in 2018. The decrease in noncurrent liabilities is a direct result of the \$5 million bridge loan payoff.

The College's net position at June 30, 2018 was \$3.1 million representing a decrease of \$.9 million from the \$4 million reported at 2017. Three major factors resulted in the \$.9 decrease. The implementation of GASB Statement No. 75 required an accounting change to the way we report postemployment benefits, much like pensions effecting operating expenses and the restatement of beginning net position. In addition, interest expense declined dramatically from 2017 to 2018 due to debt service reductions.

Net position is broken into three parts 1) net investment in capital assets less any outstanding related debt used to acquire those assets, 2) restricted and 3) unrestricted net position. The College uses capital assets to provide services to its students; consequently, these assets are not available for future spending. Although the College's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2018**

**Analysis of the Statement of Net Position (Continued)**

**Statement of Net Position**

	2018	2017	Change %
<b>ASSETS</b>			
Current Assets	\$ 9,152,939	\$ 7,357,809	24.4%
Current Assets - Restricted	1,698,368	8,631,576	100.0
Capital Assets, Net of Depreciation	38,000,543	36,995,381	2.7
Other Noncurrent Assets	11,778	6,542	80.0
Deferred Outflows of Resources	4,033,376	6,213,357	(35.1)
Total Assets and Deferred Outflows	\$ 52,897,004	\$ 59,204,665	(10.7)
<b>LIABILITIES</b>			
Current Liabilities	\$ 4,888,811	\$ 5,865,640	(16.7)
Noncurrent Liabilities	43,726,203	48,263,914	(9.4)
Deferred Inflows of Resources	1,189,418	1,096,678	8.5
Total Liabilities and Deferred Inflows	49,804,432	55,226,232	(9.8)
<b>NET POSITION</b>			
Net Investment in Capital Assets	16,922,450	15,683,461	7.9
Restricted	1,641,730	3,282,348	100.0
Unrestricted	(15,471,205)	(14,987,376)	3.2
Total Net Position	\$ 3,092,975	\$ 3,978,433	(22.3%)

Current assets include pooled cash and investments, accounts receivable, prepaid expenses, and inventory. Current liabilities of the College are comprised of various payables for operation, short-term borrowing, payroll, and unearned revenues.

Non-current assets are comprised of capital assets net of depreciation. Deferred outflows of resources and deferred inflows of resources consist of amounts related to pensions, postemployment benefits, and deferred charges on debt refunding. Non-current liabilities include bonds payable, capital leases, other post-employment benefits, and net pension liability.

Currently, \$16.9 million represents the net investment in capital assets, an increase of \$1.2 million from the prior year. The unrestricted net position is used for the College's operations.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2018**

**Analysis of the Statement of Revenues, Expenses, and Changes in Net Position**

The Statement of Revenues, Expenses, and Changes in Net Position present the operating results of the College as well as the non-operating revenues and expenses. Annual State appropriations and property taxes, while budgeted for operations, are reported as non-operating revenues according to generally accepted accounting principles (GAAP).

**Statement of Revenues, Expenses, and Changes in Net Position**

	2018	2017	Change %
<b>OPERATING REVENUES</b>			
Tuition and Fees, Net of Scholarship Allowances	\$ 3,473,616	\$ 3,017,910	15.1%
Federal, State, and Local Grants and Contracts	8,586,259	9,641,447	(10.9)
Auxiliary Enterprises	3,965,730	3,724,798	6.5
Donations	45,114	3,391,999	(98.7)
Other Operating Revenue	2,152,866	671,948	220.4
Total Operating Revenues	<u>18,223,585</u>	<u>20,448,102</u>	(10.9)
<b>OPERATING EXPENSES</b>			
Instruction	6,339,113	6,338,900	-
Instructional Support	2,190,844	2,725,602	(19.6)
College Support	4,550,381	5,205,654	(12.6)
Student Services	3,862,243	3,736,251	3.4
Plant Operations and Maintenance	1,926,166	1,912,136	100.0
Community Services	2,062,748	2,474,213	(16.6)
Student Financial Aid	4,868,518	2,568,545	89.5
Auxiliary Enterprises	3,012,489	5,228,687	(42.4)
Postemployment and Early Retirement Costs	1,623,260	-	(100.0)
Depreciation	1,730,876	1,754,930	(1.4)
Total Operating Expenses	<u>32,166,638</u>	<u>31,944,918</u>	0.7
<b>OPERATING LOSS</b>	(13,943,053)	(11,496,816)	21.3
<b>NONOPERATING REVENUES (EXPENSES)</b>			
State Community College Support	7,758,577	7,467,808	3.9
Other State Sources	671,115	-	100.0
Property Taxes	6,309,303	5,383,878	17.2
Pell Grants	3,154,652	2,961,359	100.0
Gain (Loss) on Disposal of Assets	(86,510)	(6,279)	1,277.8
Interest Income	170,797	192,208	(11.1)
Interest Expense	(1,311,634)	(2,568,614)	(48.9)
Other Nonoperating Expenses	-	(245,521)	100.0
Total Nonoperating Revenues (Expenses), Net	<u>16,666,300</u>	<u>13,184,839</u>	26.4
<b>CHANGES IN NET POSITION</b>	2,723,247	1,688,023	61.3
Net Position - Beginning of Year, as Previously Stated	3,978,433	2,290,410	73.7
Change in Accounting Principle	(1,980,584)	-	100.0
Pre-SLGRP Transition Liability	(1,628,121)	-	100.0
Net Position - Beginning of Year, as Restated	<u>369,728</u>	<u>2,290,410</u>	(83.9)
<b>NET POSITION - END OF YEAR</b>	<u>\$ 3,092,975</u>	<u>\$ 3,978,433</u>	(22.3%)

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2018**

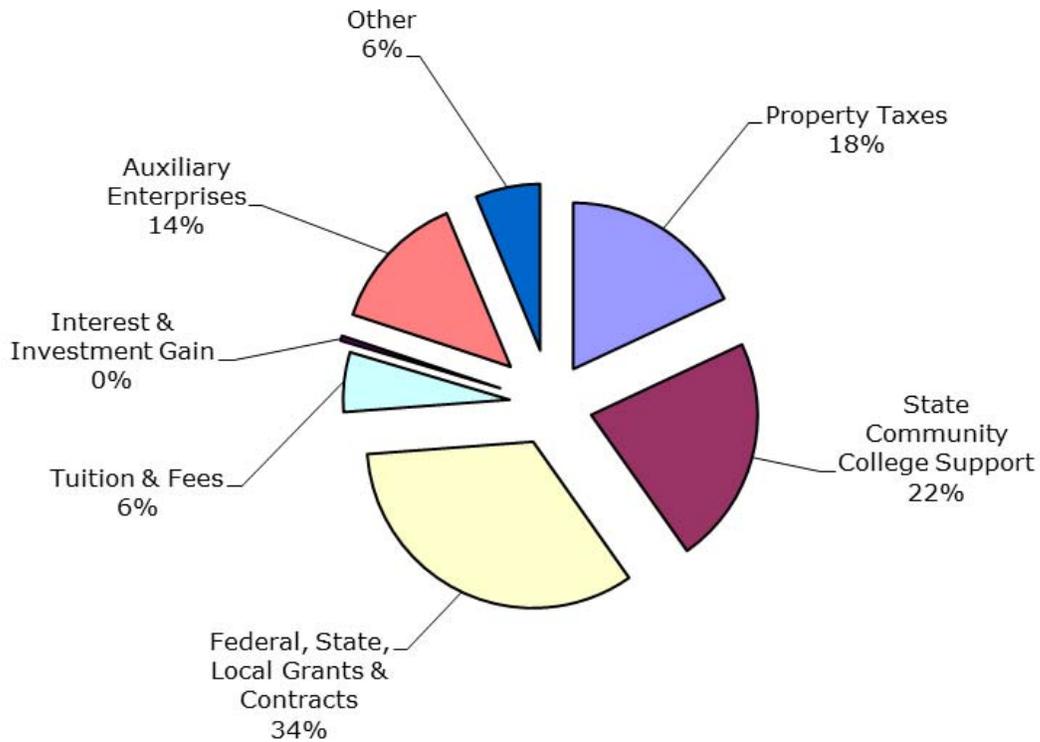
**Analysis of the Statement of Revenues, Expenses, and Changes in Net Position (Continued)**

The most significant sources of operating revenues for the College are federal, state, and local grants and contracts. Other significant sources are student tuition and fees and auxiliary services such as Student Housing, Oregon Coast Culinary Institute, Dining Services and the Bookstore. These revenues fluctuated slightly in 2018. However, donations saw the sharpest decline in revenues of \$3.3 million during fiscal year 2018. Other operating revenue increased over the prior year by \$1.5 million. Changes in these revenues resulted from activities related to the new health and science building. As a whole operating revenues declined 10.9% from 2017.

Non-operating revenues increased over expenses \$3.5 million from \$13.2 million in 2017 to \$16.7 million in 2018. The increase resulted primarily from a reduction of \$1.3 million in interest expense due to debt refinancing in the prior year. In addition, property taxes rose nearly \$1 million.

The following graph shows the allocation of revenues, both operating and nonoperating, for the College:

**Revenue Sources for Fiscal Year 2018**



Operating expenses include salaries and benefits, materials and services, utilities, scholarships, and depreciation. Instruction, college support, and financial aid represent the largest portion of operating expenses. The most significant non-operating expense is interest on long term debt and pension expense.

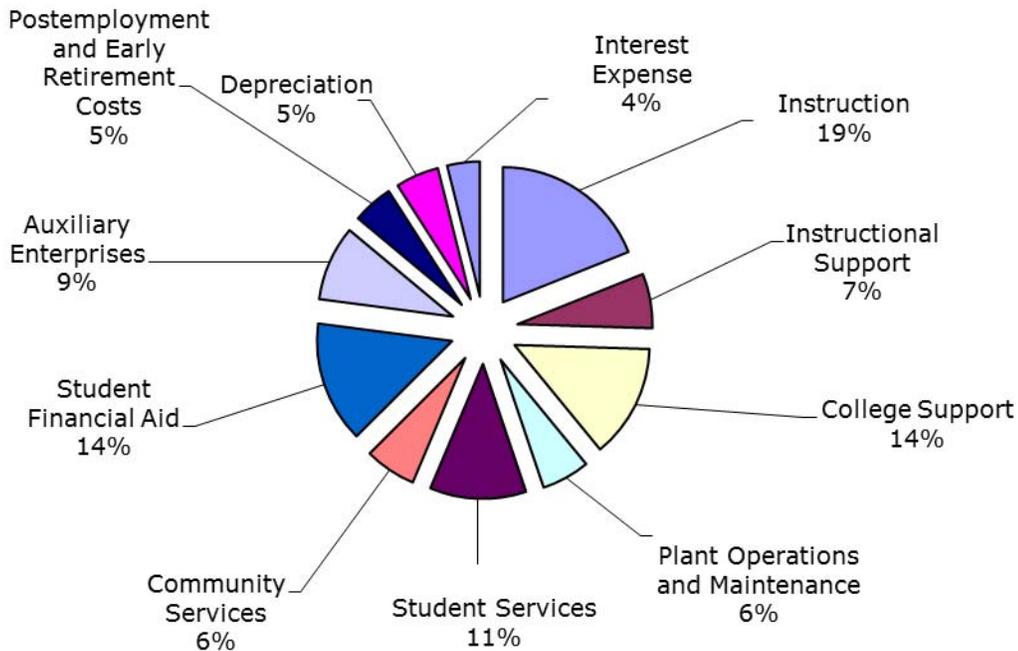
**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2018**

**Analysis of the Statement of Revenues, Expenses, and Changes in Net Position (Continued)**

Operating expenses increased by \$.2 million overall. Instructional support, college support, auxiliary enterprises, and community services saw the largest decrease of \$3.8 million primarily due to decreased spending of existing Federal and state grants. Also 2017 reported the repayment of an operating loan. Conversely, student financial aid increased \$2.3 million a direct result of students requesting additional aid. In addition, other postemployment benefits and retirement costs increased drastically from \$.3 million in fiscal year 2017 to \$1.6 million due to the implementation of GASB Statement No. 75.

The following graph shows the allocation of expenses, both operating and nonoperating, for the College:

**Expenses for Fiscal Year 2018**



**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2018**

**Analysis of the Statement of Cash Flows**

The statement of cash flows provides an assessment of the financial health of the college. Its primary purpose is to provide relevant information about the cash receipts and cash payments of the College during a specific period. The statement of cash flows also helps users assess the ability of the College to meet obligations as they become due and the need for external financing.

**Statement of Cash Flows**

	2018	2017	Change %
Cash Provided by:			
Operating Activities	\$ (8,881,832)	\$ (7,180,285)	23.7%
Noncapital Financing Activities	17,889,699	13,896,698	28.7
Capital Financing Activities	(12,490,565)	2,315,392	(639.5)
Investing Activities	170,797	192,208	(11.1)
Net Increase (Decrease)	(3,311,901)	9,224,013	(135.9)
Cash - Beginning of Year	11,669,159	2,445,146	377.2
Cash - End of Year	<u>\$ 8,357,258</u>	<u>\$ 11,669,159</u>	<u>(28.4%)</u>

The major sources of funds included in operating activities include student tuition and fees, federal/state, grants, and auxiliary enterprises. Major uses were payments made to employees, suppliers, and students for financial aid. Operating activities increased between 2018 and 2017. State FTE reimbursement and property taxes are the primary sources of noncapital financing. Noncapital financing activities increased by \$4 million due to receiving the State FTE eighth quarter deferred reimbursement. The College also saw an increase in property tax revenues. Principal and interest expense make up the primary capital financing activities.

**Budgetary Highlights**

The College adopts an annual budget at the organizational unit level, using the modified accrual basis of accounting for all funds. After the budget is adopted transfers of appropriations between existing budget categories can be authorized by Board resolution providing the change is 15% or less than the total appropriations of the fund. The most significant changes between the Adopted Budget and the Adjusted Budget included adjustments from transfers to other funds and materials and services to capital outlay and debt service. The Board of Education approved a supplemental budget for 2017-18 increasing beginning fund balance and debt service \$5 million in the Capital Projects fund.

**Capital Assets and Debt Administration**

Capital Assets

The College's investment in capital assets as of June 30, 2018 is reported at \$38 million, net of accumulated depreciation. Investment in capital assets (depreciable and nondepreciable) includes land, buildings, improvements, equipment, and art and historical treasures.

Additional information on capital assets can be found in Note 5 of the Basic Financial Statements.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2018**

**Capital Assets and Debt Administration (Continued)**

Long-Term Debt

At the end of the fiscal year, the College had long-term debt instruments with a total outstanding principal of \$29.5 million. Of this amount, \$28.9 million is comprised of debt backed by the full faith and credit of the College (bonds), \$.5 million is in capital leases, and \$.1 million is loan payable to the Foundation.

Oregon Revised Statutes Chapter 341 limits the amount of general obligation bonds which an Oregon community college may have outstanding at any time to 1.5% of the true cash value of the taxable property within the community college district. The College has no general obligation bonds outstanding at this time. However, subject to voter approval, the College could issue approximately \$180 million of general obligation bonds and stay within the limit. Obligations secured by lease payments and other non-general obligations are not subject to the debt limitations described in this section.

Additional information on the College long-term debt can be found in Notes 6, 7, and 9 of the Notes to the Basic Financial Statements.

**Component Unit**

Included in this financial report is information for the discretely presented component unit, Southwestern Oregon Community College Foundation, Inc. The Foundation was incorporated on January 3, 1962, and registered as a separate not-for-profit corporation with the State of Oregon. Their Articles of Incorporation establish the purpose of the Foundation is to support the College. The Foundation has a 501(c) 3 status under the provisions of the Internal Revenue Code, and is exempt from Federal Income Tax. Contributions to the Foundation are tax deductible as defined by the IRS regulations. Bylaws govern the internal affairs of the Foundation. The Board of Directors sets policies for Foundation operations.

The Foundation operates within a written agreement with the College that clearly defines Foundation activities and establishes College support of the Foundation. It receives, administers, and disposes of property donated for the benefit of the College, coordinates fundraising efforts, and assists in promoting and marketing the College. Financial information for the component unit is found in the entity-wide financial statements within the component unit column.

Summary component unit information follows for the year ended June 30, 2018:

Current Assets	\$ 683,772	Operating Revenues	\$ 1,661,096
Noncurrent Assets	<u>4,092,203</u>	Operating Expenses	<u>2,102,977</u>
Total Assets	<u><u>\$ 4,775,975</u></u>	Operating Gain (Loss)	(441,881)
Current Liabilities	\$ 5,381	Nonoperating Revenue	<u>306,139</u>
Restricted Net Position	3,035,091	Change in Net Position	(135,742)
Unrestricted Net Position	<u>1,735,503</u>	Net Position - Beginning of Year	<u>4,906,336</u>
Total Current Liabilities and Net Position	<u><u>\$ 4,775,975</u></u>	Net Position - End of Year	<u><u>\$ 4,770,594</u></u>

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2018**

**Economic Factors and Next Year's Budget**

The financial position of the College is primarily dependent on three factors: 1) the economic and financial condition of the State and its appropriation for community colleges, 2) economic condition of the College community, impacting new construction levels and property values related to property tax revenue, and 3) enrollment levels. The College continues to aggressively manage its financial position by developing new programs, strengthening retention, and ensuring student success.

In 2015-16 Oregon's economy was on a full-throttle growth. Consequently, the State's Community College Support Fund (CCSF) had also experienced growth. The legislature approved CCSF at \$550 million for the 2015-2017 biennium. For the 2017-2019 budget, the Oregon Legislature appropriated \$570 million to the CCSF fund. However, with increasing costs in insurance, minimum wage rates, and the uncertainty of PERS the CCSF remains underfunded.

Enrollment has slight fluctuations from year to year at Southwestern Oregon Community College. Because FTE is a factor in the formula used to determine the distribution of the funds from the State Support Fund the College's proportion of the CCSF is not expected to increase. Budgeting challenges continue to be exacerbated by unstable and unpredictable funding from the Community College Support Fund.

In an effort to grow enrollment at Southwestern Oregon Community College the College continues to establish new programs for jobs that are in demand locally. The medical career is one of those jobs that is in high demand in Coos, Curry, and west Douglas counties as baby boomers are entering retirement. In order to meet this demand the College successfully secured funding to build a new state of the art health and science building on their Coos campus. The new building will house nursing programs, EMT, geology, chemistry, and other related science programs. The College anticipates construction to begin winter of 2018-2019.

In order for the College to maintain sustainability the College reviewed many process and adjusted current practices to ensure student needs and core themes remain priority. In so doing, the 2018-19 budget process changed to allow faculty and staff to put forth their requests that enhance programs. The executive team reviewed these requests, putting aside funds for those that met the College's core themes and mission. In addition, the College conducted a review of the Oregon Coast Culinary Institute (OCCI) revising curriculum, recruiting, and delivery method to coincide with the current culinary industry. OCCI and housing place a very important role on enrollment, as most Oregon community colleges do not offer. OCCI and Housing indirectly and directly support program initiatives and the operations of the General Fund.

