

Date of proposal _____

SOUTHWESTERN OREGON COMMUNITY COLLEGE

COMMUNITY and WORKFORCE DEVELOPMENT

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CLASS/TRAINING PROPOSAL

Thank you for your interest in Southwestern Oregon Community College's Community Education program. Our goal is to offer the community various opportunities for quality educational and lifelong learning experiences.

SWOCC will use this form to determine the viability of a proposed course. Please answer all of the questions. The more information we have about your course, the better we will be able to determine its feasibility as a Community Education course. If your proposal is considered, we will contact you to set up an in person meeting.

Proposed Class/Training Title:	
Name:	Phone (home):
Email:	Phone (business and/or cell):

Who is the target audience for this class? Who do you feel would pay? Describe this in as much detail as possible. If you can't identify the target audience, chances are we won't be able to fill (thus offer) the class.

Class/Training Description:

Outline the content of the class. What will your students learn?

Teaching Methods:

What methods will you use to market your class?