

Southwestern Oregon Community College

BP: 7105

STAFF RESIGNATION

All resignations shall be submitted in writing to the immediate supervisor and Human Resources.

Management/Exempt staff will provide notification at least thirty (30) days prior to the date of resignation.

Bargaining Unit Staff

Specific notification periods/procedures are subject to collective bargaining agreements and shall be governed by the respective agreements; failing such provisions, administrative policies and procedures shall apply.

END OF POLICY

Legal Reference(s):

[ORS 341.290\(2\)](#)

Administrative Policies and Procedures:

7105A