Tuition and fees continue to increase in an effort to cover ever rising costs. Tuition in 2018-2019 increases from \$92 to \$94 per credit, per credit fees increases from \$30 to \$31, distance education per course surcharge increases from \$35 to \$36, and per course fees increases \$31 to \$32. Tuition for the culinary program remains at \$25,200. Finally, housing rates remain constant at \$8,661 for a single room and \$7,476 for a double.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2018**

**Request for Information**

This financial report is designed to provide an overview of Southwestern Oregon Community College's financial status. Questions concerning any of the information provided in this report, or requests for additional information, should be addressed to:

Director of Business Services  
Southwestern Oregon Community College  
1988 Newmark Avenue  
Coos Bay OR 97420

**SOUTHWESTERN OREGON COMMUNITY COLLEGE**  
**STATEMENT OF NET POSITION**  
**JUNE 30, 2018**

<b>ASSETS</b>	<u>Primary Government</u>	<u>Component Unit</u>
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalents	\$ 6,647,112	\$ 418,522
Restricted Cash and Cash Equivalents	56,638	-
Restricted Cash and Cash Equivalents - Health and Science Building	1,641,730	-
Receivables:		
Accounts, Net	1,578,562	-
Property Taxes	551,822	-
Pledges	-	265,250
Prepaid Expenses	197,660	-
Inventory	177,783	-
Total Current Assets	<u>10,851,307</u>	<u>683,772</u>
<b>NONCURRENT ASSETS</b>		
Restricted Cash - Pension and Refunding Bonds	11,778	-
Pledges Receivable	-	280,315
Long-Term Investments	-	3,698,042
Loan to Primary Government	-	103,496
Nondepreciable Capital Assets	3,524,936	10,350
Capital Assets, Net of Accumulated Depreciation	<u>34,475,607</u>	<u>-</u>
Total Noncurrent Assets	<u>38,012,321</u>	<u>4,092,203</u>
 Total Assets	 <u>\$ 48,863,628</u>	 <u>\$ 4,775,975</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>		
Deferred Amounts Related to Pensions	\$ 3,670,699	\$ -
Deferred Amounts Related to OPEB	175,147	-
Deferred Charge on Refunding	187,530	-
Total Deferred Outflows of Resources	<u>\$ 4,033,376</u>	<u>\$ -</u>

See accompanying Notes to Basic Financial Statements.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE**  
**STATEMENT OF NET POSITION (CONTINUED)**  
**JUNE 30, 2018**

	Primary Government	Component Unit
<b>LIABILITIES AND NET POSITION</b>		
<b>CURRENT LIABILITIES</b>		
Accounts Payable	\$ 906,221	\$ 5,381
Accrued Payroll and Payroll Liabilities	1,315,264	-
Accrued Interest Payable	115,757	-
Deposits Payable	257,826	-
Unearned Revenues	86,000	-
Current Portion of Long-term Debt:		
Bonds Payable	1,750,000	-
Loan Payable to Component Unit	49,868	-
Capital Leases Payable	219,004	-
Sick Leave Payable (Stipend)	188,871	-
Total Current Liabilities	4,888,811	5,381
<b>NONCURRENT LIABILITIES</b>		
Bonds Payable	27,200,000	-
Loan Payable to Component Unit	53,619	-
Capital Leases Payable	250,430	-
Unamortized Bond Discounts and Premiums	1,153,659	-
Net Pension Liability	12,308,331	-
Compensated Absences Payable	67,701	-
Sick Leave Payable (Stipend)	212,982	-
Other Postemployment Benefits	2,479,481	-
Total Noncurrent Liabilities	43,726,203	-
Total Liabilities	\$ 48,615,014	\$ 5,381
<b>DEFERRED INFLOW OF RESOURCES</b>		
Deferred Amounts Related to Pensions	\$ 561,385	\$ -
Deferred Amounts Related to OPEB	20,676	-
Deferred Gain on Refunding	607,357	-
Total Deferred Inflows of Resources	\$ 1,189,418	\$ -
<b>NET POSITION</b>		
Net Investment in Capital Assets	\$ 16,922,450	\$ -
Restricted:		
Temporarily Restricted for Scholarships	-	2,081,637
Restricted - Nonexpendable	-	953,454
Restricted - Expendable	1,641,730	-
Unrestricted	(15,471,205)	1,735,503
Total Net Position	\$ 3,092,975	\$ 4,770,594

See accompanying Notes to Basic Financial Statements.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE**  
**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION**  
**YEAR ENDED JUNE 30, 2018**

	Primary Government	Component Unit
<b>OPERATING REVENUES</b>		
Student Tuition and Fees, Net of Scholarship Allowances	\$ 3,473,616	\$ -
Federal Grants and Contracts	6,047,748	-
State and Local Government Grants and Contracts	1,975,101	-
Nongovernment Grants, Contracts, and Special Fees	563,410	-
Auxiliary Enterprises, Including Tuition and Fees:		
Food Services	1,157,582	-
Bookstore, Net of Scholarship Allowances	434,367	-
Student Housing, Net of Scholarship Allowances	1,365,601	-
Newmark Center	297,655	-
Conferences	100,821	-
Culinary Arts, Net of Scholarship Allowances	585,704	-
Other Auxiliary Enterprises	24,000	-
Donations	45,114	1,608,093
Other Operating Revenues	2,152,866	53,003
Total Operating Revenues	18,223,585	1,661,096
<b>OPERATING EXPENSES</b>		
Education and General:		
Instruction	6,339,113	-
Instructional Support	2,190,844	-
College Support	4,550,381	-
Other Support Services:		
Student Services	3,862,243	-
Plant Maintenance	1,926,166	-
Community Services	2,062,748	-
Student Financial Aid	4,868,518	-
Auxiliary Enterprises:		
Food Services	1,116,521	-
Bookstore	411,734	-
Student Housing	455,915	-
Newmark Center	153,291	-
Conferences	60,580	-
Culinary Arts	617,487	-
Clubs	184,151	-
Other Auxiliary Enterprises	12,810	-
Depreciation Expense	1,730,876	-
OPEB/PERS Expenses	1,623,260	-
Foundation Operating Expenses	-	2,102,977
Total Operating Expenses	32,166,638	2,102,977
<b>OPERATING INCOME (LOSS)</b>	<b>(13,943,053)</b>	<b>(441,881)</b>

See accompanying Notes to Basic Financial Statements.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE**  
**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION (CONTINUED)**  
**YEAR ENDED JUNE 30, 2018**

	Primary Government	Component Unit
<b>NONOPERATING REVENUES (EXPENSES)</b>		
State Community College Support	\$ 7,758,577	\$ -
Other State Sources	671,115	-
Property Taxes	6,309,303	-
Pell Grants	3,154,652	-
Loss on Disposal of Assets	(86,510)	-
Interest and Net Investment Income (Loss)	170,797	306,139
Interest Expense	(1,311,634)	-
Other Nonoperating Expenses	-	-
Total Nonoperating Revenues (Expenses)	16,666,300	306,139
 <b>CHANGES IN NET POSITION</b>	 2,723,247	 (135,742)
Net Position - Beginning of Year, as Previously Reported	3,978,433	4,906,336
Change in Accounting Principle (see Note 1)	(1,980,584)	-
Pre-SLGRP Transition Liability (see Note 1)	(1,628,121)	-
Net Position - Beginning of Year, as Restated	369,728	4,906,336
 <b>NET POSITION - END OF YEAR</b>	 \$ 3,092,975	 \$ 4,770,594

See accompanying Notes to Basic Financial Statements.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
STATEMENT OF CASH FLOWS  
YEAR ENDED JUNE 30, 2018**

**CASH FLOWS FROM OPERATING ACTIVITIES**

Tuition and Fees	\$ 3,307,649
Grants and Contracts	10,576,764
Payments to Suppliers for Goods and Services	(2,266,906)
Payments to Employees	(18,273,296)
Paid to Students	(4,868,518)
Donations	45,114
Other Operating Revenues	2,075,584
Auxiliary Enterprises	521,777
Net Cash Used by Operating Activities	(8,881,832)

**CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES**

Local Property Taxes	6,976,470
State Community College Support	7,758,577
Nonoperating Grants	3,154,652
Net Cash Provided by Noncapital Financing Activities	17,889,699

**CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES**

Purchase of Capital Assets	(2,701,761)
Loan Proceeds	47,720
Loan Principal Paid	(8,539,814)
Loan Interest Paid	(1,296,710)
Net Cash Used by Capital and Related Financing Activities	(12,490,565)

**CASH FLOWS FROM INVESTING ACTIVITIES**

Interest on Investments	170,797
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**NET INCREASE IN CASH AND CASH EQUIVALENTS**

(3,311,901)

Cash and Cash Equivalents - Beginning of Year (Including Restricted Cash of \$3,707)

11,669,159

**CASH AND CASH EQUIVALENTS - END OF YEAR  
(Including Restricted Cash of \$6,542)**

\$ 8,357,258

**RECONCILIATION TO AMOUNTS SHOWN ON STATEMENT OF NET ASSETS**

Unrestricted Cash and Cash Equivalents	\$ 6,647,112
Restricted Cash and Cash Equivalents	1,710,146
Total Cash and Cash Equivalents	\$ 8,357,258

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
STATEMENT OF CASH FLOWS (CONTINUED)  
YEAR ENDED JUNE 30, 2018**

**RECONCILIATION OF NET INCOME TO NET CASH  
USED BY OPERATING ACTIVITIES**

Operating Loss	\$ (13,943,053)
Adjustments to Reconcile Net Income to Net Cash Used by Operating Activities:	
Depreciation and Amortization	1,552,858
Change in OPEB Liability	151,074
Changes in Assets and Liabilities:	
Accounts Receivables	1,712,194
Prepaid Expenses	113,177
Inventories	(482)
Accounts Payable	(107,401)
Accrued Payroll and Payroll Liabilities	215,018
Unearned Revenues	(216,207)
Other Current Liabilities	78,723
Pension Expense Changes Related to NPL	1,562,267
Net Cash Used by Operating Activities	<u>\$ (8,881,832)</u>

**NONCASH TRANSACTIONS**

The College acquired capital assets totaling \$238,045 by incurring a capital lease obligation. These assets are not included in the purchase of capital asset amount shown above.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Reporting Entity**

The Southwestern Oregon Community College (the College), the primary government and municipal corporation, is a post-secondary institution which was established in 1961 to provide educational courses and programs to citizens on the south coast of Oregon. The College currently serves all of Coos County, western Douglas County, and Curry County.

In evaluating how to define the College for financial reporting purposes, management has considered all potential component units. The accompanying financial statements present the government and its component unit entity for which the government is considered to be financially accountable.

**Discretely Presented Component Unit**

In May 2002, the Government Accounting Standards Board (GASB) issued Statement No. 39, "Determining Whether Certain Organizations are Component Units." This statement amends Statement No. 14, "The Financial Reporting Entity", to provide additional guidance to determine whether certain organizations for which the College is not financially accountable should be reported as component units based on the nature and significance of their relationship with the College.

As defined by accounting principles generally accepted in the United States of America (GAAP), the College includes one discretely presented component unit in its financial statements: the Southwestern Oregon Community College Foundation (hereinafter referred to as "the Foundation"). The Foundation is a nonprofit, nongovernmental organization, whose purpose is to provide support for scholarships and programs for the College. The Foundation had an audit for the fiscal year ended June 30, 2018. Separate financial statements for Southwestern Oregon Community College Foundation may be obtained through request of the Foundation Executive Director located at the Southwestern Oregon Community College Coos Bay campus.

**Basis of Presentation**

The financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America as prescribed by GASB Statement No. 35, *Basic Financial Statements – Management's Discussion and Analysis – for Public Colleges and Universities – an Amendment of GASB 34*, modified by GASB Statement No. 65, *Items Previously Reported as Assets and Liabilities*. The College follows the "business-type activities" reporting requirements of GASB Statement No. 35 that provides a comprehensive one-column look at the College's financial activities. As a general rule, the effect of internal transactions between the College's functions has been eliminated.

**Basis of Accounting**

The basic financial statements are accounted for on the flow of economic resources measurement focus and are prepared on the accrual basis of accounting. Under this method revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Property taxes are recognized as revenues in the years for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the grantor have been met.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Cash and Cash Equivalents**

Cash and cash equivalents are considered to be cash on hand, demand deposits, the State of Oregon Treasurer's Local Government Investment Pool (LGIP), and short-term investments with original maturities of three months or less from the date of acquisition. The LGIP is part of the Oregon Short-Term Fund (OSTF) and is stated at cost, which approximates fair value.

The Foundation considers all liquid investments with an original maturity of three months or less to be cash equivalents. Cash and cash equivalents held as part of the Foundation's investment portfolio, and where management's intention is to use the cash to acquire investments to be held long-term, are classified as investments.

**Restricted Cash**

Current restricted cash for the College consists of funds for other grant projects and student clubs and organizations \$56,638. Current restricted cash for the College also includes \$1,641,730 in contributions and note proceeds which are externally restricted by agreements construction of the Health and Science Building.

**Investments**

State statutes authorize the College to invest in banker's acceptances; time certificates of deposits; repurchase agreements; obligations of the U.S. Treasury and its agencies; the agencies and instrumentalities of the United States and the States of Oregon, Washington, Idaho, and California; the Oregon State Treasury's Local Government Investment Pool; demand deposits; and fixed or variable life insurance or annuity contracts for funding deferred compensation. As of June 30, 2018, all investments were held with the OSTF and considered cash and cash equivalents.

Investments are valued at fair value in accordance with GASB Statement No. 31, Accounting and Financial Reporting for Certain Investments and for External Investment Pools. Unrealized and realized gains and losses are allocated to the unrestricted and temporarily restricted net position based upon the restrictions in the underlying investments. Unrealized losses are allocated to temporarily restricted net position only up to the point of previously recognized unrealized gains.

**Receivables**

All accounts, student loans, grants, and property taxes receivable are shown net of an allowance for uncollectible accounts.

Student receivables are recorded as tuition is assessed or as amounts are advanced to students under various federal student financial assistance programs.

Unreimbursed expenses qualified from grantor agencies are reflected in the basic financial statements as receivables and revenues. Grant revenues are recorded at the time eligible expenses are incurred. Grant funds received prior to the occurrence of qualifying expenses are recorded as unearned revenues.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Receivables (Continued)**

Property taxes are levied and become a lien on all taxable property as of July 1. Taxes are payable on November 15, February 15, and May 15. Discounts are allowed if the amount due is received by November 15 or February 15. Taxes unpaid and outstanding on May 16 are considered delinquent.

**Inventory**

Inventory is stated at the lower of cost or market. Cost is determined by the retail cost method for the Bookstore and first-in/first-out method for all inventory.

**Capital Assets**

Capital assets include land and land improvements, buildings and building improvements; equipment, vehicles, and machinery; works of art and historical treasures; infrastructure, which includes utility systems; leasehold improvements; and construction in progress. The College has defined capital assets as having an initial value or cost of at least \$5,000 and an initial life extending beyond a single reporting period. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Library books are capitalized. Donated capital assets are recorded at acquisition value at the date of donation. The costs of normal maintenance and repairs that do not add to the value or functionality of the assets' lives are not capitalized, but are expensed as incurred.

Buildings, equipment, vehicles, machinery, leasehold improvements, and land improvements of the College are depreciated using the straight-line method over the following lives:

Buildings and Building Improvements	20 to 60 Years
Equipment, Vehicles, and Machinery	7 to 25 Years
Land Improvements	10 to 30 Years
Library Books	43 Years

**Accrued Wages and Payroll Costs**

Contracts for faculty begin in September and end in mid-June. All other employee agreements begin July 1 for the ensuing fiscal year and end June 30. All salaries are paid over 12 months. The salary amounts due for payment in July and August are included in accrued liabilities. Benefit payments for July and August are not accrued but rather expensed as paid. The accrued wages at June 30, 2018 were \$656,041.

**Compensated Absences**

It is the College's policy to permit employees to accumulate earned but unused vacation pay. Unused vacation pay is recognized as an expense and accrued when earned. Accumulated but unused sick leave is eligible for payout under certain conditions. The total accumulated vacation liability is included in payroll liabilities on the statement of net position and was \$525,253 at June 30, 2018. The total accumulated sick liability is included as both long-term and current liabilities totals \$401,853 at June 30, 2018.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Tuition and Fees and Unearned Revenue**

Tuition and fees include all assessments to students for educational and general purposes. It is stated net of institutional aid provided to students. The College's fiscal year begins with summer term and ends with spring term. Tuition and fees received prior to July 1, 2018 for the College's 2018-2019 summer and fall terms are recorded as unearned revenue. Unearned revenue from tuition and fees was \$153,462 at June 30, 2018.

**Retirement Plans**

The College contributes to the Oregon State Public Employees Retirement System (PERS). The expense and liability for contributions to OPERS are recorded in accordance with GASB 68 *Accounting and Financial Reporting for Pensions*.

**Pre-SLGRP Pooled Liability**

Actuarially determined liability recorded in the statement of net position based on the College's entry into the Oregon Public Employees Retirement System (PERS) State and Local Government Rate Pool. The transition liability is reduced each year by contributions to PERS and increased for interest charged by PERS.

**Other Postemployment Benefits Obligation (OPEB)**

Under GASB Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*, the College reported a Net OPEB Obligation related to the implicit rate subsidy provided to retirees who were allowed to purchase health insurance under the College's Oregon Educators Benefits Board (OEBB) health care plans. The implementation of GASB Statement No. 75, effective for fiscal year ended June 30, 2018, supersedes GASB Statement No. 45. Under GASB Statement No. 75, the College now reports their proportionate share of the net PERS RHIA OPEB asset and the total OEBB OPEB liability along with the associated deferred outflows of resources and deferred inflows of resources. Historically, the OPEB Obligation was included in the noncurrent portion of long-term liabilities. With the implementation of GASB Statement No. 75, the OPEB asset and OPEB liabilities are now reported on separate lines in the Statement of Net Position. See Note 19 Other Post-Employment Benefits (OPEB) for a detailed description of each plan and the proportionate share methodology for each. The change from GASB Statement No. 45 to GASB Statement No. 75 had the following impact on the College's reported OPEB liability:

GASB 45 OPEB Obligation at June 30, 2017	\$ 347,823
Reversal of Prior OPEB Obligation	(347,823)
GASB 75 Total OEBB Liability	2,522,710
GASB 75 Total PERS RHIA OPEB Asset	(43,229)
Ending OPEB Liability at June 30, 2018	<u>\$ 2,479,481</u>

**Deferred Outflows and Inflows**

Deferred outflows of resources represent the consumption of net position in one period that is applicable to future periods. Deferred inflows of resources represent the acquisition of net position that is applicable to future periods. Deferred outflows relate to PERS, OPEB, and loss on refunding. Deferred inflows relate to PERS and OPEB.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Net Position**

The College's net position is classified as follows:

*Net Investment in Capital Assets* – This represents the College's total investment in capital assets, net of accumulated depreciation and related debt.

*Restricted* – This includes resources that the College is legally or contractually obligated to spend in accordance with restrictions imposed by external third parties.

