

Southwestern Oregon Community College

BP 2200 Board of Education Duties and Responsibilities

PURPOSE

To define the scope of Board membership, the scope of board member authority, and the duties and responsibilities of the board as a body.

STATEMENT

The Board of Education governs on behalf of the citizens of Southwestern Oregon Community College district and is responsible for the general supervision and control of all college facilities operated within the district in accordance with the authority granted to it by Oregon State law. Consistent with Oregon Revised Statutes or Oregon Administrative Rules, the local Board may:

1. Establish policies that define the institutional mission and set prudent, ethical, and legal standards for operation of the college. These policies are designed to give guidance and authority to the College President in the day-to-day operation of the institution.
2. Employ the College President who serves as the Chief Executive Officer, define their duties, conditions, and terms of employment, prescribe compensation, and evaluate their performance measured against annual goals.
3. Delegate power and authority to the President to lead the institution through policy-based governance.
4. Protect all fiduciary assets of the college to assure fiscal health and stability and serve as a member of the budget committee. Fiduciary assets are more than the financial assets of the college and encompass staff, students, volunteers, appointees, any other persons serving at the will of the Board of Education or the President, and all buildings, properties, and all other physical assets held by the institution.
5. Monitor institutional performance and educational quality measured against the strategic plan goals and objectives and the Academic Master Plan.
6. Advocate for Southwestern.
7. Control use of and access, through policy, to the grounds, buildings, books, equipment, and other property of the College.
8. Acquire, receive, hold, control, convey, sell, manage, operate, lease, lease-purchase, lend,

invest, improve, and develop all property of whatever nature (cash or property) given to or appropriated for the use, support, or benefit of any activity under the control of the Board, according to the terms and conditions of such gift or appropriation and pursuant to Oregon Revised Statutes, and commit, appropriate, authorize and budget for the payment of or other disposition of general funds to pay, in whole or in part, sums due for said property.

9. Establish tuition for admission to the College.
10. Set fees and expend funds raised for special programs and services for students e educational, cultural, and physical development.
11. Provide and disseminate ~~to the~~ public information relating to programs, operations, and finances of the College.
12. In coordination with the College Foundation (when applicable), accept, hold, and dispose of mortgages on real and personal property acquired by way of gift or arising out of transactions entered into in accordance with the powers, duties, and authority of the Board,
and institute, maintain and participate in suits and actions and other judicial proceedings in the name of the College for the foreclosure of such mortgages.
13. Join appropriate associations and pay any required dues from resources of the College.
14. Accept grant funds and approve encumbrances for educational purposes.
15. Set policies for the use and access to public records of the College that are consistent with ORS 192.314, and education records of students under applicable state and federal law.
16. Provide the necessary funding for reserves or other trust funds pursuant to Oregon Revised Statutes and policies of the Board of Education.
17. Encourage gifts to the College Foundation and ensure proceeds of such gifts to the purposes for which intended.
18. Build, furnish, equip, repair, lease, purchase and raze facilities; and locate, buy, and acquire lands for all College purposes. Financing may be by any prudent method including but not limited to loans, contract purchase or lease. Leases, authorized by this section, include lease-purchase agreements where under the College may acquire ownership of the leased property at a nominal price. Such financing agreements may be for a term of up to 30 years except for lease arrangements, which may be for a term of up to 50 years.

19. Enter into contracts of insurance or medical service contracts or may operate a self-insurance program, if allowed, as provided in ORS 341.312.
20. Establish or contract for advisory and consultant services necessary for the operation of the college.
21. Annually evaluate board performance and have the option to complete an Exit Interview form when a board member's term expires, or a member resigns their position.
22. Exercise any other power, duty, or responsibility necessary to carry out the functions under this section or required by law.

References:

NWCCU Standards 2.A.1
ORS 341.290, ORS 341.300 (traffic control)

NOTE: *This policy is **accreditation-related**.*

NOTE: *It is up to the entity to determine the applicability of this board policy given state law and the entity's organizational culture. Board of Education duties and responsibilities are also addressed in BP 2715 Code of Ethics/Standards of Practice.*

Adopted: 9/10/2021