COLLEGE COUNCIL

May 11, 2016

Attendance:
Meredith Bulinski  Rocky Lavoie  Janet Pretti (IPV)
James Fritz  Anne Matthews  Maidie Rosengarden
Matt Gilroy  Ron Metzger  Patty Scott
Jackie Hansford  Deb Nicholls  Eric Stasak
Kyriakos Kypriotakis  Tom Nicholls  Ross Tomlin

Absent:
Robin Bunnell  Mary Fields  Cody Yeager
Michael Detwiler  Elise Hamner  ASG Reps
Karen Domine  Mike Herbert

HEALTH & SCIENCE TECHNOLOGY BUILDING UPDATE
• Patty provided a quick update on the fundraising progress. The goal is not to have to go out for a bond measure. She added that language was being developed for campus use and that it would be nice to use some of the building as a meeting venue with catering, etc.

SUCCESS INDICATORS
• #8, Employee Perceptions
• #14, Structured Work Experience

COMMITTEES
• CORE
  o May 13, 4:00 p.m., Spring Field Event, Softball Field Area
  o June 9, 2:00 p.m., Employee Graduation Celebration, 5th Floor
    ▪ Five employees are completing their associate’s, bachelor’s and master’s degrees.
  o Maidie recommended that the Faculty Appreciation Event be discontinued as not many faculty attended. She like the Employee Appreciation Event. It was noted that the Classified and Faculty Appreciation events were established by the Board and are held during the national appreciation week for each of those employee groups. Whereas the Employee Appreciation Event was a CORE event for all employees scheduled each spring.
  o July 14, 4:00 p.m., Family Summer BBQ/Bonfire at Bastendorf County Park gazebo area
• Budget
  o The Budget Committee approved the Recommended Budget on 5/9/16; goes to full Board for approval in June.
  o Ron shared that the Faculty Senate Budget Committee didn’t really appreciate in the budget development process. However, felt that their insight may be helpful in development process.
  o There was an opportunity for management and faculty to do three-year budgeting. In the future it will be brought to the internal budget committee.
• Student Success
  o Maidie – Meeting on 5/12, 3 pm, D 21 with Elizabeth Cox Brand from the State
    ▪ Growth Mindset event at Lane CC, but it may be streamed
    ▪ Teaching and Learning Institute
    ▪ CCSSE Surveys
    ▪ Guided Pathways
  o James – ATD, Summer Summit on 8/17 at Umpqua CC
    ▪ Coach Linda stepping down; Diane Troyer, Seattle recommended
• Marketing & Communications Steering Committee
  o Co-Chairs, Chris Eckersley and Anne Matthews
  o Various subgroups and processes are being developed
HIRING UPDATE

- Matt shared the processes that were currently underway:
  - Interviews for –
    - Registrar
    - Custodian
    - Mail & Print Services/Bookstore (2)
    - Writing Instructor (2)
  - Math Instructor (2)
  - Psychology Instructor
  - CS/CIS Instructor
  - Administrative Office Professional Instructor
  - Screening Candidates for –
    - Nursing Educator (Curry)
    - Nursing Educator (Coos)
    - Educare Teaching Assistant
    - ABE/GED Tutor Coordinator (Sh Creek)
    - Bilingual Eligibility Screener
    - Healthy Families Home Visitor (Curry)
    - Healthy Families Home Visitor (Coos)
  - Accepting Applications for –
    - International Student Prog Coord
    - Student First Stop
    - Admin Assist to Dean of Students
    - Dishwasher/Dining Services Rep
    - Grant Accounting Technician
    - EMT/Paramedic Inst
    - Director of Disability Services
    - Instructional Librarian
    - Educare Teaching Assistant
    - Resident Director
    - Facilities/Maintenance/Grounds
    - Facilities Maintenance (Curry)
    - Executive Chef of Dining Services
    - Motor Pool Technician
    - Comp Science Instructor/Software Development Instructor
  - Discussion occurred on open positions and the need for campus to know of open positions. Matt indicated that HR would develop something that could be disseminated to campus to keep everyone abreast of what positions are open.

360 EVALUATIONS

- 12-13 managers are being evaluated
- The new form is a one-page evaluation form

ENROLLMENT - Tom reported:

- Spring to Spring we were up 200 Billing Credits
- FTE overall was even for Spring term
- Headcount was down
- Year to Year comparison:
  - Billing Credits were about even
  - Headcount was up 500
  - FTE was down about 200; primarily in non-credit

The importance of continuing to grow FTE was stressed.

ENROLLMENT AND RETENTION SUMMIT

When: July 28, 8 am-5 pm
Where: The North Bend Library (last one was in 2008)
Save the Date evites have been sent. Refreshments will be served (am-The Grounds; pm-Elkhorn BBQ).

EVACUATION DRILLS

- May 12 @ 11 am
- October 11, 2016 @ 2 pm
- May 11, 2017 @ 9 am

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LIVE TEXT TRAINING
• New planning software purchased through Title III
• Administrative staff training now; faculty starting tomorrow; another training will be held in the fall
• Piloting this spring; live next fall

INSERVICE - Discussion occurred on tentative dates/activities.

OTHER ITEMS
• Banner Bank rewards program – The College earns points on purchases that can be used for various things (i.e., hotels, car rentals).
  • Need to determine if they continue to accumulate and then decisions will be made on how they will be used.
• Geology lecture
• CBSD Superintendent Search
  • Three finalists (two out of town; Brian Trendell)
• Walk-a-Mile Event, May 12 @ 11:30 am
• Monumental sculpture bronze casting for the City of Myrtle Point – James Fritz commissioned

Transitional Education graduation celebration – June 9, 6 pm
• Discussion occurred on the time conflict with the annual Distinguished Alumni dinner. Therefore, the TE time may be adjusted.

Graduation - June 10, 7 pm
• 203 students have indicated they are going to walk in the ceremony
• Students each receive 4 tickets for their guests as seating in the gym is limited; overflow seating is virtually unlimited in the PAC

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