*Unrestricted* – This includes resources derived from student tuition and fees, state appropriations, and sales and services of educational departments and auxiliary enterprises. These resources are used for transactions relating to the educational and general operations of the College and may be used at the discretion of the governing board to meet current expenses for any purpose.

When an expense is incurred that can be paid using either restricted or unrestricted resources, the College's policy is to first apply the expense toward restricted resources, and then toward unrestricted resources.

**Budgetary Basis**

The financial operations of the various funds of the College on a budgetary basis are presented in individual schedules of revenues, expenditures, and changes in fund balance compared with budget, in the supplemental information section of the financial statements.

**Federal Financial Assistance Programs**

The College participates in federally funded programs, including primarily Pell Grants, Supplemental Educational Opportunity Grants, Federal Work-Study, Federal Family Education Loans, and TRIO Programs.

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed costs may constitute a liability of the applicable funds. Such amounts, if any, cannot be determined at this time and, accordingly, no liability is reflected in the financial statements.

**Classification of Revenues**

Operating revenue includes activities that have the characteristics of exchange transactions such as (1) student tuition and fees, and (2) sales and services of auxiliary enterprises, net of scholarship discounts and allowances. Nonoperating revenue includes activities that have the characteristics of nonexchange transactions (a transaction in which the College receives value without directly giving equal value in return). This includes (1) local property taxes, (2) state appropriations, (3) most federal, state, and local grants and contracts and federal appropriations, and (4) gifts and contributions.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Classification of Expenses**

Operating expenses include the costs of faculty, administration, sales, and services for food services, student housing, and bookstore operations and depreciation. All other revenues, including state educational support, and expenses not meeting this definition are reported as nonoperating revenues and expenses.

**Scholarship Allowances**

Financial aid to students is reported in the basic financial statements under the alternative method as prescribed by the National Association of College and University Business Officers (NACUBO). Certain aid such as grants, loans, funds provided to students as awarded by third parties, and Federal Direct Lending is accounted for as a third-party payment (credited to the student's account as if the student made the payment). All other aid is reflected in the basic financial statements as operating expense, or scholarship allowances, which reduce revenues. The amount reported as operating expense represents the portion of aid that was provided to the student in the form of cash. Scholarship allowances represent the portion of aid computed on a college-wide basis by allocating the cash payments to students, excluding payments for services, on the ratio of total aid to the aid not considered to be third-party aid.

**Use of Estimates**

The preparation of basic financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, disclosure of contingent assets and liabilities at the date of the basic financial statements, and reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**Change in Accounting Principle**

GASB Statement 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, is effective for fiscal years beginning after June 15, 2017. Southwestern Oregon Community College implemented GASB 75 in the fiscal year ended June 30, 2018. As a result of implementing GASB 75, beginning net position was restated in the amount of \$1,980,584. See prior period adjustment section below.

The College elected to early implement GASB Statement No. 89, *Accounting for Interest Costs Incurred Before the End of a Construction Period*, during the year ended June 30, 2018. This statement requires that interest cost incurred before the end of a construction period be recognized as an expense in the period in which the cost is incurred for financial statements prepared using the economic resources measurement focus. As a result, interest cost incurred before the end of a construction period will no longer be capitalized and included in the historical cost of a capital asset for the College beginning in fiscal year 2018.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Restatement for PERS Pre-SLGRP Transition Liability**

As of July 1, 2014, the College adopted GASB Statement No. 68, Accounting and Financial Reporting for Pensions and GASB Statement No. 71, Pension Transition for Contributions Made Subsequent to the Measurement Date. The implementation of these standards requires governments to calculate and report the cost and obligations associated with pensions in their financial statements, including additional note disclosures and required supplementary information.

Pre-SLGRP (State and Local Government Rate Pool) liabilities/surpluses are the result of a change in pooled status. Prior to formation of the SLGRP, all state agencies and community colleges were pooled by statute, and local governments had the option of pooling with other local governments. The SLGRP replaced the state/community college pool, which had an unfunded liability at the time, and the local government pool, which had an actuarial surplus at the time. The state/community college pool's UAL remained with those entities as a pre-SLGRP liability. The local government pool's surplus remained with participating local governments as a pre-SLGRP surplus. During the year, the College noted the SLGRP liability was not properly recorded with the implementation of GASB No. 68 in prior years; therefore, beginning net position was restated to retroactively report the Pre-SLGRP transition liability in the amount of \$1,628,121.

**Summary of Restatements**

Based on implementation of GASB 75 and the restatement for the Pre-SLGRP transition liability, the College had a prior period adjustment to the beginning net position as follows:

Net Position - Beginning of Year, as Previously Reported	\$ 3,978,433
Change in Accounting Principle	(1,980,584)
Pre-SLGRP Transition Liability	<u>(1,628,121)</u>
Net Position - Beginning of Year, as Restated	<u><u>\$ 369,728</u></u>

**NOTE 2 STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY**

**Budgetary Information**

In accordance with Oregon Revised Statutes, the College adopts annual budgets and makes appropriations on a fund basis using the modified accrual basis of accounting.

A budget is prepared for all College funds in the main categories required by Oregon Local Budget Law on an object class basis – personnel services, materials and services, capital outlay, debt service, transfers, and contingency. The College's legal spending authority is defined by a resolution passed by the Board of Education making the appropriations and adopting the budget on an object class basis.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 2 STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY (CONTINUED)**

**Budgetary Information (Continued)**

The College begins its budget process each year with the establishment of the budget committee. Recommendations are developed through early spring and the budget committee approves the budget in late spring. Public notices of the budget committee meetings and the public hearing prior to adoption are published in accordance with Oregon Local Budget Law. The Board of Education may amend the budget prior to adoption; however, budgeted expenditures for each fund may not be increased by more than 10%. The budget is then adopted, appropriations are made, and the tax levy is declared no later than June 30.

Expenditures cannot legally exceed the appropriation levels, which are adopted by Board resolution. The Board of Education can change the budget throughout the year by appropriation transfers between levels of control and supplemental budgets as authorized by Oregon Revised Statutes. The budget basis financial schedules reflect the original budget plus all approved supplemental appropriations and appropriation transfers. Annual appropriations lapse at fiscal year-end on June 30.

**NOTE 3 CASH AND INVESTMENTS**

Total cash and investments at June 30, 2018 were comprised of the following:

	Total Primary Government	Component Unit
Cash and Cash Equivalents:		
Cash on Hand	\$ 4,751	\$ -
Deposits	5,235,661	418,522
Investments	3,116,846	3,698,042
Total	\$ 8,357,258	\$ 3,259,073

The College's deposits were held with banks and investments were held in custody with the Oregon State Treasury (State Treasury). These invested assets are managed through a commingled investment pool by the State Treasury. The underlying investment pool has an investment policy and set of objectives identifying risk and return parameters for the investment pool.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

**NOTE 3 CASH AND INVESTMENTS (CONTINUED)**

**Custodial Credit Risk – Deposits**

Current State statutes (ORS Chapter 295) require that all bank deposits in excess of FDIC and FSLIC insurance (currently \$250,000) be collateralized through the Oregon State Treasurer's Public Funds Collateralization Program (PFCP). ORS 295 created a shared liability structure for participating depositories though not guaranteeing that all funds are 100% protected. The College was in compliance with this statutory requirement throughout the year, and none of the College's June 30, 2018 bank balance was exposed to custodial credit risk because it was adequately insured and collateralized. The state provides a list of qualified depositories, and the College Board approves a list of depositories from this list in July each year. The cash balances held on deposit at the State Treasury are invested continuously, therefore, custodial credit risk exposure to the State Treasury is low.

**Deposits with State Local Government Investment Pool**

The College maintains the majority of its cash balances on deposit with the State Treasury. These deposits at the State Treasury are held on a pooled basis as described above, in the Oregon Short-Term Fund (OSTF). The State Treasurer of the state of Oregon maintains the OSTF, of which the LGIP is a part. The OSTF is a cash and investment pool available for use by all state funds and eligible local governments. The State Treasury invests these deposits in high-grade short-term investment securities. The OSTF is managed by the Investment Division of the Oregon State Treasury within the guidelines established in the OSTF Portfolio Rules. The LGIP is an open-ended, no-load diversified portfolio offered to eligible participants who by law are made custodian of, or have control over, any public funds. At the fiscal year ended June 30, 2018, the College cash and cash equivalents on deposit at State Treasury were \$3,128,618. At June 30, 2018, the fair value of College deposits with LGIP approximates cost.

For full disclosure regarding cash and investments held in the State Treasury, a copy of the State Treasury audited annual financial report may be obtained by writing to the Oregon State Treasury, 350, Winter St. NE, Suite 100, Salem, OR 9701-3896 or via the internet at: [www.oregon.gov/treasury/Reports/Pages/Annual-Reports.aspx](http://www.oregon.gov/treasury/Reports/Pages/Annual-Reports.aspx).

**Policies**

The College makes investments in accordance with the Oregon Revised Statutes.

**Concentration of Credit Risk**

College investments are entirely maintained in the local government investment pool (LGIP). OSTF follows their rules on the maximum that may be invested in any one issuer, as a percentage of the OSTF's total investments. On June 30, 2018, they were within the required limits.

**Foreign Currency Risk**

OSTF rules prohibit investments that are not U.S. dollar-denominated; therefore, it is not exposed to this risk.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

**NOTE 3 CASH AND INVESTMENTS (CONTINUED)**

**Fair Value of Financial Instruments**

Accounting standards provide the framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). The three levels of the fair value hierarchy are described as follows:

*Level 1* – Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Foundation has the ability to access.

*Level 2* – Inputs to the valuation methodology include:

- quoted prices for similar assets or liabilities in active markets;
- quoted prices for identical or similar assets or liabilities in inactive markets;
- inputs other than quoted prices that are observable for the asset or liability;
- inputs that are derived principally from or corroborated by observable market data by correlation or other means.

If the asset or liability has a specified (contractual) term, the Level 2 input must be observable for substantially the full term of the asset or liability.

*Level 3* – Inputs to the valuation methodology are unobservable and significant to the fair market value measurement.

At June 30, 2018, all of the OSTF investments were considered Level 2 investments.

**Foundation Investments**

The Foundation's investments are all considered Level 1 investments and are recorded at fair value. Foundation investments consisted of the following at June 30, 2018:

Corporate Stocks	\$ 1,581,334
Exchange-Traded, Closed-Ended Funds	938,837
Large-Cap Funds	466,271
International Funds	152,993
Small Mid-Cap Funds	64,632
High-Yield Funds	40,851
Fixed-Income Funds	34,743
Emerging Market Funds	32,609
Subtotal	<u>3,312,270</u>
Cash Equivalents	385,772
Total Investments	<u><u>\$ 3,698,042</u></u>

The asset or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs. There have been no changes in the valuation methodologies used at June 30, 2018.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

**NOTE 4 RECEIVABLES**

Receivables at the end of the year are as follows:

Current:

Accounts Receivable	\$ 977,618
Governmental Receivables	600,944
Total	<u>\$ 1,578,562</u>

Intergovernmental receivables are considered to be fully collectible. Accounts receivable includes student receivables of \$3,393,972, which are net of an allowance for uncollectible accounts for tuition and fees of \$2,416,354. The remaining accounts receivable was intergovernmental.

Property taxes are assessed and attach as an enforceable lien on property as of July 1. Taxes are levied on July 1 and are payable on November 15. They may be paid in installments due November 15, February 15, and May 15. Taxes are billed and collected by the County of Coos, County of Douglas, and County of Curry and remittance to the College is made at periodic intervals. For fiscal year 2017- 2018, the College imposed a tax rate of \$.7017 per \$1,000 of assessed value. This resulted in a net levy of \$6,252,290 after reduction for compression loss due to constitutional limits, and after increases due to additional taxes, penalties, and other adjustments.

Property taxes are recorded on the accrual basis in the basic financial statements. No allowance for uncollectible property taxes is shown in the financial statements since unpaid property taxes are a permanent lien and the amount of property taxes ultimately not collected is immaterial. Interest on delinquent property taxes is recognized when received.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

**NOTE 5 CAPITAL ASSETS**

	Balance June 30, 2017	Additions	Deletions	Balance June 30, 2018
Capital Assets Not Being Depreciated:				
Land	\$ 1,018,939	\$ -	\$ -	\$ 1,018,939
Construction in Progress	156,307	2,236,635	(31,945)	2,360,997
Art Works Collection	145,000	-	-	145,000
Total Capital Assets Not Being Depreciated	1,320,246	2,236,635	(31,945)	3,524,936
Capital Assets Being Depreciated:				
Buildings	52,526,364	348,308	(6,312)	52,868,360
Equipment and Vehicles	9,053,162	269,550	(327,554)	8,995,158
Total Capital Assets Being Depreciated	61,579,526	617,858	(333,866)	61,863,518
Less Accumulated Depreciation for:				
Buildings	(19,541,680)	(1,194,362)	5,681	(20,730,361)
Equipment and Vehicles	(6,362,711)	(536,514)	241,675	(6,657,550)
Total Accumulated Depreciation	(25,904,391)	(1,730,876)	247,356	(27,387,911)
 Total Capital Assets Being Depreciated, Net	 35,675,135	 (1,113,018)	 (86,510)	 34,475,607
 Total Capital Assets, Net	 \$ 36,995,381	 \$ 1,123,617	 \$ (118,455)	 \$ 38,000,543

**NOTE 6 LONG-TERM DEBT**

**Limited Tax Bonds**

The College issues limited tax bonds. Limited tax bonds include limited tax revenue bonds, full faith and credit obligations, and limited tax pension bonds.

The limited tax bonds financed the following:

**Pension Bonds** – The College issued limited tax pension bonds in February 2004 (the Pension Bonds). Net proceeds of the Pension Bonds were deposited into a lump sum payment account at PERS for the benefit of the College. This Pension Bond was issued as part of a larger pool of pension obligations. The College’s Pension Bonds refinanced a portion of the Unfunded Actuarial Liability allocated to the College in the Oregon Public Employees Retirement System (see “Pension System” herein). The Pension Bonds were issued in the principal amount of \$13,075,000. Such lump sum payment reduced the College’s current payroll contribution rates (see “Pension System” herein), and, if returns on the account exceed the cost of the borrowing, will result in a net benefit to the College. Payments are due semi-annually and mature in June 2028. Interest rates range from 3.35% to 5.53%.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 6 LONG-TERM DEBT (CONTINUED)**

**Limited Tax Bonds (Continued)**

**Pension Bonds (Continued)** – Limited tax pension bonds financed a portion of the estimated unfunded actuarial liability with the Oregon Public Employees Retirement System. All limited tax bonds are backed by the full faith and credit of the College, within the limitations of Article XI of the Oregon Constitution, and are to be repaid from existing revenue sources.

The future debt maturity requirements are as follows at June 30, 2018:

<u>Fiscal Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 630,000	\$ 581,593	\$ 1,211,593
2020	725,000	547,321	1,272,321
2021	825,000	507,881	1,332,881
2022	935,000	463,001	1,398,001
2023	1,060,000	412,137	1,472,137
2024-2027	5,645,000	991,529	6,636,529
2028	765,000	42,305	807,305
Total	<u>\$ 10,585,000</u>	<u>\$ 3,545,767</u>	<u>\$ 14,130,767</u>

**Other Limited Tax Obligations** – The College originally issued other Full Faith and Credit Obligations for a variety of projects as described below:

On December 2, 2016, the College issued \$8,660,000 Full Faith and Credit Refunding Obligations Series 2016 for the purpose of refunding certain portions of the Full Faith and Credit Obligations Series 2005, the Full Faith and Credit Obligations Series 2006, and the Full Faith and Credit Obligations Series, 2010 and to pay the costs of issuance related to the sale and delivery of the obligation. These bonds have an interest rate of 4.00%. The refunding of these bonds results in addition debt service expense of \$1,659,379 with a net present value of \$68,853.

The future debt maturity requirements are as follows at June 30, 2018:

<u>Fiscal Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ -	\$ 346,400	\$ 346,400
2020	-	346,400	346,400
2021	-	346,400	346,400
2022	-	346,400	346,400
2023	-	346,400	346,400
2024-2031	8,660,000	1,356,600	10,016,600
Total	<u>\$ 8,660,000</u>	<u>\$ 3,088,600</u>	<u>\$ 11,748,600</u>

In March 2017, the College issued \$7,690,000 Full Faith and Credit Refunding Obligations Series 2017 for the purpose of refunding certain portions of the Full Faith and Credit Refunding Obligation Series 2007 and to pay the costs of issuance related to the sale and delivery of the obligation. These bonds have interest rates of 3.00% - 4.00%. The refunding of these bonds results in a cash savings of \$1,334,936 with a net present value of \$679,803.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 6 LONG-TERM DEBT (CONTINUED)**

**Limited Tax Bonds (Continued)**

**Other Limited Tax Obligations (Continued)** –The future debt maturity requirements are as follows at June 30, 2018:

<u>Fiscal Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 495,000	\$ 289,450	\$ 784,450
2020	775,000	274,600	1,049,600
2021	805,000	243,600	1,048,600
2022	840,000	211,400	1,051,400
2023	1,105,000	177,800	1,282,800
2024-2026	3,340,000	260,600	3,600,600
Total	<u>\$ 7,360,000</u>	<u>\$ 1,457,450</u>	<u>\$ 8,817,450</u>

In August 2013, the College issued, at a premium, \$6,625,000 Series 2013 of limited tax full faith and credit refunding obligation bonds to refinance all or part of previously issued obligation bonds. The reacquisition price exceeded the net carrying amount of the old debt by \$453,556. This amount is being netted against the new debt and amortized over the life of the new debt issued. This refunding was undertaken to reduce the total debt service payments over the subsequent eleven years by \$567,573 and resulted in an economic gain of \$508,034. Interest rates range from 3.00% to 4.00%.

The future debt maturity requirements are as follows at June 30, 2018:

<u>Fiscal Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 625,000	\$ 73,050	\$ 698,050
2020	380,000	5,430	385,430
2021	390,000	45,750	435,750
2022	395,000	34,050	429,050
2023	180,000	22,200	202,200
2024-2025	375,000	22,800	397,800
Total	<u>\$ 2,345,000</u>	<u>\$ 203,280</u>	<u>\$ 2,548,280</u>

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 6 LONG-TERM DEBT (CONTINUED)**

**Note Payable**

On November 1, 2007, the College borrowed \$300,000 from the Southwestern Oregon Community College Foundation, its discretely presented component unit, for the purpose of acquiring vacant real property. Total cost of the property was \$495,000, including all fees. This 4% annual interest loan was to be repaid at a rate of \$100,000 per year, plus accrued interest, over the next three fiscal periods, beginning November 1, 2008. The note was not discounted due to immaterial results. The payment due November 1, 2008 was made November 1, 2009. In April 2010, the Foundation agreed to delay the payment due November 1, 2010 indefinitely, and this note was therefore classified as noncurrent on the Statement of Net Position. On May 1, 2013, the Foundation agreed to delay all payments until November 1, 2015, at which time all amounts owing would be due. The interest rate was reduced from 4% to 3.25%. In June 2015, the Foundation renegotiated the loan. In lieu of paying debt service on the note, the College will increase its support of the salary and benefits of the Foundation director position by approximately \$4,200 per month, and the note will be reduced by \$4,200 per month, beginning July 1, 2015 and until the note, plus accrued interest, has been paid in full. The balance of unpaid principal and accrued interest was \$107,039 at June 30, 2018. Principal and interest payments of \$47,439 and \$4,469 were made respectively during the fiscal year ended June 30, 2018.

