

GRADUATION APPLICATION

APPLICATION DEADLINES:

Applications for each degree or certificate must be submitted at least one term before you plan to graduate and are good for the year in which you apply. Please complete the online graduation survey before submitting or mailing your applications to the Student First Stop Center in Dellwood hall. If you fail to graduate within the application period, then another application must be submitted.

Applications for Degree or Certificates are due on the following dates.

Fall: First Friday in August

Winter: First Friday in November

Spring: First Friday in February

Summer: First Friday in May

If the application is submitted after the February deadline, you may lose the opportunity for your name to appear in the newspaper.

CHANGES TO YOUR SCHEDULE:

It is your responsibility to report any changes made to this application to the Transcript Evaluator at transcripts@socc.edu. This includes adding or dropping classes, changing the term of your projected graduation, changing your graduation status or changing your name (if it affects how it is to appear on your degree).

GRADUATING WITH HONORS:

Graduating with honors is calculated on a cumulative 3.75 grade point average (GPA) or higher, which includes all course work from other colleges, regardless of their applicability to current course work. Graduating with honors applies only to one-year certificates and two-year degrees.

Please complete the following questions:

Do you intend to participate in the graduation exercise? _____ YES _____ NO
(To participate in the ceremony you must be graduating with at least a one year certificate.)

Do you require special accommodations to participate in the graduation ceremony? _____ YES _____ NO
If YES, please specify: _____

Did you complete the online graduation survey at <http://www.socc.edu/graduation/>? _____ YES _____ NO

Your name will appear in the graduation program and in the local newspaper unless you have requested your information be restricted with the Student First Stop.

Your degree will be mailed to the address in our system. If you move between now and the time you would receive your diploma, please update your address at myLakerLink. Diplomas will be mailed once all holds on your account are resolved.

The following information must be completed to process your application.

Name (as you desire it to appear on the degree): _____
First Middle Last

Phone: _____

Home city and state you would like to be recognized from: _____

Degree or Certificate you are applying for: _____

Year and term you intend to graduate: _____ Catalog year you intend to graduate: _____

(Catalog year explanation: This is either the year you began working towards your degree, the current catalog year, OR if you have had more than a one year interruption in your course of study, the catalog year in which you resumed working towards your degree.)

Please list below courses from the current term forward needed to complete your degree.

SUMMER TERM 20 _____			FALL TERM 20 _____		
COURSE NUMBER	COURSE NAME	CREDITS	COURSE NUMBER	COURSE NAME	CREDIT
WINTER TERM 20 _____			SPRING TERM 20 _____		
COURSE NUMBER	COURSE NAME	CREDIT	COURSE NUMBER	COURSE NAME	CREDIT

Please check your email regarding your graduation status and commencement updates.

Student Signature: _____ **ID#** _____

Advisor signature is required before submitting application.

Advisor Signature: _____ **Advisor Printed Name:** _____

Please complete the attached card before submitting the application if you plan to participate in the ceremony (write clearly and legibly). If you are applying for multiple degrees we only need one card.

**Please visit <http://www.socc.edu/graduation/> to complete the graduation survey.
 Your application will be returned to you if it is not completed.**