



**2023-2024**  
**Federal Work-Study**  
**Request Form**

Office of Financial Aid  
1988 Newmark Avenue  
Coos Bay, Oregon 97420  
Phone: 541.888.7352 fax 541.888.7492  
Email: [fao@socc.edu](mailto:fao@socc.edu) | website: [www.socc.edu](http://www.socc.edu)

**Eligibility Requirements**

- You must be registered in a minimum of 6 credits that go towards your declared degree.
- You must maintain Satisfactory Academic Progress guidelines. For more information, see <https://www.socc.edu/getting-started/admissions/financial-aid/policies/>
- Your financial aid file must be complete and you must have unmet need in order to receive award.
- Loans may be reduced or cancelled in order to receive award.

**Guidelines**

- FWS funding is limited. If funds are not available, you will be placed on a waitlist and notified should funds become available.
- An award does not guarantee employment. It is your responsibility to apply for jobs and complete the hiring process.
- Upon hiring, you must meet with the Student Employment Representative and complete the hiring paperwork before you are eligible to work.
- You are responsible for monitoring your earnings and hours. You cannot earn more than your award each term.

**Student Information**

Last Name	First Name	M.I.	Student ID Number	
Address (include apt. #)		City	State	Zip Code
E-mail Address			( )	Phone Number

**Student Certification**

I certify that all information on this form is complete and correct. I understand my student loans may be reduced or cancelled in order to receive a FWS offer. I understand not all FWS requests can be made due to limited FWS funding. I have read the policies and procedures as outlined. I am currently enrolled at least half-time. I understand if I drop below half-time, I will not be eligible for Federal Work Study.

**Academic Period Covered: July 1, 2023 to June 30, 2024** (Summer Term 2023 - Spring Term 2024)

Student's Signature	Date
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