The future debt maturity requirements are as follows at June 30, 2018:

<u>Fiscal Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 49,868	\$ 2,550	\$ 52,418
2020	53,619	885	54,504
Total	<u>\$ 103,487</u>	<u>\$ 3,435</u>	<u>\$ 106,922</u>

**Short-Term Borrowings**

*2010 Tax and Revenue Anticipation Note (TRAN)* - On March 1, 2010, the College entered into a short-term borrowing program Series 2010 for operating advances not to exceed \$4,860,000 of principal in total, with the principal amount outstanding at any time not to exceed \$4,000,000. TRAN advances are to assist in cash flows until property tax revenues are received and the TRAN is secured by the College's ad valorem property taxes. Interest on the TRAN is payable quarterly at prime rate plus 1.00% or 4.50% per annum, whichever is greater. The TRAN has been renewed annually on the same terms, and the current obligation matures on June 30, 2018.

Activity for the fiscal year is as follows:

	<u>Balance June 30, 2017</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance June 30, 2018</u>	<u>Due Within One Year</u>
Short-Term Borrowing	<u>\$ 1,500,000</u>	<u>\$ -</u>	<u>\$ 1,500,000</u>	<u>\$ -</u>	<u>\$ -</u>

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 7 LEASES – PRIMARY GOVERNMENT**

**Capital Leases**

On May 1, 2018, the College entered into a capital lease arrangement to acquire athletic and fitness equipment for the student recreation center in the amount of \$39,434. The net capitalized cost and accumulated depreciation of the equipment was \$47,712 and \$4,677, respectively, as of June 30, 2018. Payments are due monthly in the amount of \$1,515. The interest rate is 9.79%.

The present value of future net minimum lease payments at June 30, 2018 is as follows:

<u>Fiscal Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 14,480	\$ 3,700	\$ 18,180
2020	15,995	2,185	18,180
2021	13,085	551	13,636
Total	<u>\$ 43,560</u>	<u>\$ 6,436</u>	<u>\$ 49,996</u>

On September 18, 2013, the College entered into a capital lease agreement with Cisco Leasing to acquire computer network equipment in the amount of \$444,846. The net capitalized cost and accumulated depreciation of the equipment was \$444,846 and \$222,423, respectively, as of June 30, 2018. Payments are due annually in the amount of \$95,470. The interest rate is 2.17%.

The present value of future net minimum lease payments at June 30, 2018 is as follows:

<u>Fiscal Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	<u>\$ 31,638</u>	<u>\$ 185</u>	<u>\$ 31,823</u>

On April 27, 2016, the College entered into a capital lease agreement with the Ford Motor Company to acquire two 2016 15 Passenger Van in the amount of \$39,100. One van was disposed of in 2018. The net capitalized cost and accumulated depreciation of the vans was \$39,100 and \$11,730, respectively, as of June 30, 2018. Payments are due semi-annually in the amount of \$10,772. The interest rate is 5.75%.

The present value of future net minimum lease payments for the two vans combined at June 30, 2018 is as follows:

<u>Fiscal Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 10,036	\$ 736	\$ 10,772
2020	5,235	151	5,386
Total	<u>\$ 15,271</u>	<u>\$ 887</u>	<u>\$ 16,158</u>

On March 11, 2016, the College entered into a capital lease agreement with De Lage Landen Public Finance LLC to acquire servers, other computer equipment, and maintenance in the amount of \$231,250. The net capitalized cost and accumulated depreciation of the capitalized equipment was \$231,250 and \$75,832, respectively, as of June 30, 2018. Payments are due annually in the amount of \$95,000. The interest rate is 4.43%.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 7 LEASES – PRIMARY GOVERNMENT (CONTINUED)**

**Capital Leases (Continued)**

The present value of future net minimum lease payments for the equipment at June 30, 2018 is as follows:

<u>Fiscal Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 88,077	\$ 6,423	\$ 94,500
2020	56,976	2,523	59,499
Total	<u>\$ 145,053</u>	<u>\$ 8,946</u>	<u>\$ 153,999</u>

On January 6, 2017, the College entered into a capital lease agreement with Key Government Finance, Inc. to purchase a 52-passenger bus in the amount of \$160,000. The net capitalized cost and accumulated depreciation of the capitalized equipment was \$160,000 and \$32,000, respectively, as of June 30, 2018. Payments are due monthly in the amount of \$3,626. The interest rate is 2.95%.

The present value of future net minimum lease payments for the equipment at June 30, 2018 is as follows:

<u>Fiscal Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 39,817	\$ 3,698	\$ 43,515
2020	41,518	1,997	43,515
2021	25,034	351	25,385
Total	<u>\$ 106,369</u>	<u>\$ 6,046</u>	<u>\$ 112,415</u>

On March 9, 2017, the College entered into a capital lease agreement with the Ford Motor Company to acquire two 2017 15 Passenger Vans in the amount of \$81,500, or \$40,750 each. One van was disposed of in 2018. The net capitalized cost and accumulated depreciation of the remaining van was \$39,022 and \$7,950, respectively, as of June 30, 2018. Payments are due semi-annually in the amount of \$10,698 each. The interest rate is 5.45%.

The present value of future net minimum lease payments for the two vans combined at June 30, 2018 is as follows:

<u>Fiscal Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 9,480	\$ 1,218	\$ 10,698
2020	10,003	695	10,698
2021	5,207	142	5,349
Total	<u>\$ 24,690</u>	<u>\$ 2,055</u>	<u>\$ 26,745</u>

On May 1, 2018, the College entered into a capital lease agreement with the Ford Motor Company to acquire one 2018 15 Passenger Vans in the amount for \$40,320. The net capitalized cost and accumulated depreciation of the van was \$40,320 and \$3,978, respectively, as of June 30, 2018. Payments are due semi-annually in the amount of \$11,326 each. The interest rate is 6.95%.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 7 LEASES – PRIMARY GOVERNMENT (CONTINUED)**

**Capital Leases (Continued)**

The present value of future net minimum lease payments for the van at June 30, 2018 is as follows:

<u>Fiscal Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 9,072	\$ 2,254	\$ 11,326
2020	9,713	1,612	11,325
2021	10,400	926	11,326
2022	5,473	190	5,663
Total	<u>\$ 34,658</u>	<u>\$ 4,982</u>	<u>\$ 39,640</u>

On October 20, 2017, the College entered into a capital lease agreement with the Ford Motor Company to acquire one 2018 15 Passenger Vans in the amount for \$40,320. The net capitalized cost and accumulated depreciation of the van was \$40,320 and \$3,978, respectively, as of June 30, 2018. Payments are due semi-annually in the amount of \$11,144 each. The interest rate is 5.95%.

The present value of future net minimum lease payments for the van at June 30, 2018 is as follows:

<u>Fiscal Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 9,486	\$ 1,658	\$ 11,144
2020	10,058	1,086	11,144
2021	10,666	478	11,144
Total	<u>\$ 30,210</u>	<u>\$ 3,222</u>	<u>\$ 33,432</u>

On June 4, 2018, the College entered into a capital lease agreement with Raymond Leasing to acquire three Utility carts in the amount for \$40,147. The net capitalized cost and accumulated depreciation of the carts was \$40,147 and \$4,015, respectively, as of June 30, 2018. Payments are due monthly in the amount of \$804. The interest rate is 7.5%.

The present value of future net minimum lease payments for the equipment at June 30, 2018 is as follows:

<u>Fiscal Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 6,919	\$ 2,735	\$ 9,653
2020	7,456	2,198	9,653
2021	8,031	1,619	9,650
2022	8,658	995	9,653
2023	6,922	323	7,245
Total	<u>\$ 37,985</u>	<u>\$ 7,870</u>	<u>\$ 45,856</u>

**SOUTHWESTERN OREGON COMMUNITY COLLEGE**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

**NOTE 8 OPERATING LEASES (COLLEGE AS LESSOR)**

The College leases office and common space facilities (of which the total base monthly lease amounts currently include a payment for utilities and custodial fees) to a state of Oregon agency and four other organizations.

During the fiscal year ended June 30, 2018, total rental income of \$297,655 was recognized by the College, as lessor, under this arrangement. If lessee is not in default at the end of the above lease term, options exist for one five-year renewal with adjusted rent schedules. In March 2018 the state agency terminated there agreement with the college. Expected rents for the next year from the other organizations are \$63,750.

**NOTE 9 CHANGES IN LONG-TERM LIABILITIES**

During the fiscal year ended June 30, 2018, the following changes occurred in the amounts reported in long-term liabilities:

	Balance June 30, 2017	Additions	Deletions	Balance June 30, 2018	Due Within One Year
Full Faith and Credit Obligations					
Refunding 2013:					
Student Housing	\$ 1,669,456	\$ -	\$ 410,400	\$ 1,259,056	\$ 337,500
Culinary Institute	366,074	-	91,200	274,874	75,000
Student Recreation Center	643,230	-	152,000	491,230	125,000
Performing Arts Center	426,240	-	106,400	319,840	87,500
Refunding 2016:					
Student Housing	1,496,727	-	-	1,496,727	-
Neighborhood Facility	199,237	-	-	199,237	-
Student Recreation Center	1,195,419	-	-	1,195,419	-
Curry Campus	5,768,617	-	-	5,768,617	-
Refunding 2017:					
Student Housing	2,152,200	-	92,357	2,059,843	138,536
Culinary Institute	1,904,967	-	81,748	1,823,219	122,621
Performing Arts Center	88,743	-	3,808	84,935	5,712
Student Recreation Center	3,314,159	-	142,220	3,171,939	213,330
Dryvit	229,931	-	9,867	220,064	14,801
Pension Bond (PERS)	11,125,000	-	540,000	10,585,000	630,000
Health & Science Building Match - Umpqua	5,000,000	-	5,000,000	-	-
Loan Payable - Foundation	151,043	-	47,556	103,487	49,868
Capital Leases:					
Four 15-Passenger Vans	116,855	80,640	92,667	104,828	38,074
Title III Computer Equipment	172,418	-	27,365	145,053	88,077
Cisco Network Equipment	124,795	-	93,157	31,638	31,638
3 Maintenance Carts	-	40,147	2,162	37,985	6,919
Recreation Center Equipment	10,681	47,720	14,841	43,560	14,480
52-Passenger Bus	144,555	-	38,186	106,369	39,816
Total Debt	<u>36,300,347</u>	<u>168,507</u>	<u>6,945,934</u>	<u>29,522,920</u>	<u>2,018,872</u>
Unamortized Discounts and Premiums	1,287,617	-	133,958	1,153,659	-
Total	<u>\$ 37,587,964</u>	<u>\$ 168,507</u>	<u>\$ 7,079,892</u>	<u>\$ 30,676,579</u>	<u>\$ 2,018,872</u>

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 9 CHANGES IN LONG-TERM LIABILITIES (CONTINUED)**

	Balance June 30, 2017 (As Restated)	Additions	Deletions	Balance June 30, 2018	Due Within One Year
Compensated Absences	\$ 466,148	\$ 539,500	\$ 480,395	\$ 525,253	\$ -
Sick Leave Payable (Stipend)	413,877	-	12,024	401,853	188,871
PERS pre-SLGRP Pooled Liability	1,628,121	-	93,478	1,534,643	-
Total	<u>\$ 2,508,146</u>	<u>\$ 539,500</u>	<u>\$ 585,897</u>	<u>\$ 2,461,749</u>	<u>\$ 188,871</u>

**NOTE 10 RESTRICTED NET POSITION**

**Southwestern Oregon Community College Foundation**

Restricted net position – expendable of \$2.1 million and restricted net position – unexpendable of \$953,454 in the Foundation are primarily for scholarships, program support, and the Health & Science Technology building.

**NOTE 11 CONTINGENT LIABILITIES**

The amounts of grant revenue reflected in the financial statements are subject to audit and adjustment by grantor agencies, principally the federal government. Any costs which are questioned or recommended to be disallowed claims may become a liability of the College. Various claims are pending against the College. In the opinion of the College management, after consultation with legal counsel, potential loss on these claims will not materially affect the College's financial position.

**NOTE 12 RISK MANAGEMENT**

The College is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the College carries commercial insurance. Worker's compensation insurance is also provided through a commercial carrier. There has been no significant reduction in insurance coverage from the prior year and the College has not been required to pay any settlements in excess of insurance coverage during the past three fiscal years.

**NOTE 13 CURRENT VULNERABILITY DUE TO CERTAIN CONCENTRATIONS**

The College's operations are concentrated in Coos, Douglas, and Curry Counties within Oregon. These counties have economic conditions, including unemployment, worse than average in Oregon. In addition, a significant portion of the College's revenues for continuing operations are from federal, state, and local government agencies. In the normal course of operations, the College receives grant funds from various federal and state agencies. The grant programs are subject to audit by agents of the granting authority, the purpose of which is to ensure compliance with conditions precedent to the granting of funds. Any liability for reimbursement which may arise as the result of these audits is not believed to be material.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

**NOTE 14 RELATED PARTY**

A College Board of Education Member is a principal in the insurance agency that is the College's Insurance Agent of Record. However, the member declares a potential conflict of interest and abstains from College decision-making involvement in that regard. For the fiscal year ended June 30, 2018, amounts paid directly to the Insurance Agency totaled \$18,866, and payments to other carriers for various insurance premiums, coverages, and commissions totaled \$279,423. No amounts were owed as of June 30, 2018.

**NOTE 15 SCHOLARSHIP ALLOWANCES**

Scholarship allowances represent the portion of financial aid computed on a college-wide basis by allocating the cash payments to students, excluding payments for services, on the ratio of total aid to the aid not considered to be third-party aid. Scholarship allowances eliminate the double counting of revenue that results from receipt of outside aid. They are applied against revenue on a pro-rata basis as shown below:

Scholarship Allowances Applied to:	
Student Tuition and Fees	\$ 3,166,616
Bookstore Charges	331,611
Student Housing Charges	1,524,317
Culinary Arts Tuition and Fees	659,959
Total	<u><u>\$ 5,682,503</u></u>

**NOTE 16 EMPLOYEE RETIREMENT SYSTEM**

**Public Employee Retirement System (PERS)**

College employees participate in one or more Oregon PERS plans (OPERS) that provide pension, death, disability, and postemployment health care benefits to members or their beneficiaries. The pension plan is a multiple-employer cost-sharing plan. In 1995, the Legislature enacted a second level or "tier" of PERS benefits for persons who established PERS membership on or after January 1, 1996. These Tier Two members do not have the Tier One assumed earnings rate guarantee, and have a higher normal retirement age of 60, compared to 58 for Tier One. Employer contributions to PERS are required by state statute and are made at actuarially determined rates as adopted by the Public Employment Retirement Board (PERB).

PERS' financial statements are prepared on the basis of a fiscal year ended June 30. The Oregon State Treasurer has statutory responsibility for custody and investment of PERS assets. As a result of this fiduciary responsibility, PERS is included as part of the primary government in the State of Oregon Comprehensive Annual Financial Report.

PERS is administered under Oregon Revised Statutes (ORS) Chapter 238. ORS 238.620 establishes the PERB as the governing body of PERS. PERS issues a publicly available financial report, which can be obtained by writing to PERS, PO Box 23700, Tigard, Oregon 97281-3700 or by calling 503-598-7377.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

**NOTE 16 EMPLOYEE RETIREMENT SYSTEM (CONTINUED)**

**Public Employee Retirement System (PERS) (Continued)**

Copies of the Oregon Public Employees Retirement System's Comprehensive Annual Financial Report and Actuarial Valuations may be obtained from the Oregon PERS website at: <http://www.oregon.gov/pers/Pages/Actuarial-Financial-Information.aspx>.

**Summary of Significant Accounting Policies**

Employers participating in the Plan are required to report pension information in their financial statements for fiscal periods beginning on or after June 15, 2014, in accordance with Governmental Accounting Standards Board (GASB) Statement No. 68, *Accounting and Financial Reporting for Pensions*.

The requirements of this Statement incorporate provisions intended to reflect the effects of transactions and events related to pensions in the measurement of employer liabilities for pensions and recognition of pension expense and deferred outflows of resources and deferred inflows of resources related to pensions.

**Basis of Accounting**

Contributions for employers are recognized on the accrual basis of accounting. Employer contributions to PERS are calculated based on creditable compensation for active members reported by employers. Employer contributions are accrued when due pursuant to legal requirements. These are amounts normally included in the employer statements cut off as of the fifth of the following month.

**Proportionate Share Allocation Methodology**

The basis for the employer's proportion is actuarially determined by comparing the employer's projected long-term contribution effort to the Plan with the total projected long-term contribution effort of all employers. The contribution rate for every employer has at least two major components; Normal Cost Rate and Unfunded Actuarial Liability (UAL) Rate.

**Changes Subsequent to Measurement Date**

The PERS Board reviews the discount rate in odd-numbered years as part of the Board's adoption of actuarial methods and assumptions. The rate is then adopted in an administrative rule at the time the Board sets the new rate. On July 28, 2017, the PERS board adopted a 7.20% assumed rate. The rule specifies that the adopted assumed rate will be effective for PERS transactions with an effective date of January 1, 2018.

**Pension Plan Liability**

The components of the Plan's collective net pension liability as of the measurement date of June 30, 2018 are as follows (dollars in millions):

Total Pension Liability	\$ 79,852
Plan Fiduciary Net Position	<u>66,372</u>
Employers' Net Pension Liability	<u><u>\$ 13,480</u></u>

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 16 EMPLOYEE RETIREMENT SYSTEM (CONTINUED)**

**Plan Benefits**

All benefits of the System are established by the legislature pursuant to ORS Chapters 238 and 238A.

**Tier One/Tier Two Retirement Benefit (Chapter 238)**

Tier One/Tier Two Retirement Benefit plan is closed to new members hired on or after August 29, 2003.

**Pension Benefits**

The PERS retirement allowance is payable monthly for life. It may be selected from 13 retirement benefit options. These options include survivorship benefits and lump-sum refunds. The basic benefit is based on years of service and final average salary. A percentage (1.67% for general service employees) is multiplied by the number of years of service and the final average salary. Benefits may also be calculated under either a formula plus annuity (for members who were contributing before August 21, 1981) or a money match computation if a greater benefit results.

A member is considered vested and will be eligible at minimum retirement age for a service retirement allowance if he or she has had a contribution in each of five calendar years or has reached at least 50 years of age before ceasing employment with a participating employer. General Service employees may retire after reaching age 55. Tier One general service employee benefits are reduced if retirement occurs prior to age 58 with fewer than 30 years of service. Tier Two members are eligible for full benefits at age 60. The ORS Chapter 238 Defined Benefit Pension Plan is closed to new members hired on or after August 29, 2003.

**Death Benefits**

Upon the death of a non-retired member, the beneficiary receives a lump-sum refund of the member's account balance (accumulated contributions and interest). In addition, the beneficiary will receive a lump-sum payment from employer funds equal to the account balance, provided one or more of the following conditions are met:

- the member was employed by a PERS employer at the time of death,
- the member died within 120 days after termination of PERS-covered employment,
- the member died as a result of injury sustained while employed in a PERS-covered job, or
- the member was on an official leave of absence from a PERS-covered job at the time of death.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

**NOTE 16 EMPLOYEE RETIREMENT SYSTEM (CONTINUED)**

**Tier One/Tier Two Retirement Benefit (Chapter 238) (Continued)**

**Disability Benefits**

A member with 10 or more years of creditable service who becomes disabled from other than duty-connected causes may receive a non-duty disability benefit. A disability resulting from a job-incurred injury or illness qualifies a member (including PERS judge members) for disability benefits regardless of the length of PERS-covered service. Upon qualifying for either a non-duty or duty disability, service time is computed to age 58 when determining the monthly benefit.

**Benefit Changes After Retirement**

Members may choose to continue participation in a variable equities investment account after retiring and may experience annual benefit fluctuations due to changes in the market value of equity investments.

Under ORS 238.360, monthly benefits are adjusted annually through cost-of-living changes. The COLA is capped at 2.0%.

**Oregon Public Service Retirement Plan (OPSRP)** is a hybrid retirement plan with two components: a defined benefit pension plan and a defined contribution pension plan.

1. The defined benefit pension plan is provided to members who were hired on or after August 29, 2003. Employer contributions are required by state statute and are made at actuarially determined rates as adopted by the PERB. The annual required contribution rate for the OPSRP defined benefit pension plan at June 30, 2015 is 3.72%, adjusted for the side account rate relief (11.02%).
2. The defined contribution pension plan (called the Individual Account Program) (IAP) is provided to all members or their beneficiaries who are PERS or OPSRP eligible. State statutes require covered employees to contribute 6% of their annual covered salary to the IAP plan effective January 1, 2004. Plan members of PERS retain their existing PERS accounts, but member contributions beginning in 2004 will be deposited in the member's IAP, not into the member's PERS account.

**OPSRP Pension Program (OPSRP DB)**

**Pension Benefits**

The Pension Program (ORS Chapter 238A) provides benefits to members hired on or after August 29, 2003. This portion of OPSRP provides a life pension funded by employer contributions. Benefits are calculated with the following formula for members who attain normal retirement age:

General Service: 1.5% is multiplied by the number of years of service and the final average salary. Normal retirement age for general service members is age 65, or age 58 with 30 years of retirement credit.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 16 EMPLOYEE RETIREMENT SYSTEM (CONTINUED)**

**OPSRP Pension Program (OPSRP DB) (Continued)**

**Pension Benefits (Continued)**

A member of the OPSRP Pension Program becomes vested on the earliest of the following dates: the date the member completes 600 hours of service in each of five calendar years, the date the member reaches normal retirement age, and, if the pension program is terminated, the date on which termination becomes effective.

**Death Benefits**

Upon the death of a non-retired member, the spouse or other person who is constitutionally required to be treated in the same manner as the spouse, receives for life 50% of the pension that would otherwise have been paid to the deceased member.

**Disability Benefits**

A member who has accrued 10 or more years of retirement credits before the member becomes disabled or a member who becomes disabled due to job-related injury shall receive a disability benefit of 45% of the member's salary determined as of the last full month of employment before the disability occurred.

**Benefit Changes After Retirement**

Under ORS 238A.210 monthly benefits are adjusted annually through cost-of-living changes. Under current law, the cap on the COLA in fiscal year 2015 and beyond will vary based on 1.25% on the first \$60,000 of annual benefit and 0.15% on annual benefits above \$60,000.

**OPSRP Pension Program (OPSRP IAP)**

**Pension Benefits**

An IAP member becomes vested on the date the employee account is established or on the date the rollover account was established. If the employer makes optional employer contributions for a member, the member becomes vested on the earliest of the following dates: the date the member completes 600 hours of service in each of five calendar years, the date the member reaches normal retirement age, the date the IAP is terminated, the date the active member becomes disabled, or the date the active member dies.

Upon retirement, a member of the OPSRP Individual Account Program (IAP) may receive the amounts in his or her employee account, rollover account, and vested employer account as a lump-sum payment or in equal installments over a 5-, 10-, 15-, 20-year period or an anticipated life span option. Each distribution option has a \$200 minimum distribution limit.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 16 EMPLOYEE RETIREMENT SYSTEM (CONTINUED)**

**OPSRP Pension Program (OPSRP IAP) (Continued)**

**Death Benefits**

Upon the death of a non-retired member, the beneficiary receives in a lump sum the member's account balance, rollover account balance, and vested employer optional contribution account balance. If a retired member dies before the installment payments are completed, the beneficiary may receive the remaining installment payments or choose a lump-sum payment.

**Pension Plan Contributions**

PERS and OPSRP employee contribution requirements are established by ORS 238.200 and ORS 238A.330, respectively, and are credited to an employee's account in the IAP and maybe amended by an act of the Oregon Legislature. PERS funding policy provides for monthly employer contributions at actuarially determined rates. These contributions, expressed as a percentage of covered payroll, are intended to accumulate sufficient assets to pay benefits when due. This funding policy applies to the PERS Defined Benefit Plan and the Other Postemployment Benefit Plans.

Employer contribution rates for the fiscal year ended June 30, 2018 were based on the December 31, 2015 actuarial valuation. The College requires members of PERS to contribute 6% of their salary covered under the plan. In addition, the College is required to contribute at an actuarially determined rate. The rate at June 30, 2018 is 12.78% for PERS Tier One/Two and 6.20% for OPSRP.

Employer contributions for the year ended June 30, 2018 were \$674,107, excluding amounts to fund employer specific liabilities.

**Pension Asset, Pension Expense, Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

Pension expense for the year ended June 30, 2018 was \$1,626,657. At June 30, 2018, the College reported deferred outflows and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences Between Expected and Actual Experience	\$ 521,020	\$ -
Changes in Assumptions	1,963,851	-
Net Difference Between Projected and Actual Earnings on Pension Plan Investments	110,994	-
Changes in Proportionate Share	400,727	-
Differences Between Employer Contributions and Proportionate Share of System Contributions	-	561,385
Total (Prior to Post Measurement Date Contributions)	2,996,592	561,385
Contributions Subsequent to the Measurement Date	674,107	-
Total	\$ 3,670,699	\$ 561,385

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 16 EMPLOYEE RETIREMENT SYSTEM (CONTINUED)**

**Pension Asset, Pension Expense, Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued)**

Of the amount reported as deferred outflows of resources, \$674,107 are related to contributions subsequent to the measurement date and will be recognized as reduction of the net pension liability in the year ended June 30, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year Ending June 30,</u>	<u>Amount</u>
2019	\$ 448,654
2020	1,327,125
2021	911,645
2022	(264,593)
2023	12,376
Total	<u>\$ 2,435,207</u>

**Actuarial Methods and Assumptions**

Actuarial valuations of an ongoing plan involve estimates of the value of projected benefits and assumptions about the probability of events far into the future. Actuarially determined amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future. Experience studies are performed as of December 31 of even-numbered years.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 16 EMPLOYEE RETIREMENT SYSTEM (CONTINUED)**

**Actuarial Methods and Assumptions (Continued)**

The following methods and assumptions were used in developing total pension liability:

<b>Actuarial Methods:</b>	
Valuation Date	December 31, 2015
Measurement Date	June 30, 2017
Experience Study Report	2014, Published September, 2015
<b>Actuarial Assumptions:</b>	
Actuarial Cost Method	Entry Age Normal
Actuarial Assumptions:	
Inflation Rate	2.50%
Long-Term Expected rate of Return	7.50%
Discount Rate	7.50%
Projected Salary Increases	3.50%
Cost of Living Adjustments (COLA)	Blend of 2.00% COLA and graded COLA (1.25%/0.15%) in accordance with <i>Moro</i> decision; blended based on service.
Mortality	<p><i>Healthy Retirees and Beneficiaries:</i> RP-2000 Sex-distinct, generational per Scale BB, with collar adjustments and set-backs as described in the valuation.</p> <p><i>Active Members:</i> Mortality rates are a percentage of healthy retiree rates that vary by group, as described in the valuation.</p> <p><i>Disabled Retirees:</i> Mortality rates are a percentage (70% for males, 95% for females) of the RP-2000 sex-distinct, generational per Scale BB, disabled mortality table.</p>

(Source: June 30, 2017 PERS CAFR; p. 65)

**Discount Rate**

The discount rate used to measure the total pension liability was 7.50% for the Defined Benefit Pension Plan. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and those of the contributing employers are made at the contractually required rates, as actuarially determined. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments for the Defined Benefit Pension Plan was applied to all periods of projected benefit payments to determine the total pension liability.

**Net Pension Liability**

At June 30, 2018, the College reported a liability of \$10,773,688 for its proportionate share of the PERS net pension liability. The net pension liability was measured as of June 30, 2018 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2015.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

**NOTE 16 EMPLOYEE RETIREMENT SYSTEM (CONTINUED)**

**Deferred Items**

Deferred items are calculated at the system-wide level and are allocated to employers based on their proportionate share. For fiscal year ended June 30, 2018, deferred items include:

- Difference between expected and actual experience
- Changes in assumptions
- Net difference between projected and actual pension plan investment earnings
- Changes in employer proportion since the prior measurement date
- Difference between employer contributions and proportionate share of contributions

Differences between expected and actual experience, changes in assumption, and changes in employer proportion are amortized over the average remaining service lives of all plan participants, including retirees, determined as of the beginning of the respective measurement period. Employers are required to recognize pension expense based on the balance of the closed period "layers" attributable to each measurement period. The average remaining service lives determined as of the beginning of each measurement period are as follows:

- Measurement period ended June 30, 2017 - 5.3 years
- Measurement period ended June 30, 2016 - 5.3 years
- Measurement period ended June 30, 2015 - 5.4 years
- Measurement period ended June 30, 2014 - 5.6 years

The difference between projected and actual pension plan investment earnings attributable to each measurement period is amortized over a closed five-year period.

One year of amortization is recognized in the university's total pension expense for fiscal year 2018.

**Depletion Date Projection**

GASB 68 generally requires that a blended discount rate be used to measure the Total Pension Liability (the Actuarial Accrued Liability calculated using the Individual Entry Age Normal Cost Method). The long-term expected return on plan investments may be used to discount liabilities to the extent that the plan's Fiduciary Net Position (fair market value of assets) is projected to cover benefit payments and administrative expenses. A 20-year high quality (AA/Aa or higher) municipal bond rate must be used for periods where the Fiduciary Net Position is not projected to cover benefit payments and administrative expenses. Determining the discount rate under GASB 68 will often require that the actuary perform complex projections of future benefit payments and asset values. GASB 68 (paragraph 67) does allow for alternative evaluations of projected solvency, if such evaluation can reliably be made. GASB does not contemplate a specific method for making an alternative evaluation of sufficiency; it is left to professional judgment.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 16 EMPLOYEE RETIREMENT SYSTEM (CONTINUED)**

**Depletion Date Projection (Continued)**

The following circumstances justify an alternative evaluation of sufficiency for Oregon PERS:

- Oregon PERS has a formal written policy to calculate an Actuarially Determined Contribution (ADC), which is articulated in the actuarial valuation report.
- The ADC is based on a closed, layered amortization period, which means that payment of the full ADC each year will bring the plan to a 100% funded position by the end of the amortization period if future experience follows assumption.
- GASB 68 specifies that the projections regarding future solvency assume that plan assets earn the assumed rate of return and there are no future changes in the plan provisions or actuarial methods and assumptions, which means that the projections would not reflect any adverse future experience which might impact the plan's funded position.

Based on these circumstances, it is our independent actuary's opinion that the detailed depletion date projections outlined in GASB 68 would clearly indicate that the Fiduciary Net Position is always projected to be sufficient to cover benefit payments and administrative expenses.

**Assumed Asset Allocation**

<u>Asset Class/Strategy</u>	<u>Low Range</u>	<u>High Range</u>	<u>Target Range</u>
Cash	-	3.0 %	-
Debt Securities	15.0	25.0	20.0
Public Equity	32.5	42.5	37.5
Real Estate	9.5	15.5	12.5
Private Equity	14.0	21.0	17.5
Alternative Equity	-	12.5	12.5
Opportunity Portfolio	-	3.0	-
Total			<u>100.0 %</u>

(Source: June 30, 2017 PERS CAFR; p. 92)

**Long-Term Expected Rate of Return**

To develop an analytical basis for the selection of the long-term expected rate of return assumption, in July 2015 the PERS Board reviewed long-term assumptions developed by both Milliman's capital market assumptions team and the Oregon Investment Council's (OIC) investment advisors. The table below shows Milliman's assumptions for each of the asset classes in which the plan was invested at that time based on the OIC long-term target asset allocation. The OIC's description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a consistent set of underlying assumptions, and includes adjustment for the inflation assumption. These assumptions are not based on historical returns, but instead are based on a forward-looking capital market economic model.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 16 EMPLOYEE RETIREMENT SYSTEM (CONTINUED)**

**Long-Term Expected Rate of Return (Continued)**

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Compound Annual Return (Geometric)</u>
Core Fixed Income	8.00%	4.00%
Short-Term Bonds	8.00	3.61
Bank/Leveraged Loans	3.00	5.42
High Yield Bonds	1.00	6.20
Large/Mid Cap US Equities	15.75	6.70
Small Cap US Equities	1.31	6.99
Micro Cap US Equities	1.31	7.01
Developed Foreign Equities	13.13	6.73
Emerging Market Equities	4.12	7.25
Non-U.S. Small Cap Equities	1.88	7.22
Private Equity	17.50	7.97
Real Estate (Property)	10.00	5.84
Real Estate (REITS)	2.50	6.69
Hedge Fund - Diversified	2.50	4.64
Hedge Fund - Event-Driven	0.63	6.72
Timber	1.88	5.85
Farmland	1.88	6.37
Infrastructure	3.75	7.13
Commodities	1.88	4.58
Assumed Inflation – Mean		2.50%

(Source: June 30, 2017 PERS CAFR; p. 69)

**Sensitivity Analysis**

	<u>1% Decrease (6.50%)</u>	<u>Rate (7.50%)</u>	<u>1% Increase (8.50%)</u>
Proportionate Share of the Net Pension Liability (Asset)	\$ 18,360,296	\$ 10,773,688	\$ 4,429,828

The above is an analysis of the College's proportionate share of the net pension asset to changes in the discount rate. It presents the College's proportionate share of the net pension liability (asset) calculated using the discount rate of 7.50% as well as what the College's proportionate share of the net pension liability (asset) would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate.

**Plan Fiduciary Net Position as a Percentage of Total Pension Liability**

See Schedule of Changes in Net Pension (Asset) Liability on page 71 of the PERS June 30, 2017 CAFR.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

**NOTE 16 EMPLOYEE RETIREMENT SYSTEM (CONTINUED)**

**Transition Liability**

The College reports a separate liability to the plan with a balance of \$1,534,643 at June 30, 2018. The liability represents the College's allocated share of the pre-SLGRP pooled liability. The College is being assessed an employer contribution rate of 1.76% of covered payroll for payment of this transition liability.

**NOTE 17 OTHER POSTEMPLOYMENT BENEFITS (OPEB)**

**Public Employees Retirement Plan (PERS)**

Plan Description

The Public Employees Retirement System (PERS) Board contracts for health insurance coverage on behalf of eligible PERS members. Eligible retirees pay their own age-adjusted premiums. To help retirees defray the cost of these premiums, PERS also administers a separate defined benefit other postemployment benefit (OPEB) plan: the Retirement Health Insurance Account (RHIA). Only Tier One and Tier Two PERS members are eligible to participate in the RHIA. (Refer to Note 16 for details concerning Tier One and Tier Two membership in PERS.)

The RHIA is a cost-sharing multiple-employer defined benefit OPEB plan in which the College participates. Established under Oregon Revised Statute (ORS) 238.420, the plan provides a payment of up to \$60 toward the monthly cost of health insurance for eligible PERS members. To be eligible to receive the RHIA subsidy, the member must (1) have eight years or more of qualifying service in PERS at the time of retirement or receive a disability allowance as if the member had eight years or more of creditable service in PERS, (2) receive both Medicare parts A and B coverage, and (3) enroll in a PERS-sponsored health plan. A surviving spouse or dependent of a deceased PERS retiree who was eligible to receive the subsidy is eligible to receive the subsidy if he or she (1) is receiving a retirement benefit or allowance from PERS or (2) was insured at the time the member died and the member retired before May 1, 1991. The Legislature has sole authority to amend the benefit provisions and employer obligations for the RHIA plan.

The RHIA plan is closed to employees hired on or after August 29, 2003, who had not established PERS membership prior to that date.

OPEB Plan Report

The PERS RHIA defined benefit OPEB plan is reported separately under Other Employee Benefit Trust Funds in the fiduciary funds combining statements and as part of the Pension and Other Employee Benefit Trust in the state's Comprehensive Annual financial Report. PERS issues a separate, publicly available financial report that includes audited financial statements and required supplementary information. The report may be obtained by writing to the Public Employees Retirement System, Fiscal Services Division, PO Box 23700, Tigard, OR 97281-3700. The report may also be accessed online at: [www.oregon.gov/pers/Pages/Financials/Actuarial-Financial-Information.aspx](http://www.oregon.gov/pers/Pages/Financials/Actuarial-Financial-Information.aspx)

**SOUTHWESTERN OREGON COMMUNITY COLLEGE**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

**NOTE 17 OTHER POSTEMPLOYMENT BENEFITS (OPEB) (CONTINUED)**

**Public Employees Retirement Plan (PERS) (Continued)**

Basis of Accounting

The financial statements for the PERS OPEB plans are prepared using the accrual basis of accounting. Contributions are recognized in the period in which the contributions are due. Benefits are recognized in the month they are earned and withdrawals are recognized in the month they are due and payable. Plan investments are reported at fair value.

Summary of Significant Accounting Policies

Employers participating in PERS are required to report OPEB information in their financial statements for fiscal periods beginning on or after June 15, 2017, in accordance with GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*.

The requirements of this Statement incorporate provisions intended to reflect the effects of transactions and events related to OPEB in the measurement of employer liabilities and recognition of OPEB expense and deferred outflows of resources and deferred inflows of resources related to OPEB.

Proportionate Share Allocation Methodology

The basis for the employer's proportion is determined by comparing the employer's actual, legally required contributions made during the fiscal year to the Plan with the total actual contributions made in the fiscal year of all employers.

OPEB Plan (Asset)/Liability

The components of the total PERS Net OPEB (Asset)/Liability for the OPEB plan as of the measurement date of June 30, 2017 is as follows:

<u>Net OPEB - RHIA (Asset)</u>	
Total OPEB - RHIA Liability	\$ 470,045,522
Plan Fiduciary Net Position	<u>511,799,602</u>
Plan Net OPEB - RHIA (Asset)	<u><u>\$ (41,754,080)</u></u>

Changes Subsequent to Measurement Date

The PERS Board reviews the discount rate in odd-numbered years as part of the Board's adoption of actuarial methods and assumptions. The rate is then adopted in an administrative rule at the time the Board sets the new rate. On July 28, 2017, the PERS board adopted a 7.20% assumed rate. The rule specifies that the adopted assumed rate will be effective for PERS transactions with an effective date of January 1, 2018.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

**NOTE 17 OTHER POSTEMPLOYMENT BENEFITS (OPEB) (CONTINUED)**

**Public Employees Retirement Plan (PERS) (Continued)**

Contributions

The OPEB plan administered by PERS is funded through actuarially determined employer contributions. For the fiscal year ended June 30, 2018, the College contributes 0.50% of PERS-covered payroll for Tier One and Tier Two plan members to fund the normal cost portion of RHIA benefits. In addition, the College contributes 0.43% of all PERS-covered payroll to amortize the unfunded actuarial accrued liability over a fixed period with new unfunded actuarial accrued liabilities amortized over 20 years. The required employer contribution was approximately \$70 for the year ended June 30, 2018. The actual contribution equaled the annual required contribution for the fiscal year.

Net OPEB Asset/Liability

At June 30, 2018, the College reported an asset of \$43,229 for its proportionate share of the RHIA net OPEB asset. The net OPEB asset as of June 30, 2018 was measured as of June 30, 2017, and the total OPEB asset used to calculate the net OPEB asset was determined by an actuarial valuation as of December 31, 2015.

For the year ended June 30, 2018, the College recorded total OPEB expense of (\$46,076) due to the change in the net RHIA OPEB asset and changes to deferred outflows and deferred inflows.

Deferred Items

Deferred items are calculated at the system-wide level and are allocated to employers based on their proportionate share. For fiscal year ended June 30, 2018, deferred items include:

- No difference between expected and actual experience
- No difference due to changes in assumptions
- Changes in employer proportion since the prior measurement date
- A difference between projected and actual earnings

Differences between expected and actual experience, changes in assumption, and changes in employer proportion are amortized over the average remaining service lives of all plan participants, including retirees, determined as of the beginning of the respective measurement period. Employers are required to recognize OPEB expense based on the balance of the closed period "layers" attributable to each measurement period. The average remaining service lives determined as of the beginning of the measurement period ended June 30, 2017 is 3.7 years.

The difference between projected and actual OPEB plan investment earnings attributable to each measurement period is amortized over a closed five-year period.

One year of amortization is recognized in the College's total OPEB expense for fiscal year 2018.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 17 OTHER POSTEMPLOYMENT BENEFITS (OPEB) (CONTINUED)**

**Public Employees Retirement Plan (PERS) (Continued)**

Deferred Items (Continued)

At June 30, 2018, the College reported deferred outflows of resources and deferred inflows of resources related to RHIA OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Net Difference Between Projected and Actual		
Earnings on Investments	\$ -	\$ 20,021
Changes in Proportionate Share	-	655
Total (Prior to Post Measurement Date Contributions)	-	20,676
Contributions Subsequent to the Measurement Date	46,066	-
Total	<u>\$ 46,066</u>	<u>\$ 20,676</u>

Of the amount reported as deferred outflows of resources, \$46,066 is related to contributions subsequent to the measurement date and will be recognized as an increase of the net OPEB asset in the year ended June 30, 2019.

As of June 30, 2018, other amounts reported as deferred outflows of resources and deferred inflows of resources related to RHIA OPEB will be recognized in OPEB expense as follows:

<u>Year Ending June 30,</u>	<u>Amount</u>
2019	\$ (5,247)
2020	(5,247)
2021	(5,176)
2022	(5,005)
Total	<u>\$ (20,675)</u>

**Actuarial Methods and Assumptions**

Actuarial valuations of an ongoing plan involve estimates of the value of projected benefits and assumptions about the probability of events far into the future. Actuarially determined amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future. Experience studies are performed as of December 31 of even numbered years. The methods and assumptions shown below are based on the 2014 Experience Study, which reviewed experience for the four-year period ended on December 31, 2014.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 17 OTHER POSTEMPLOYMENT BENEFITS (OPEB) (CONTINUED)**

**Public Employees Retirement Plan (PERS) (Continued)**

Actuarial Methods and Assumptions (Continued)

The following key methods and assumptions were used to measure the total OPEB liability:

<b>Actuarial Methods and Assumptions:</b>	
	<b>RHIA</b>
Valuation Date	December 31, 2015
Measurement Date	June 30, 2017
Experience Study Report	2014, published September 2015
<b>Actuarial Assumptions:</b>	
Actuarial Cost Method	Entry Age Normal
Inflation Rate	2.50%
Long-Term Expected Rate of Return	7.50%
Discount Rate	7.50%
Projected Salary Increases	3.50%
Retiree Healthcare Participation	Healthy retirees: 38%; Disabled retirees: 20%
Healthcare Cost Trend Rate	Not applicable
Mortality	<i>Healthy retirees and beneficiaries:</i> RP-2000 Sex-distinct, generational per Scale BB, with collar adjustments and set-backs as described in the valuation.
	<i>Active members:</i> Mortality rates are a percentage of healthy retiree rates that vary by group, as described in the valuation.
	<i>Disabled retirees:</i> Mortality rates are a percentage (70% for males, 95% for females) of the RP-2000 Sex-distinct, generational per scale BB, disabled mortality table.

Discount Rate

The discount rate used to measure the total OPEB liability/(asset) was 7.50%. The projection of cash flows used to determine the discount rate assumed that contributions from contributing employers are made at the contractually required rates, as actuarially determined. Based on those assumptions, the OPEB plans' fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on OPEB plan investments for the OPEB Plans was applied to all periods of projected benefit payments to determine the total OPEB liability.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 17 OTHER POSTEMPLOYMENT BENEFITS (OPEB) (CONTINUED)**

**Public Employees Retirement Plan (PERS) (Continued)**

Sensitivity Analysis

The sensitivity analysis below shows the sensitivity of the College's proportionate share of the net OPEB liability/(asset) calculated using the discount rate of 7.50%, as well as what the net OPEB liability/(asset) would be if it were calculated using a discount rate that is one percent lower or one percent higher than the current rate:

	<u>1% Decrease (6.50%)</u>	<u>Discount Rate (7.50%)</u>	<u>1% Increase (8.50%)</u>
Proportionate Share of the Net OPEB - RHIA Liability (Asset)	\$ 6,008	\$ (43,229)	\$ (85,145)

The sensitivity analysis below shows the sensitivity of the College's proportionate share of the net OPEB liability/(asset) calculated using the current healthcare cost trend rates, as well as what the net OPEB liability/(asset) would be if it were calculated using healthcare trend rates that are one percentage point lower, or one percentage point higher than the current rates:

	<u>1% Decrease</u>	<u>Current Trend Rate</u>	<u>1% Increase</u>
Proportionate Share of the Net OPEB - RHIA Liability (Asset) Using Current Healthcare Cost Trend Rates	\$ (43,229)	\$ (43,229)	\$ (43,229)

Assumed Asset Allocation

<u>Asset Class/Strategy</u>	<u>Low Range</u>	<u>High Range</u>	<u>Target Range</u>
Cash	-	3.0 %	-
Debt Securities	15.0	25.0	20.0
Public Equity	32.5	42.5	37.5
Real Estate	9.5	15.5	12.5
Private Equity	14.0	21.0	17.5
Alternative Equity	-	12.5	12.5
Opportunity Portfolio	-	3.0	-
Total			<u><u>100.0 %</u></u>

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 17 OTHER POSTEMPLOYMENT BENEFITS (OPEB) (CONTINUED)**

**Public Employees Retirement Plan (PERS) (Continued)**

Long-Term Expected Rate of Return

To develop an analytical basis for the selection of the long-term expected rate of return assumption, in July 2015 the PERS Board reviewed long-term assumptions developed by both Milliman’s capital market assumptions team and the OIC investment advisors. Each asset assumption is based on a consistent set of underlying assumptions, and includes adjustment for the inflation assumption. These assumptions are not based on historical returns, but instead are based on a forward-looking capital market economic model. The table below shows a summary of long-term expected rate of return by asset class. For more information on the Plan’s portfolio, assumed asset allocation, and the long-term expected rate of return for each major asset class, calculated using both arithmetic and geometric means, see PERS’ audited financial statements at:

[www.oregon.gov/pers/Pages/section/financial\\_reports/financials.aspx](http://www.oregon.gov/pers/Pages/section/financial_reports/financials.aspx)

The following table shows long-term expected rate of return by asset class:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Compound Annual Return (Geometric)</u>
Core Fixed Income	8.00%	4.00%
Short-Term Bonds	8.00	3.61
Bank/Leveraged Loans	3.00	5.42
High Yield Bonds	1.00	6.20
Large/Mid Cap US Equities	15.75	6.70
Small Cap US Equities	1.31	6.99
Micro Cap US Equities	1.31	7.01
Developed Foreign Equities	13.13	6.73
Emerging Market Equities	4.12	7.25
Non-U.S. Small Cap Equities	1.88	7.22
Private Equity	17.50	7.97
Real Estate (Property)	10.00	5.84
Real Estate (REITS)	2.50	6.69
Hedge Fund - Diversified	2.50	4.64
Hedge Fund - Event-Driven	0.63	6.72
Timber	1.88	5.85
Farmland	1.88	6.37
Infrastructure	3.75	7.13
Commodities	1.88	4.58
Assumed Inflation – Mean		2.50%

**SOUTHWESTERN OREGON COMMUNITY COLLEGE**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

**NOTE 17 OTHER POSTEMPLOYMENT BENEFITS (OPEB) (CONTINUED)**

**Public Employees Retirement Plan (PERS) (Continued)**

Depletion Date Projection

GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, generally requires that a blended discount rate be used to measure the Total OPEB Liability (the Actuarial Accrued Liability calculated using the Individual Entry Age Normal Cost Method). The long-term expected return on plan investments may be used to discount liabilities to the extent that the plan's Fiduciary Net Position (fair market value of assets) is projected to cover benefit payments and administrative expenses. A 20-year high quality (AA/Aa or higher) municipal bond rate must be used for periods where the Fiduciary Net Position is not projected to cover benefit payments and administrative expenses.

Determining the discount rate under GASB Statement No. 75 will often require that the actuary perform complex projections of future benefit payments and asset values. GASB Statement No. 75 (paragraph 39) does allow for alternative evaluations of projected solvency, if such evaluation can reliably be made. GASB does not contemplate a specific method for making an alternative evaluation of sufficiency; it is left to professional judgment.

The following circumstances justify an alternative evaluation of sufficiency for Oregon PERS:

- Oregon PERS has a formal written policy to calculate an actuarially determined contribution (ADC), which is articulated in the actuarial valuation report.
- The ADC is based on a closed, layered amortization period, which means that payment of the full ADC each year will bring the plan to a 100% funded position by the end of the amortization period if future experience follows assumption.
- GASB Statement No. 75 specifies that the projections regarding future solvency assume that plan assets earn the assumed rate of return and there are no future changes in the plan provisions or actuarial methods and assumptions, which means that the projections would not reflect any adverse future experience that might impact the plan's funded position.

Based on these circumstances, it is the independent actuary's opinion that the detailed depletion date projections outlined in GASB Statement No. 75 would clearly indicate that the fiduciary net position is always projected to be sufficient to cover benefit payments and administrative expenses.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 17 OTHER POSTEMPLOYMENT BENEFITS (OPEB) (CONTINUED)**

**Early Retirement Plan**

Plan Description

Southwestern Oregon Community College maintains a single-employer defined benefit postemployment healthcare benefits plan. The College participates in the Oregon Educators Benefits Board (OEBB), statewide agent multi-employer benefit plan, to provide a post-retirement health benefits program. The OPEB – OEBB plan is comprised of two agreements between the College and separate groups of employees. The first agreement covers those employees hired before March 1, 2002 (the 1997 Plan), and the second agreement covers all other employees (the 2002 Plan). This program covers all full-time certified, classified and eligible administrative personnel of the College. This program was established in accordance with ORS 243.303, which requires that all eligible retirees be allowed to continue receiving health insurance benefits, at their cost, until age 65 or they become otherwise eligible for Medicare. The statutory requirement under ORS 243.303 can result in “implicit subsidy” (the difference between expected early retiree claim costs and the premium paid for the retiree).

The College does not issue a standalone report for this plan. The plan is currently unfunded as defined by current GASB standards. There are no assets accumulated in a trust that meet the criteria in paragraph 4 of GASB 75.

OPEB Funding Policy

The Plan is established pursuant to two early retirement policies: the 1997 Plan and the 2002 Plan. Each policy stipulates a cap limiting the total amount of early retiree healthcare benefits the College will pay each year. Annual healthcare benefits for the 1997 Plan shall not exceed \$150,000. Similarly, annual healthcare benefits for the 2002 Plan are capped at \$250,000. Benefits paid for sick leave hours are not counted toward Plan caps. Requests for early retirement under an early retirement policy will not be granted if the total annual healthcare benefits are expected to exceed the policy’s cap in the next academic year. Requests are considered in order based on years of service.

**1997 Plan - \$150,000 Annual Cap on Healthcare Benefits**

**Eligibility**

For employees hired prior to July 1, 1997

- Age 55 with 10 years of employment with the College at 0.5 FTE or more, and
- Eligible to retire under PERS

For employees hired between July 1, 1997 and March 1, 2002

- Age 58 with 20 years of full-time employment with the College, and
- Eligible to retire under PERS

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 17 OTHER POSTEMPLOYMENT BENEFITS (OPEB) (CONTINUED)**

**Early Retirement Plan (Continued)**

**OPEB Funding Policy (Continued)**

**Medical Benefits** Benefits before age 65

Payment for full medical, dental, and vision for retiree, spouse, and eligible children until retiree turns 65 or dies. Payment limited to 75% of cost if hired after July 1, 1997.

Benefit after age 65

Payments up to \$62 each per month for retiree and spouse until age 70 or retiree's death. Retiree and spouse must show proof of Medicare Supplemental insurance. All benefits to the spouse end upon the retiree's death. The spouse may continue coverage on a self-pay basis.

**2002 Plan - \$250,000 Annual Cap on Healthcare Benefits**

**Eligibility**

- Hired on or after March 1, 2002; and
- Age 58 with 20 years of full-time employment with the College, or
- 30 years of full-time employment with the College

**Medical Benefits** Benefit before age 65

Contribution toward family medical and vision insurance until retiree turns age 65 or dies. Contribution amounts below are as of the 2002 Calendar year. Contribution amounts are increased each year on January 1 by 3% or the July-June Portland Consumer Price Index, whichever is less.

Requirement	Contribution
20-25 YOS or 41,600-51,999 Hours	\$250/Month
25-30 YOS or 52,000-62,399 Hours	\$300/Month
30+ YOS or 62,400+ Hours	\$350/Month

Benefit after age 65

Payment of up to \$62 per month until retiree turns 70 or dies. Retiree must show proof of Medicare Supplemental insurance.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 17 OTHER POSTEMPLOYMENT BENEFITS (OPEB) (CONTINUED)**

**Early Retirement Plan (Continued)**

Summary of Significant Accounting Policies

Employers participating in OPEB are required to report OPEB information in their financial statements for fiscal periods beginning on or after June 15, 2017, in accordance with GASB Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions.

The requirements of this Statement incorporate provisions intended to reflect the effects of transactions and events related to OPEB in the measurement of employer liabilities and recognition of OPEB expense and deferred outflows of resources and deferred inflows of resources related to OPEB.

Changes in Total OPEB Plan Liability

The total OPEB liability was determined by an actuarial valuation as of the valuation date, calculated based on the discount rate and actuarial assumptions, and was then projected forward to the measurement date.

	Increase (Decrease) Total OPEB Liability
<b>Changes in Total OPEB Liability</b>	
Balance as of June 30, 2017	\$ 2,489,707
Changes for the Year:	
Service Cost	98,897
Interest on Total OPEB Liability	86,405
Effect of Changes to Benefit Terms	-
Effect of Economic/Demographic Gain or Loss	-
Effect of Assumptions Changes or Inputs	-
Benefit Payments	<u>(152,299)</u>
Net Changes	<u>33,003</u>
 Balance as of June 30, 2018	 <u><u>\$ 2,522,710</u></u>

For the year ended June 30, 2018, the College recognized postemployment healthcare benefits liability expense of \$42,679.

**Deferred Items**

At June 30, 2018, Southwestern Oregon Community College reported \$129,081 in deferred outflows of resources for contributions made after the measurement date related to OPEB.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018**

**NOTE 17 OTHER POSTEMPLOYMENT BENEFITS (OPEB) (CONTINUED)**

**Actuarial Methods and Assumptions**

The actuarial information is from a valuation dated June 30, 2017 rolled forward to June 30, 2018. The actuarial method used to determine the plan liability and service cost is the entry age normal level percentage of pay cost method. Under this method, the actuarial present value of the projected benefits of each active employee included in the valuation is allocated on a level dollar basis over the service of the active employee between assumed entry age (date of hire) and assumed exit age(s). The portion of this actuarial present value allocated to the valuation year is called the normal cost for that active employee. The sum of these individual normal costs is the plan's normal cost for the valuation year. The actuarial assumptions included: (a) a discount rate of 3.58%, (b) an assumed inflation rate of 2.5% for all future years, (c) 2.5% salary increases per annum for all employees, (d) a medical premium annual trend rate of 8% graded down to 5% over 6 years, and (e) a dental premium annual trend rate of 3% increase in all years.

**Discount Rate**

A 3.58% discount rate is used to roll-forward the OPEB liabilities from the June 30, 2017 valuation date to the June 30, 2018 measurement date in accordance with GASB 75. The 3.58% discount rate is the June 29, 2017 rate in the 20-Year General Obligation Municipal Bond index published by Bond Buyer.

**Plan Assets**

The College's Early Retirement OPEB Plan is currently "unfunded" in accordance with the relevant GASB statements.

**Sensitivity Analysis**

The sensitivity analysis below shows the sensitivity of the College's total OPEB liability calculated using the discount rate of 3.58%, as well as what the total OPEB liability would be if it were calculated using a discount rate that is one percent lower or one per-cent higher than the current rate:

	1% Decrease (2.58%)	Discount Rate (3.58%)	1% Increase (4.58%)
OPEB Liability	\$ 2,702,512	\$ 2,522,710	\$ 2,336,386

The sensitivity analysis below shows the sensitivity of the College's total OPEB liability calculated using the current healthcare cost trend rates, as well as what the net OPEB liability would be if it were calculated using healthcare trend rates that are one percentage point lower, or one percentage point higher than the current rates:

	1% Decrease	Current Trend Rates	1% Increase
OPEB Liability Using Current Healthcare Cost Trend Rates	\$ 2,246,445	\$ 2,522,710	\$ 2,824,989

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
SCHEDULE OF PROPORTIONATE SHARE OF NET PENSION LIABILITY  
YEAR ENDED JUNE 30, 2018**

Year Ended June 30,	Proportion of the Net Pension Liability (Asset) (a)	College's Proportionate Share of the Net Pension Liability (Asset) (b)	College's Covered Payroll (c)	Net Pension Liability/Asset as a Percentage of its Covered Payroll (b/c)	Net Position as a Percentage of Total Pension Liability
2013	0.070422%	\$ 3,593,726	\$ 10,382,627	(34.61%)	92.00%
2014	0.070422%	(1,596,261)	10,557,954	15.12	103.60
2015	0.072755%	4,177,200	10,469,817	(39.90)	91.90
2016	0.076792%	11,528,202	10,825,012	(106.50)	80.53
2017	0.079923%	10,773,688	11,222,063	(96.00)	83.12

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
SCHEDULE OF CONTRIBUTIONS OF NET PENSION LIABILITY  
YEAR ENDED JUNE 20, 2018**

Year Ended June 30,	Contractually Required Contribution (a)	Contributions in Relation to the Contractually Required Contribution (b)	Contribution Deficiency (Excess) (a-b)	College's Covered Payroll (c)	Contributions as a Percent of Covered Payroll (b/c)
2014	\$ 586,573	\$ 586,573	\$ -	\$ 10,382,627	5.65%
2015	530,275	530,275	-	10,557,954	5.02
2016	505,068	505,068	-	10,469,817	4.82
2017	492,978	492,978	-	10,825,012	4.55
2018	674,107	674,107	-	11,222,063	6.01

The amounts presented for each fiscal year were actuarially determined at December 31, and rolled forward to the measurement date.

\* This schedule is presented to illustrate the requirements to show information for 10 years. However, until a full 10-year trend has been compiled, information is presented only for the years for which the required supplementary information is available.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
SCHEDULE OF PROPORTIONATE SHARE AND EMPLOYER CONTRIBUTIONS  
FOR OTHER POSTEMPLOYMENT BENEFITS  
JUNE 30, 2018**

**Schedule of College's Proportionate Share of the Net PERS RHIA OPEB Liability\***

Year Ended June 30,	College's Proportion of the Net Pension Liability (Asset) (a)	College's Proportionate Share of the Net Pension Liability (Asset) (b)	College's Covered Payroll (c)	College's Proportionate Share of the Net Pension Liability/Asset as a Percentage of its Covered Payroll (b/c)	Plan Fiduciary Net Position as a Percentage of Total Pension Liability
2016	0.106884%	\$ 29,026	\$ 10,825,012	(0.27)	94.15
2017	0.103582%	(43,229)	11,222,063	0.39	108.88

**Schedule of College's PERS RHIA OPEB Employer Contribution\***

Year Ended June 30,	Contractually Required Contribution (a)	Contributions in Relation to the Contractually Required Contribution (b)	Contribution Deficiency (Excess) (a-b)	College's Covered Payroll (c)	Contributions as a Percent of Covered Payroll (b/c)
2016	\$ 47,657	\$ 47,657	\$ -	\$ 10,469,817	0.46
2017	51,569	51,569	-	10,825,012	0.48
2018	46,066	46,066	-	11,222,063	0.41

**Schedule of College's Total Early Retirement OPEB Liability\***

Fiscal Year End Date	Total OPEB Liability (a)	Covered Payroll (b)	Total OPEB Liability as a Percentage of Covered Payroll (a/b)
6/30/2017	\$ 2,489,707	\$ 12,247,310	20.3%
6/30/2018	2,522,710	12,553,493	20.1%

\* These tables will eventually contain 10 years of data. Only the data shown above is available at this time.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE –  
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)  
GENERAL FUND  
YEAR ENDED JUNE 30, 2018**

**GENERAL FUND**

The general fund is used to account for and report resources and activities directly associated with carrying out those operations related to the College's basic educational objectives. Included are all resources and activities which are not accounted for in another fund.

Resources are primarily from state operational support, local property taxes, and student tuition and fees. The majority of general fund expenditures are salaries, fringe benefits, and supplies used to provide student instruction, instructional support, and general operations for the College.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE –  
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)  
GENERAL FUND  
YEAR ENDED JUNE 30, 2018**

	Budget		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Local Support	\$ 5,679,787	\$ 5,679,787	\$ 5,967,652	\$ 287,865
State Support	7,369,899	7,369,899	7,758,577	388,678
Federal Support	11,500	11,500	11,101	(399)
Tuition and Fees	6,246,144	6,246,144	6,350,235	104,091
Other	338,602	338,602	416,051	77,449
Total Revenues	19,645,932	19,645,932	20,503,616	857,684
<b>EXPENDITURES</b>				
Personnel Services	15,093,634	15,093,634	14,749,879	343,755
Materials and Services	3,865,813	3,861,439	3,300,300	561,139
Debt Service	4,235,000	3,805,000	1,530,376	2,274,624
Capital Outlay	60,000	87,620	77,050	10,570
Total Expenditures	23,254,447	22,847,693	19,657,605	3,190,088
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	(3,608,515)	(3,201,761)	846,011	4,047,772
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers In	741,691	741,691	128,764	(612,927)
Transfers Out	(1,733,176)	(2,139,930)	(1,851,465)	288,465
Issuance of Debt, Short-Term	4,200,000	4,200,000	-	(4,200,000)
Total Other Financing Sources (Uses)	3,208,515	2,801,761	(1,722,701)	(4,524,462)
<b>NET CHANGE IN FUND BALANCE</b>	(400,000)	(400,000)	(876,690)	(476,690)
Fund Balance - Beginning of Year	1,800,000	1,800,000	4,132,242	2,332,242
<b>FUND BALANCE - END OF YEAR</b>	\$ 1,400,000	\$ 1,400,000	\$ 3,255,552	\$ 1,855,552

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE –  
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)  
SPECIAL REVENUE FUNDS  
YEAR ENDED JUNE 30, 2018**

**SPECIAL REVENUE FUNDS**

Special revenue funds are used to account for and report resources and activities that are required legally or by sound financial management to be accounted for in separate funds.

**DESCRIPTION OF FUNDS**

*Financial Aid* – This fund is used to account for and report federal and state loans, grants, stipends, or other aid to enrolled students. Pell grants, Direct Loans, SEOG funds, and FWS funds are the primary revenue sources.

*Special Projects* – This fund is used to account for and report proceeds of specific revenue sources that are legally restricted to specific purposes other than direct student financial aid. Special projects, grants, and other contracts for designated purposes are the primary revenue sources. Expenditures are restricted to those items designated or stipulated for in the agreements by each grant, project, or contract.

*Insurance Reserve* – This fund is used to account for and report resources set aside to provide additional protection for the College in case of uninsured losses. Earnings on investments and transfers from other funds are the primary revenue sources.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE –  
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)  
FINANCIAL AID FUND  
YEAR ENDED JUNE 30, 2018**

	Budget		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
State Support	\$ 1,500,000	\$ 1,500,000	\$ 1,281,830	\$ (218,170)
Federal Support	9,844,000	9,844,000	6,479,019	(3,364,981)
Other	300,000	300,000	274,284	(25,716)
Total Revenues	<u>11,644,000</u>	<u>11,644,000</u>	<u>8,035,133</u>	<u>(3,608,867)</u>
<b>EXPENDITURES</b>				
Personnel Services	94,000	94,000	92,512	1,488
Materials and Services	11,550,000	11,550,000	7,942,621	3,607,379
Total Expenditures	<u>11,644,000</u>	<u>11,644,000</u>	<u>8,035,133</u>	<u>3,608,867</u>
<b>NET CHANGE IN FUND BALANCE</b>	-	-	-	-
Fund Balance - Beginning of Year	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>FUND BALANCE - END OF YEAR</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE –  
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)  
SPECIAL PROJECTS FUND  
YEAR ENDED JUNE 30, 2018**

	Budget		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
State Support	\$ 905,768	\$ 905,768	\$ 693,271	\$ (212,497)
Federal Support	3,076,095	3,076,095	2,712,280	(363,815)
Tuition and Fees	388,910	388,910	288,501	(100,409)
Other	1,290,060	1,290,060	629,026	(661,034)
Total Revenues	<u>5,660,833</u>	<u>5,660,833</u>	<u>4,323,078</u>	<u>(1,337,755)</u>
<b>EXPENDITURES</b>				
Personnel Services	3,788,835	3,788,835	3,079,635	709,200
Materials and Services	1,832,830	1,832,830	770,490	1,062,340
Capital Outlay	225,767	225,767	267,977	(42,210)
Total Expenditures	<u>5,847,432</u>	<u>5,847,432</u>	<u>4,118,102</u>	<u>1,729,330</u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	(186,599)	(186,599)	204,976	391,575
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers In	42,000	42,000	165,745	123,745
Transfers Out	(63,234)	(63,234)	(107,455)	(44,221)
Total Other Financing Sources (Uses)	<u>(21,234)</u>	<u>(21,234)</u>	<u>58,290</u>	<u>79,524</u>
<b>NET CHANGE IN FUND BALANCE</b>	(207,833)	(207,833)	263,266	471,099
Fund Balance - Beginning of Year	<u>-</u>	<u>-</u>	<u>1,183,979</u>	<u>1,183,979</u>
<b>FUND BALANCE - END OF YEAR</b>	<u>\$ (207,833)</u>	<u>\$ (207,833)</u>	<u>\$ 1,447,245</u>	<u>\$ 1,655,078</u>

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE –  
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)  
INSURANCE RESERVE FUND  
YEAR ENDED JUNE 30, 2018**

	Budget		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
State Support	\$ 100,000	\$ 100,000	\$ -	\$ (100,000)
Other	25,000	25,000	43,178	18,178
Total Revenues	<u>125,000</u>	<u>125,000</u>	<u>43,178</u>	<u>(81,822)</u>
<b>EXPENDITURES</b>				
Personnel Services	15,000	15,000	-	15,000
Materials and Services	531,976	531,976	6,811	525,165
Capital Outlay	200,000	200,000	-	200,000
Total Expenditures	<u>746,976</u>	<u>746,976</u>	<u>6,811</u>	<u>740,165</u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	(621,976)	(621,976)	36,367	658,343
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers In	<u>150,976</u>	<u>150,976</u>	<u>190,818</u>	<u>39,842</u>
<b>NET CHANGE IN FUND BALANCE</b>	(471,000)	(471,000)	227,185	698,185
Fund Balance - Beginning of Year	<u>-</u>	<u>-</u>	<u>432,324</u>	<u>432,324</u>
<b>FUND BALANCE - END OF YEAR</b>	<u><u>\$ (471,000)</u></u>	<u><u>\$ (471,000)</u></u>	<u><u>\$ 659,509</u></u>	<u><u>\$ 1,130,509</u></u>

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE –  
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)  
DEBT SERVICE FUND  
YEAR ENDED JUNE 30, 2018**

**DEBT SERVICE FUND**

Debt service funds are used to account for the accumulation of resources and payment of general long-term debt principal and interest.

**DESCRIPTION OF FUND**

*Bonded Debt* – This fund is used to account for principal and interest on lease and bond indebtedness. The primary sources of revenue are transfers from the General Fund, the PERS intercept portion of State school support, and the federal government interest subsidy on federally taxable recovery zone development obligations.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE –  
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)  
DEBT SERVICE FUND  
YEAR ENDED JUNE 30, 2018**

	Budget		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
State Support	\$ -	\$ -	\$ -	\$ -
Federal Support			-	-
Other Income	1,149,657	1,149,657	1,220,087	70,430
Total Revenues	<u>1,149,657</u>	<u>1,149,657</u>	<u>1,220,087</u>	<u>70,430</u>
<b>EXPENDITURES</b>				
Debt Service	<u>2,501,344</u>	<u>2,505,718</u>	<u>2,432,481</u>	<u>73,237</u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	(1,351,687)	(1,356,061)	(1,212,394)	143,667
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers In	<u>1,351,687</u>	<u>1,356,061</u>	<u>1,217,640</u>	<u>(138,421)</u>
<b>NET CHANGE IN FUND BALANCE</b>	-	-	5,246	5,246
Fund Balance - Beginning of Year	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>FUND BALANCE - END OF YEAR</b>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 5,246</u></u>	<u><u>\$ 5,246</u></u>

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE –  
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)  
CAPITAL PROJECTS FUND  
YEAR ENDED JUNE 30, 2018**

**CAPITAL PROJECTS FUND**

Capital projects funds are used to account for and report the acquisition and construction of major capital facilities.

**DESCRIPTION OF FUND**

*Plant* – This fund is used to account for and report financial resources to be used for acquisition or construction of major capital facilities, the purchase of major initial equipment, and major remodeling. Borrowed funds, state support, earnings on investments, and transfers from other funds are the primary revenue sources.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE –  
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)  
PLANT FUND  
YEAR ENDED JUNE 30, 2018**

	Budget		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
State Support	\$ 1,053,792	\$ 1,053,792	\$ 670,660	\$ (383,132)
Federal Support	560,000	560,000	-	(560,000)
Other Income	525,125	525,125	1,819,244	1,294,119
Total Revenues	<u>2,138,917</u>	<u>2,138,917</u>	<u>2,489,904</u>	<u>350,987</u>
<b>EXPENDITURES</b>				
Personnel Services	42,280	42,280	-	42,280
Materials and Services	1,424,726	1,424,726	1,402,255	22,471
Debt Service	35,000	5,035,000	5,000,000	35,000
Capital Outlay	4,110,462	4,110,462	1,002,732	3,107,730
Total Expenditures	<u>5,612,468</u>	<u>10,612,468</u>	<u>7,404,987</u>	<u>3,207,481</u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	(3,473,551)	(8,473,551)	(4,915,083)	3,558,468
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers In	<u>131,000</u>	<u>131,000</u>	<u>381,000</u>	<u>250,000</u>
<b>NET CHANGE IN FUND BALANCE</b>	(3,342,551)	(8,342,551)	(4,534,083)	3,808,468
Fund Balance - Beginning of Year	<u>-</u>	<u>-</u>	<u>8,245,128</u>	<u>8,245,128</u>
<b>FUND BALANCE - END OF YEAR</b>	<u><u>\$ (3,342,551)</u></u>	<u><u>\$ (8,342,551)</u></u>	<u><u>\$ 3,711,045</u></u>	<u><u>\$ 12,053,596</u></u>

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE –  
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)  
ENTERPRISE FUNDS  
YEAR ENDED JUNE 30, 2018**

**ENTERPRISE FUNDS**

**DESCRIPTION OF FUNDS**

*Enterprise* – This fund is used to account for and report the operations of the College’s Bookstore, the Newmark Center, Student Housing, Food Service, Conferencing, and Culinary Arts. Sales of books and supplies, lease rental payments, and tuition and fees are the primary revenue sources.

*Internal Service Fund* – Internal service funds are used to account for and report the financing of goods or services provided by one department of the College to the other departments on a cost reimbursement basis.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE –  
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)  
ENTERPRISE FUND  
YEAR ENDED JUNE 30, 2018**

	Budget		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
<b>OPERATING REVENUES</b>				
Tuition and Fees	\$ 2,897,700	\$ 2,897,700	\$ 1,402,887	\$ (1,494,813)
Other	5,717,096	5,717,096	5,080,010	(637,086)
Total Operating Revenues	<u>8,614,796</u>	<u>8,614,796</u>	<u>6,482,897</u>	<u>(2,131,899)</u>
<b>OPERATING EXPENSES</b>				
Personnel Services	2,669,034	2,669,034	2,145,124	523,910
Materials and Services	4,685,454	4,685,454	3,338,926	1,346,528
Capital Outlay	42,321	42,321	6,704	35,617
Debt Service	973,276	973,276	967,637	5,639
Total Operating Expenses	<u>8,370,085</u>	<u>8,370,085</u>	<u>6,458,391</u>	<u>1,911,694</u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	244,711	244,711	24,506	(220,205)
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers In	20,014	20,014	20,014	-
Transfers Out	(464,725)	(464,725)	(280,890)	183,835
Total Other Financing Sources (Uses)	<u>(444,711)</u>	<u>(444,711)</u>	<u>(260,876)</u>	<u>183,835</u>
<b>NET CHANGE IN FUND BALANCE</b>	(200,000)	(200,000)	(236,370)	(36,370)
Fund Balance - Beginning of Year	<u>1,962,272</u>	<u>1,962,272</u>	<u>(597,589)</u>	<u>(2,559,861)</u>
<b>FUND BALANCE - END OF YEAR</b>	<u>\$ 1,762,272</u>	<u>\$ 1,762,272</u>	<u>\$ (833,959)</u>	<u>\$ (2,596,231)</u>

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE –  
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)  
INTERNAL SERVICE FUND  
YEAR ENDED JUNE 30, 2018**

	Budget		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
<b>OPERATING REVENUES</b>				
Charges for Services	\$ 322,724	\$ 322,724	\$ 307,950	\$ (14,774)
<b>OPERATING EXPENSES</b>				
Personnel Services	209,299	229,299	218,698	10,601
Materials and Services	319,914	272,294	223,077	49,217
Total Operating Expenses	<u>529,213</u>	<u>501,593</u>	<u>441,775</u>	<u>59,818</u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	<u>(206,489)</u>	<u>(178,869)</u>	<u>(133,825)</u>	<u>45,044</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers In	<u>206,489</u>	<u>178,869</u>	<u>133,825</u>	<u>(45,044)</u>
<b>NET CHANGE IN FUND BALANCE</b>	-	-	-	-
Fund Balance - Beginning of Year	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>FUND BALANCE - END OF YEAR</b>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE –  
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)  
TRUST AND AGENCY FUND  
YEAR ENDED JUNE 30, 2018**

**TRUST AND AGENCY FUND**

The trust and agency fund is sued to account for and report assets held by the College as an agent for individuals, private organizations, other governmental units, and/or other funds (e.g., student clubs and service organizations). Expenditure of funds is determined by the organization for whom the funds are held. Contributions and club receipts are the primary revenue sources.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE –  
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)  
TRUST AND AGENCY FUND  
YEAR ENDED JUNE 30, 2018**

	Budget		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Tuition and Fees	\$ 35,000	\$ 35,000	\$ -	\$ (35,000)
Other	140,000	140,000	178,353	38,353
<b>Total Revenues</b>	<u>175,000</u>	<u>175,000</u>	<u>178,353</u>	<u>3,353</u>
<b>OPERATING EXPENSES</b>				
Materials and Services	125,000	185,000	187,225	(2,225)
Capital Outlay	7,750	7,750	-	7,750
<b>Total Operating Expenses</b>	<u>132,750</u>	<u>192,750</u>	<u>187,225</u>	<u>5,525</u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	42,250	(17,750)	(8,872)	8,878
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers In	2,000	2,000	5,624	3,624
Transfers Out	(189,250)	(129,250)	(3,625)	125,625
<b>Total Other Financing Sources (Uses)</b>	<u>(187,250)</u>	<u>(127,250)</u>	<u>1,999</u>	<u>129,249</u>
<b>NET CHANGE IN FUND BALANCE</b>	(145,000)	(145,000)	(6,873)	138,127
Fund Balance - Beginning of Year	<u>-</u>	<u>-</u>	<u>33,070</u>	<u>33,070</u>
<b>FUND BALANCE - END OF YEAR</b>	<u>\$ (145,000)</u>	<u>\$ (145,000)</u>	<u>\$ 26,197</u>	<u>\$ 171,197</u>

## INDEPENDENT AUDITORS' REPORT REQUIRED BY OREGON STATE REGULATIONS

Board of Education  
Southwestern Oregon Community College  
Coos Bay, Oregon

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Audit Standards*, issued by the Comptroller General of the United States, the basic financial statements of Southwestern Oregon Community College (the College) as of and for the year ended June 30, 2018, and have issued our report thereon dated December 4, 2018.

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether Southwestern Oregon Community College's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, including provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the *Minimum Standards for Audits of Oregon Municipal Corporations*, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The aggregate discretely presented component unit was not tested for compliance with certain provisions of laws, regulations, contracts, and grants, including provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the *Minimum Standards for Audits of Oregon Municipal Corporations*.

We performed procedures to the extent we considered necessary to address the required comments and disclosures which included, but were not limited to, the following:

- Deposit of public funds with financial institutions (ORS Chapter 295)
- Indebtedness limitations, restrictions, and repayment
- Budgets legally required (ORS Chapter 294)
- Insurance and fidelity bonds in force or required by law
- Programs funded from outside sources
- Authorized investment of surplus funds (ORS Chapter 294)
- Public contracts and purchasing (ORS Chapters 279A, 279B, 279C)

In connection with our testing, nothing came to our attention that caused us to believe Southwestern Oregon Community College was not in substantial compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the *Minimum Standards for Audits of Oregon Municipal Corporations*.

**OAR 162-10-0230 Internal Control**

In planning and performing our audit, we considered the College's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the College's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the College's internal control over financial reporting.

This report is intended solely for the information and use of the board of directors, management of Southwestern Oregon Community College, and the Oregon Secretary of State and is not intended to be, and should not be, used by anyone other than these parties.



**CliftonLarsonAllen LLP**

Bellevue, Washington  
December 4, 2018



Christopher Knopik, CPA  
Principal  
CPA License #23028  
Oregon Municipal License #1617



**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND  
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

Board of Education  
Southwestern Oregon Community College  
Coos Bay, Oregon

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the business-type activities and the aggregate discretely presented component unit of Southwestern Oregon Community College, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise Southwestern Oregon Community College's basic financial statements, and have issued our report thereon dated December 4, 2018. Our report includes a reference to other auditors who audited the financial statements of Southwestern Oregon Community College Foundation, as described in our report on Southwestern Oregon Community College's financial statements. This report does not include the results of the other auditors' testing of internal control over financial reporting or compliance and other matters that are reported on separately by those auditors. The financial statements of the discretely presented component unit were not audited in accordance with *Government Auditing Standards*.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Southwestern Oregon Community College's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Southwestern Oregon Community College's internal control. Accordingly, we do not express an opinion on the effectiveness of Southwestern Oregon Community College's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Southwestern Oregon Community College's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



**CliftonLarsonAllen LLP**

Bellevue, Washington  
December 4, 2018



Christopher Knopik, CPA  
Principal  
CPA License #23028  
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**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR  
FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER  
COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

Board of Education  
Southwestern Oregon Community College  
Coos Bay, Oregon

**Report on Compliance for Each Major Federal Program**

We have audited Southwestern Oregon Community College's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Southwestern Oregon Community College's major federal programs for the year ended June 30, 2018. Southwestern Oregon Community College's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

***Auditors' Responsibility***

Our responsibility is to express an opinion on compliance for each of Southwestern Oregon Community College's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Southwestern Oregon Community College's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Southwestern Oregon Community College's compliance.

***Opinion on Each Major Federal Program***

In our opinion, Southwestern Oregon Community College complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2018.

***Other Matters***

The results of our auditing procedures disclosed instances of noncompliance, which are required to be reported in accordance with the Uniform Guidance and which are described in the accompanying schedule of findings and questioned costs as items 2018-001, 2018-003, and 2018-006. Our opinion on each major federal program is not modified with respect to these matters.

Southwestern Oregon Community College's response to the noncompliance findings identified in our audit are described in the accompanying schedule of findings and questioned costs. Southwestern Oregon Community College's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

**Report on Internal Control Over Compliance**

Management of Southwestern Oregon Community College is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Southwestern Oregon Community College's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Southwestern Oregon Community College's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, we identified certain deficiencies in internal control over compliance, as described in the accompanying schedule of findings and questioned costs as items 2018-001, 2018-002, 2018-003, 2018-004, 2018-005, and 2018-006 that we consider to be significant deficiencies.

Board of Education  
Southwestern Oregon Community College

Southwestern Oregon Community College's response to the internal control over compliance findings identified in our audit are described in the accompanying schedule of findings and questioned costs. Southwestern Oregon Community College's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*CliftonLarsonAllen LLP*

**CliftonLarsonAllen LLP**

Bellevue, Washington  
December 4, 2018



Christopher Knopik, CPA  
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**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
YEAR ENDED JUNE 30, 2018**

<u>Federal Grantor/Pass-Through Grantor/Program Title</u>	<u>CFDA #</u>	<u>Agency Number</u>	<u>Expenditures</u>	<u>Passed Through to Subrecipients</u>
<b><u>U.S. Department of Education:</u></b>				
<u>Direct Programs:</u>				
<b>Student Financial Assistance Cluster</b>				
Federal Pell Grant Program	84.063	P063P132071	\$ 3,154,652	\$ -
Federal Supplemental Educational Opportunity Grants	84.007	P007A133511	81,375	-
Federal Work-Study Program	84.033	P033A133511	107,968	-
Federal Direct Student Loans	84.268	P268K142071	3,172,726	-
Total Student Financial Assistance Cluster			6,516,721	-
<b>TRIO Cluster</b>				
TRIO - Talent Search	84.044A	P044A110144-14/ P044A110186-14 P044A070615-09	532,172	-
TRIO - Student Support Services	84.042A	P042A120891-14	319,613	-
TRIO - Upward Bound	84.047A	P047A120196-14	258,160	-
Total TRIO Cluster			1,109,945	-
Higher Education Institutional Act - Title III Promise	84.031A	P031A150247	617,434	-
<u>Pass-Through Programs from:</u>				
Oregon Department of Community Colleges and Workforce Development				
Adult Education - Basic Grants to States	84.002A	EE141519	117,131	-
Adult Education - Basic Grants to States - Learning Standards	84.002	IGRA0586		
South Coast Regional Early Learning Hub				
SCREL Stars School Readiness Subagt	84.412A		136	-
SCREL Kindergarten Ready	84.412A		9,998	-
SCREL Focused Child Care Network Subagt	84.412A		17,009	-
			27,143	-
South Coast Educational Services District, Region 7				
Carl Perkins Vocational Education	84.048		61,346	-
<b>Total U.S. Department of Education</b>			<b>8,449,720</b>	<b>-</b>

See accompanying Notes to Schedule of Expenditures of Federal Awards.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)  
YEAR ENDED JUNE 30, 2018**

<u>Federal Grantor/Pass-Through Grantor/Program Title</u>	<u>CFDA #</u>	<u>Agency Number</u>	<u>Expenditures</u>	<u>Passed Through to Subrecipients</u>
<b><u>U.S. Small Business Administration</u></b>				
<u>Pass-Through Programs from:</u>				
Oregon Small Business Development Network: Small Business Development Centers	59.037	14-155-A/15-155	\$ 16,923	\$ -
<b>Total U.S. Small Business Administration</b>			<b>16,923</b>	<b>-</b>
<b><u>U.S. Department of Health and Human Service</u></b>				
<u>Pass-Through Programs from:</u>				
Oregon Department of Education: Child Care Resource and Referral Network (Integrated Child Care) Child Care and Development Block Grant	93.575	14-051/143043	172,742	-
<u>Pass-Through Programs from:</u> Oregon Department of Education Promoting Safe and Stable Families - Healthy Families Oregon Title IV-B2	93.556		1,069	-
<b>Total U.S. Department of Health and Human Service</b>			<b>173,811</b>	<b>-</b>
<b><u>U.S. Department of Labor</u></b>				
<u>Direct Programs:</u>				
Trade Adjustment Assistance Community College and Career Training (TAACCCT) College to Career	17.282	TC-26516-14-60-A-41	649,602	-
<b>Total U.S. Department of Labor</b>			<b>649,602</b>	<b>-</b>
<b><u>U.S. Department of Agriculture</u></b>				
<u>Pass-Through Programs from:</u>				
State of Oregon, Dept. of Education Child & Adult Care Food Program	10.558	0619006	6,141	-
Summer Food Service Program for Children	10.559	0619007	5,098	-
<b>Total U.S. Department of Agriculture</b>			<b>11,239</b>	<b>-</b>
<b>Total Expenditures of Federal Awards</b>			<b>\$ 9,301,295</b>	<b>\$ -</b>

See accompanying Notes to Schedule of Expenditures of Federal Awards.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
YEAR ENDED JUNE 30, 2018**

**NOTE 1 BASIS OF PRESENTATION**

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of Southwestern Oregon Community College under programs of the federal government for the year ended June 30, 2018. The information in the Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Southwestern Oregon Community College, it is not intended to and does not present the financial position, changes in net assets, or cash flows of Southwestern Oregon Community College.

**NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principals contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown in the Schedule, if any, represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. Southwestern Oregon Community College has elected not to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
YEAR ENDED JUNE 30, 2018**

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***Section I – Summary of Auditors’ Results***

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*Financial Statements*

Type of auditors’ report issued: Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? \_\_\_\_\_ yes  X  no
- Significant deficiencies identified that are not considered to be material weaknesses? \_\_\_\_\_ yes  X  none reported

Noncompliance material to financial statements noted? \_\_\_\_\_ yes  X  no

*Federal Awards*

Internal control over major programs:

- Material weakness(es) identified? \_\_\_\_\_ yes  X  no
- Significant deficiencies identified that are not considered to be material weaknesses?  X  yes \_\_\_\_\_ none reported

Type of auditors’ report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?  X  yes \_\_\_\_\_ no

Identification of major programs:

CFDA Numbers

Name of Federal Program or Cluster

84.007  
84.033  
84.063  
84.268

Student Financial Aid Cluster:  
Federal Supplemental Educational Opportunity Grants  
Federal Work Study Program  
Federal Pell Grant Program  
Federal Direct Loans

Dollar threshold used to distinguish between type A and type B programs: \$750,000/\$187,500

Auditee qualified as low-risk auditee? \_\_\_\_\_ yes  X  no

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)  
YEAR ENDED JUNE 30, 2018**

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***Section II – Financial Statement Findings***

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**Material Weaknesses in Internal Control Over Financial Reporting**

Our audit did not disclose any matters required to be reported in accordance with *Government Auditing Standards*.

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***Section III – Federal Award Findings and Questioned Costs***

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**2018 – 001**

**Federal Agency:** Department of Education

**Federal Program:** Title: Student Financial Assistance Cluster

**CFDA Number:** 84.268 – Federal Direct Loans

**Award Period:** July 1, 2017 – June 30, 2018

**Type of Finding:** Significant Deficiency in Internal Control over Compliance, Other Matters

**Criteria or specific requirement:** Federal regulations require that first time borrowers not receive disbursement of funds until after 30 days from the start of their first term receiving a disbursement.

**Condition:** Loan funds were disbursed to students prior to 30 days after the start of their first term for a first time borrower.

**Questioned costs:** None

**Context:** 4 of 40 students tested were first time borrowers who received disbursement of their first loan funds prior to 30 days after the start of their first term

**Cause:** College misunderstood compliance requirement and thought a refund caused by direct loans could not be paid out within the first 30 days of the term.

**Effect:** College is not in compliance with the federal regulations requiring first time borrowers first disbursement to be held until after 30 days after the start of the term that could result in the college being required to return funds for those students who decide college is not for them, thereby also increasing their cohort default rate.

**Repeat Finding:** Yes, prior year finding 2017-005.

**Recommendation:** We recommend the College put a process in place to ensure that all first time borrower disbursements are identified and held until after 30 days from the start of the term.

**Views of responsible officials:** There is no disagreement with the audit finding.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)  
YEAR ENDED JUNE 30, 2018**

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***Section III – Federal Award Findings and Questioned Costs (Continued)***

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**2018 – 002**

**Federal Agency:** Department of Education

**Federal Program:** Title: Student Financial Assistance Cluster

**CFDA Number:** 84.007 – Federal Supplemental Education Opportunity Grants  
84.033 – Federal Work Study Program  
84.063 – Federal Pell Grant Program  
84.268 – Federal Direct Loans

**Award Period:** July 1, 2017 – June 30, 2018

**Type of Finding:** Significant Deficiency in Internal Control over Compliance

**Criteria or specific requirement:** Federal regulations require the College to review award packaging of students.

**Condition:** All students who are awarded federal aid are required to have their award package reviewed.

**Questioned costs:** None

**Context:** 38 of 40 students tested had no documentation of review on their award package.

**Cause:** The College did not have a process in place to document review of student award packages.

**Effect:** The College is not in compliance with the federal regulations surrounding review of packaged awards. This could result in students not receiving proper financial assistance awards.

**Repeat Finding:** Yes, prior year finding 2017-004.

**Recommendation:** We recommend the College put a process in place to ensure that no over or under awards exist, that all awarding goes through review process, and that changes in enrollment are considered throughout the year.

**Views of responsible officials:** There is no disagreement with the audit finding.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)  
YEAR ENDED JUNE 30, 2018**

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***Section III – Federal Award Findings and Questioned Costs (Continued)***

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**2018 – 003**

**Federal Agency:** Department of Education

**Federal Program:** Title: Student Financial Assistance Cluster

**CFDA Number:** 84.007 – Federal Supplemental Education Opportunity Grants  
84.033 – Federal Work Study Program  
84.063 – Federal Pell Grant Program  
84.268 – Federal Direct Loans

**Award Period:** July 1, 2017 – June 30, 2018

**Type of Finding:** Significant Deficiency in Internal Control over Compliance, Other Matters

**Criteria or specific requirement:** Department of Education guidelines require that the Eligibility and Certification Approval Report (ECAR) be updated for any changes in accreditation.

**Condition:** During our testing, we noted that the College's most recently submitted ECAR was not updated for a change in accreditation, which was required to be submitted within the 10-day deadline.

**Questioned costs:** None

**Context:** When the accreditation was renewed in 2016, the ECAR was not updated to reflect this change.

**Cause:** The College did not have a process in place to update the ECAR in a timely manner.

**Effect:** Outdated information was reported on the ECAR.

**Repeat Finding:** No

**Recommendation:** We recommend the College carefully review the ECAR before it is filed to ensure it includes current information. We recommend changes be filed in a timely manner.

**Views of responsible officials:** There is no disagreement with the audit finding.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)  
YEAR ENDED JUNE 30, 2018**

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***Section III – Federal Award Findings and Questioned Costs (Continued)***

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**2018 – 004**

**Federal Agency:** Department of Education

**Federal Program:** Title: Student Financial Assistance Cluster

**CFDA Number:** 84.268 – Federal Direct Loans

**Award Period:** July 1, 2017 – June 30, 2018

**Type of Finding:** Significant Deficiency in Internal Control over Compliance

**Criteria or specific requirement:** The Code of Federal regulations, 34 CFR 685.300(b)(5) requires the College on a monthly basis, to reconcile the institutional records with the Direct Loan funds received.

**Condition:** No formal review process was put in place to ensure that Direct Loan reconciliations are performed on a monthly basis as required.

**Questioned costs:** None

**Context:** 2 out of 6 Direct Loan reconciliations tested were not reviewed.

**Cause:** The Assistant Director of Finance & Budget reviews the reconciliations, but was out on maternity leave with no one reviewing while she was away.

**Effect:** College has a control break down as there is no check to ensure that the reconciliation process is being completed as required and the systems involved could then be out of sync requiring large resources to bring them into agreement at a later time, or out of compliance with other federal regulations surrounding cash management.

**Repeat Finding:** Yes, prior year finding 2017-009.

**Recommendation:** We recommend the College appoint a backup reviewer in case the Assistant Director of Finance & Budget is unable to review reconciliations on a timely basis.

**Views of responsible officials:** There is no disagreement with the audit finding.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)  
YEAR ENDED JUNE 30, 2018**

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***Section III – Federal Award Findings and Questioned Costs (Continued)***

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**2018 – 005**

**Federal Agency:** Department of Education

**Federal Program:** Title: Student Financial Assistance Cluster

**CFDA Number:** 84.007 – Federal Supplemental Education Opportunity Grants  
84.033 – Federal Work Study Program  
84.063 – Federal Pell Grant Program  
84.268 – Federal Direct Loans

**Award Period:** July 1, 2017 – June 30, 2018

**Type of Finding:** Significant Deficiency in Internal Control over Compliance

**Criteria or specific requirement:** All students who have a verification flag on their ISIR are required to go through the verification process as noted in the ISIR.

**Condition:** Verification procedures are documented but there is no sign off indicating a review was completed.

**Questioned costs:** None

**Context:** 16 of 40 students tested were required to have the verification process completed. The procedures are documented but no sign off was completed.

**Cause:** The student check sheet does not have a location for the individuals completing the verification steps to sign off that they have been reviewed and approved.

**Effect:** The College has a control break down as there is no documentation of review to ensure that the verification procedures have been properly completed.

**Repeat Finding:** No

**Recommendation:** We recommend the College add a check box near the verification steps on the student check sheet for the individual reviewing verification procedures to sign off after review.

**Views of responsible officials:** There is no disagreement with the audit finding.

**SOUTHWESTERN OREGON COMMUNITY COLLEGE  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)  
YEAR ENDED JUNE 30, 2018**

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***Section III – Federal Award Findings and Questioned Costs (Continued)***

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**2018 – 006**

**Federal Agency:** Department of Education  
**Federal Program Title:** Student Financial Aid  
**CFDA Number:** 84.063 – Federal Pell Grant  
84.268 – Federal Direct Loans

**Award Period:** July 1, 2017 – June 30, 2018

**Type of Finding:** Significant Deficiency in Internal Control over Compliance, Other Matters

**Criteria or specific requirement:** Federal regulations require all student enrollment status changes be reported to the National Student Loan Database System (NSLDS) using the proper enrollment status, effective date of the change, and be reported within 30 days of the change, unless a scheduled reporting with the change is to occur in the next 60 days from the later of the school becoming aware or the actual change in enrollment.

**Condition:** Enrollment status changes were reported with improper statuses, improper effective dates of the change in enrollment and were not reported timely.

**Questioned costs:** None

**Context:** Six of 43 students tested were reported to NSLDS with an effective date that did not agree with the College records of the actual change in status. Fifteen of the 43 students tested were not reported in a timely manner to NSLDS based on the time the College became aware of the change in status.

**Cause:** The field used in the college's record system to report enrollment status changes did not correspond to the actual effective date of the enrollment status change based on federal regulations. Also, in August 2018 it was discovered that the College's degree verify report was not pushing graduated students to NSLDS from NSC due to a change NSC made in there process.

**Effect:** The College is not in compliance with the federal regulations that require accurate enrollment statuses and changes to those status be reported to NSLDS within a timely manner. This could result in changes to the amount of interest charged to a student along with improper length of grace periods for students.

**Repeat Finding:** Yes, prior year finding 2017-008.

**Recommendation:** We recommend the College put a process in place to ensure that enrollment status changes be reported accurately for all students during entire year including within a term. We also recommend that if degree audits are to not be completed within 60 days of the end of a student's last term they be reported as withdrawn and subsequently updated to graduated when the degree is awarded to the student.

**Views of responsible officials:** There is no disagreement with the audit finding.